

Minutes of the Executive Committee
October 8, 2012
Noon – 1:30 p.m., ADM 167

Present: Von Till, Heiden, Peter, Du, Ng, McClory, Junn, Nance, Kimbarow, Bros-Seemann, Lessow-Hurley, Worsnup

Absent: Bibb, Qayoumi

Guests: Sutee Sujitparapitaya, Jennifer Summit (ACE Fellow)

1. Consent Calendar: Approved

2. President's Report: Will have a meeting w/Engineering Deans (CSU) at SJSU Campus. Thanks the exec for support of the 120-unit initiative. College of Engineering is using MITx. Joint news conference w/MIT will be held on Nov. 18.

3. Provost's Report: The President has approved name change of Institutional Research to the Office of Institutional Effectiveness and Academic Analytics (OIEAA). No changes in the staff and administration of the unit.

Note: The link on OIR website for Assessment is not what everyone thinks that assessment is. Needs some clarification and checking on broken links.

Announcement for Academic Affairs Administrative Fellow (AAAF): This is an administrative intern with the Provost's office and the announcement will be sent out to tenured faculty campus wide. Appointments will be made in early November. Fellow(s) will start immediately in the Fall 2012 with a stipend. Then move to assigned time Spring 2013.

4. Reports and Updates: See handout from C & R.

PS: Discussion of implementing electronic SOTEs. There will need to be changes in existing implementation policy. PS will refer a final reading on an amendment to the RTP policy to deal with the "lost year." For 1st reading: Allegations of misconduct on research. The University is out of compliance w/federal standards. Must be in compliance or else lose federal funds for research. Working on Omnibus Rescission of Policy, which involves rescinding expired policies/obsolete on the Senate website.

O/G: S06-7 revision, guidance to campus on how best to manage any type of reorganization, departmental removal, restructuring, and what is meaningful consultation? What time frames for proposals and what process should be followed?

Instruction & Student Affairs: Working on policy around readmission fo students: student leaves, DQ students, new students, but problems with GPA for readmission since impaction. Which students should be taken back in given impaction?

AS: Hosted student leadership conference.

Statewide: Judith L-H will attend the Northridge Conference. Envisioning the Future of the CSU (at Cal State Northridge, which will also fold in the CSU Senate Chairs meeting) in November.

5. Ken Peter presented a proposal and White Paper re: 120 unit degree plans: This comes forward as a Senate Executive committee as an SOS. Judith Lessow-Hurley moved. Michael Kimbarow seconded. Suggested that references to “future leadership of the CSU” to the current leadership of the CSU (now that we have a Chancellor appointed). The SOS passes with one abstention.

7. WASC: Lynda Heiden reported that SJSU will use the new format for WASC, but will be held to the old standards. There is an option to go to the new ones, but SJSU can choose if they want to use the new ones. SJSU timeline for WASC was changed and pushed back (delayed) 6 months. President asked if we have it in writing that we are going to be held to the old standards and not to the new ones. Heiden, says it was said in public. Suggested getting this written or email confirmation on what was agreed upon.

Budget Report: Will be presented at next Senate meeting. The link to the budget report should be sent to Senators in advance of the meeting.

8. Sutee S. (guest) reported on NSSE and SNAPS: Both are required surveys of the CSU, every 3 and 5 years.

Important that faculty look at data and analyzes what does it do and what can we do about it.

Discussed an overview of NSSE and SNAPS. Reports can be found at:

Student Needs and Priorities Survey (SNAPS):

http://www.oir.sjsu.edu/Assessment/projects/others/SNAPS_Longitudinal.pdf

National Survey of Student Engagement (NSSE):

http://www.oir.sjsu.edu/Assessment/projects/nsse/NSSE_Longitudinal.pdf

9. Jennifer Summit (ACE Fellow from Stanford University): Is interested in student learning, undergraduate development, and general education. She is working on examining the SNAPS and NSSE surveys a little more in-depth and looking at how the results can be made relevant to the SJSU campus. Possible ideas around the surveys: Convene a small task force to look at the reports, what seems to be the most salient details. HIP (High Impact Practices) is a “cookie cutter” approach, but they don’t always work unless campuses can adapt the practices to their particular needs and cultures.

Committee/ task force needs to be composed of faculty who are involved with HIP, get them together to look at the report, and see what conclusions they can draw from their experiences. How can we extend successful practices? The end result is to put together a report for the end of the year.

Minutes taken and transcribed by the Associate Vice Chair, Wendy Ng, on October 8, 2012. The minutes were approved by the Executive Committee on November 5, 2012.