

Executive Committee Minutes
August 26, 2013
Noon – 1:30 p.m.

Present: Heiden, Qayoumi, Junn, Ng, Kaufman, Dukes, Nance, Peter, Von Till, Kimbarow, Gleixner, Frazier, Van Selst

Absent: Bibb, Ayala

1. The Executive Committee approved the minutes of July 10, 2013 (9-0-4).
2. The Executive Committee unanimously approved the Consent Calendar (13-0-0).
3. Senate Special Elections: AVC Ng announced there are currently three Special Elections underway in the Senate in the colleges of Applied Sciences and Arts, Humanities and the Arts, and in the General Unit. In addition Senator Desalvo, College of Humanities and the Arts, must be replaced for one semester due to a last minute class conflict. The deadline to submit nominating petitions for these seats to the Senate Office is September 6, 2013.
4. Updates:
 - a. Year-End Reports: Chair Heiden announced that there are still a number of committee Year-End Reports that have not been submitted to the Senate Office and asked policy committee chairs to follow-up on them.
 - b. Faculty Forums: There are a number of Faculty Online Pedagogy Forums scheduled for September. The committee discussed hosting a combined CFA and Senate Forum, but decided the two should be separate. A suggestion was made to instead have the Curriculum and Research Committee (C&R) hold hearings on Distance Education policy changes. The C&R Committee will inform the Chair when they are ready to proceed with faculty hearings/forums after drafting a policy to discuss.
 - c. The Senate Retreat is scheduled for Friday, January 31, 2014 from 8 a.m. to 3 p.m. in MH 225/229. The topic for the retreat is still under discussion. Vice Chair Kimbarow received a suggestion that the topic be traditional vs. new models of higher education.
 - d. Faculty Awards: The President's Office was reminded that in accordance with changes made to the Awards Policy last semester, a new calendar for faculty award nominations must be established prior to October 1, 2013, or it reverts back to the old calendar. This will be a priority on the next Executive Committee agenda.

5. The Executive Committee discussed and recommended nominees for two faculty seats on the Athletics Board. President Qayoumi will make the final decision, and his office will prepare appointment letters as well as notify those not selected at this time.
6. The Sustainability Board requested renewed support for the President's Initiative on Sustainability. The committee was unclear exactly what the Sustainability Board was asking for and requested additional information on what the board was hoping to accomplish. Chair Heiden will contact the Chair of the Sustainability Board, Lynne Trulio, for additional information and will report back to the Executive Committee.
7. Campus Concerns:
 - a. A problem has been reported with Special Session students not being able to get their grades for months. This conflicts with the incentive of getting students their grades early for completing their online SOTES. Student Affairs was not aware of this problem, and VP Nance will look into it.
 - b. A student made an inquiry to the President about International Workers rights on campus. The President will notify this student that there is an existing Sense of the Senate Resolution, International Workers Rights and Campus Practices, SS-S02-5.
8. Referrals:
 - a. A referral, O&G-F13-1, was made to the Organization and Government Committee (O&G) to review and update the procedure for Dean Reviews. This is covered under the Selection and Review of Administrators policy, S06-3 as amended by F10-5.
 - b. A referral, ISA-F13-1, was made to the Instruction and Student Affairs Committee (I&SA) to revisit the Add/Drop policy (F93-10). [Note: Review of the policies noted in the referral by the Senate Administrator revealed that the policy referred to should be S93-10 and not F93-10. The referral states that the Add/Drop policy, F93-10, is not on the website. Policy S93-10 is included in the obsolete policies on the website. S93-10 was replaced by S97-7. S97-7 was then replaced by the current policy F04-2, as modified by S05-12. Policies S05-12 and F04-2 are online and S05-12 contains an amended version of F04-2 with all changes from S05-12. The Senate Administrator has notified the Chair of the I&SA Committee of this information.]
9. Updates:
 - a. From the President:

Chancellor White will visit the campus on September 6, 2013. In addition, Trustees Norton and Faigin will visit the campus on

September 19, 2013. The President's Office will be scheduling meetings with the Executive Committee where possible.

b. From the Provost:

The Academic Affairs Leadership Team met for their annual retreat and re-examined the Academic Plan. They decided to reduce the number of major goals from 10 to 4. The Provost presented these goals to the UCCD last week.

