

**Executive Committee Minutes**  
**December 3, 2012**

Present: Von Till, Junn, Qayoumi, Heiden, Lessow-Hurley, Peter, McClory, Bros-Seemann, Worsnup, Kimbarow, Du, Ng

Absent: Bibb, Nance

1. Consent Calendar: Approved. Announcement about ASCSU approval of Constitutional amendment (low voter turn-out). One vote against it.
  
2. Budget Forum (was at 9:00 am): Low attendance by faculty, no good time to hold a meeting such as this, but suggested doing it in the afternoon around 1:30. A member asked how other campuses are able to manage enrollments when faculty have a 3-course teaching load and in a research-intensive university (e.g., SF State and SDSU). SJSU has had difficulty in enrollment management in the appropriate way. There's been a loss of base budget during the last 3 years. Have not been optimized classes or class size at SJSU. Other CSU campuses have been able to use new enrollment dollars because of configuration of classes.
  
3. GE Guidelines and C & R: New GE Guidelines being proposed by BOGS. Trying to make SJSU GE structure more like other CSU GE patterns (lower division). Revising GE is an opportunity to look at how to remap things in impacted programs and come up with solutions to reduce the # units in those majors that are more than 120.
  
4. Selection of Search Committee for Deputy Provost: Statement from another person just before today's Exec Committee meeting. A question was raised about the categories of MPP/Confidentials and Staff. We may have to look at how search committees are constituted with regards to staff and MPP positions.
  
5. AS raised a discussion about having a University Hour (1 hour classes where there are no classes). Issues: Scheduling and students (working hours), faculty commuting. Difficult to find time when everybody is available at one time. Suggest looking at different ways of scheduling a university hour. AS to discuss this further with Dennis Jaehne and Michael Kaufman.
  
6. Honoring and Archiving of Presidents' faculty awardees: CSU Statewide wants to annually archive President's awardees across the CSU campuses. Suggest having a link from the President's web page with bios and pictures of awardees and past awardees. Besides web links and Internet presence, Tower Hall has a public display of awardees. A chronological list of awardees for each award is also on the Senate website.
  
7. Status Updates:

- a. Provost: May bring in CSUN consultants on budget issues. Priorities: Faculty hiring, research support, high impact practices (other forms of engagement), waiting to hear about potential funding for a teaching award for high impact practices.
- b. O & G: Final draft of S06-7 revision, not just a revision, but a new policy that is defined in a precise fashion; policy explicates what constitutes meaningful consultation in department merger or dissolution of a program, time frame, elements of an MOU. O & G will only have a hearing if there is a violation in the process.
- c. ISA: Finalization of the Former Student Returning (FSR) policy; looking at student office holders GPA from 2.0 to 2.5.
- d. Student Affairs: Admissions closed 11/30. Applications are significantly increased compared to last year (frosh, transfer, graduates).
- e. C & R: working on 120 units/GE issue; development of university learning outcomes (ULOs).
- f. PS: Final reading for the evaluation of teaching policy, working on a wholesale revision of the RTP policy.
- g. Statewide: Concern with Cal State Online; in addition, concern with campuses that are on quarter systems moving to semester systems (resistance to moving from quarter to semester). Lessow-Hurley sits on the Council of Library Directors and there is an increasing amount of technology that is required of faculty in today's learning environment.
- h. Nomination of Faculty Trustee: Need to review the process of nominating a faculty trustee to the CSU BOT.
- i. Concerns were raised about S06-4: Culminating activity (final exam) policy; S06-4 came out of a concern with faculty who were giving final exams or tests during the last week of classes, thus impacting other classes who were not giving exams. A member moved to refer S-06-4 to ISA. F69-24 (attendance policy), cannot grade on attendance. A member moved to refer F69-24 to committee (ISA).
- j. Statement of Civility: Should the Senate develop a statement on Academic Civility? AAUP has come out against making academic civility a requirement for tenure and promotion. A statement of/on civility could be an aspirational statement, and/or it could be incorporated in our statement of academic freedom and professional responsibility.

Minutes taken and transcribed by AVC Wendy Ng on December 3, 2012. Approved by the Executive Committee on January 28, 2013.