There is ongoing preparation for WASC.

The Provost will be hosting a faculty forum on September 18, 2013, from noon to 1 p.m. in MLK 225/229.

c. From the VP of Student Affairs:

VP Nance reported on Spring 2014 enrollment. At the moment it looks like our enrollment will be 1,400 students, including 600 resident undergraduates, 300 resident graduates, 300 transfer students, and 200 non-residents.

There was a recent newspaper article addressing housing on campus. The article reports that our housing rates are slightly below market rate. The demand for on campus housing by transfer students has tripled. There were 850 students on the waiting list, but this is now down to 100.

d. From the VP of University Advancement:

Approximately \$42 million from the last fundraising campaign has been distributed to the campus. However, about 40% of all donations are planned gifts. University Advancement is gearing up for the new fundraising campaign. University Advancement's goal is to raise \$23-\$26 million this year. University Advancement is also soliciting donations of housing that could possibly be used for visiting faculty, or married students, etc.

e. From the Vice Chair of the Senate:

Vice Chair Kimbarow noted that many students, faculty, and staff are concerned about the increase of violence in and around the campus. President Qayoumi announced that UPD is attempting to shift the number of officers on the night shift and use more cadets during the day. Most of the crime does not involve SJSU students or employees. Most of these crimes are a result of the city environment surrounding the campus at night.

f. From the Chair of the C&R Committee:

The C&R Committee has several referrals they are working on including the Distance Education policy, minor committee name changes, and a referral from Program Planning. In addition, C&R has been receiving a lot of feedback on the Certificate policy. There is a lot of confusion and the policy may need to be reviewed again.

- g. From the Chair of the I&SA Committee:
The I&SA Committee has two referrals they are working on including one on the Advising Policy, and the referral made today on the Add/Drop Policy.

- h. From the Professional Standards Committee (PS):
The PS Committee issued a report last spring to the Senate on the RTP policy. They will be rewriting the policy this semester.

The PS Committee and SERB have been addressing some implementation problems with online SOTES.

The PS Committee is also gathering information on the percentage of permanent faculty to lecturers across the CSU.

- i. From the Organization and Government Committee:
The O&G Committee will be reviewing who is eligible to serve as Chair of a policy committee.

The O&G Committee will also be reviewing the voting rights of the members of the I&SA Committee to determine if both the AAVP of Graduate Studies and the AVP of UG Studies should be made voting members.

The O&G Committee has a referral from the Heritage, Preservation, and Public History Committee to review and change its composition and charge.

The O&G Committee will be reviewing the procedures for Dean reviews in the Review and Selection of Administrators policy, referral O&G-F13-1, given to the committee today.

- j. From the Chair of the Senate:
Chair Heiden received a request for information regarding Emeritus Faculty Voting Rights. The language in some of the policies is unclear. Chair Heiden will be forwarding information regarding this to the Executive Committee for discussion and possible referrals.

- k. From the CSU Statewide Senator:

The CSU is waiting for funds for SB 440. Most of the language that was offensive to the CSU has been removed. However, the community colleges have an “area of emphasis” complaint. There is also a very aggressive timeline.

Chancellor White has indicated that CSU students are being supported too much by financial aid, and he has appointed a taskforce to look at this.

Another area of discussion is online program availability and the CSU is looking at the whole technology issue. There is strong endorsement for true quality programs.

10. The meeting adjourned at 1:38 p.m.

These minutes were taken and prepared by the Senate Administrator, Eva Joice, on August 27, 2013. The minutes were approved by the Executive Committee on September 9, 2013.