

Executive Committee Minutes
September 30, 2013
Noon – 1:30 p.m.

Present: Heiden, Nance, Junn, Ng, Kaufman, Dukes, Peter,
Von Till, Kimbarow, Gleixner, Frazier, Van Selst, Ayala

Absent: Bibb, Qayoumi

1. The Executive Committee approved the Consent Calendar.

The Program Planning Committee still needs faculty, and the Student Fairness Committee (SFC) needs students. The Executive Committee discussed ways to recruit additional students and suggested that the SFC change its meeting times next semester to accommodate AS officers' schedules (they have standing meetings at the same time as SFC) to allow greater participation. Another member raised the possibility of offering extra credit for students on the committee should that be appropriate to the course.

The committee discussed the most recent Athletics Board nominations sent to the President and the process for notifying nominees when they are not appointed. The President's office did not send notification letters to applicants not appointed as they had only names of those forwarded by the committee. A complaint was received by AVC Ng regarding the oversight. In the future, AVC Ng will forward with their recommendations the names of all nominees/applicants. The President's Office will then send out notification letters to all nominees.

2. The committee approved the Executive Committee Minutes of September 9, 2013 with modifications made by the Chair and Executive Committee (13-0-0).
3. Resolutions:
 - a. Chair Heiden will draft a Sense of the Senate resolution regarding Presidential searches.
 - b. Senator Van Selst will draft a Sense of the Senate resolution supporting the need for the Governor to appoint a Faculty representative to the Board of Trustees.
 - c. Past Chair Von Till and Dean Kifer will draft a Sense of the Senate resolution in honor of the MLK Library's 10th Anniversary.
4. Time Certain Procedures:

To maximize time for policy discussion and VP updates, Chair Heiden suggested placing all time certain items at the end of the Senate meeting agenda and restricting the number placed on the agenda of any one meeting. The Senate Administrator made note that many of the

presentations are required by policies or resolutions the Senate has passed, and thus it will be important to plan judiciously. A member suggested asking for VP and ULB updates in printable form to allow more time for questions and discussion.

5. Updates:

a. From the Provost:

Provost Junn announced that she will use a vacant AVP position at the MPP III level to oversee the Center for Faculty Development and eliminate the current Director of the Center for Faculty Development position. The President supports this change in administrative structure. The Provost will initiate an on-campus search this semester in hopes of filling the position by early 2014.

b. From the Chair of the Curriculum and Research Committee:

C&R will bring AS 1520, Policy Recommendation, Technology Intensive, Hybrid and Online Courses and Programs back to the Senate for another first reading at the October 21, 2013 Senate meeting. C&R will then bring it to the Senate for a final reading at the November 18, 2013 meeting. C&R will be holding several forums in October to discuss pedagogy, new technology, and campus policies and procedures related to online teaching and learning.

C&R is also working on the General Education Guidelines.

c. Vice President for University Advancement:

VP Dukes handed out refrigerator magnets that have the "Spartan Fight Song" printed on them.

VP Dukes announced that the late Senator Norton provided support for several campus endeavors in his will, including funds for the Senate. The University is working with his Trustee and funds will become available upon settlement of his estate.

VP Dukes asked for advice on how University Advancement might better inform faculty about how donations received during the "Spartans Supporting Spartans" Fundraising Campaign will be utilized on campus. Most donations are designated by the donor for specific programs or departments and cannot be used for other needs or programs on campus. The "Spartans Supporting Spartans" Campaign raised \$73,422. Of these funds, \$43,487 went to student causes, \$6,169 went to Excellence, Technology, and Scholarship, \$13,709 went to Gateway to Silicon Valley, and \$10,000 went to ongoing support. Several suggestions were provided by committee members.

- d. From the Chair of the Organization and Government Committee:
Several proposals or policy revisions are currently under review by the O&G committee. They are considering requests to change the membership of the I&SA Committee, and to revise the charge of the Heritage, Preservation, and Public History Committee.

O&G will review Senate policies regarding committee chair eligibility and the Selection and Review of Administrators.

Additionally, the Committee will consider a request to add Staff representation on the Senate.

- e. From the Vice President for Student Affairs:
Today is the deadline for graduate program applications for Spring 2014.

Fall 2014 applications will be accepted starting tomorrow.

Senator Heiden stated that AVP Chris Brown, FDO, led a walk around the campus to identify areas that are not well-lit. AS President Ayala commented that the AS Board of Director participants on the walk were unhappy about being told that students should “just stay in well-lit areas and not go off the path” as it did not recognize common routes students take to get to classes or their dorms.

Several members suggested lighting the statues on campus, and possibly the bell. The statues are normally lit, but may have burnt out bulbs.

- f. From the Chair of the Instruction and Student Affairs Committee (I&SA)
The I&SA Committee is working with O&G on a referral to expand I&SA Committee membership.

I&SA is reviewing the Add/Drop, Academic Integrity, and Academic Advising Policies.

I&SA will also be revising S68-18, Students Rights to Timely Explanation of Grades.

- g. Associated Students President:

AS President Ayala announced the “Campus to the City” program. AS is proposing that Spartan Head Banners be placed in areas surrounding the campus, particularly on streets connected the Main and South campuses. The Spartan Heads would also be painted in bike lanes, and in locations visible to flights approaching the SJC airport.

AS has been working to create some partnerships with the city, local businesses, Athletics, the city of San José, and the Mayor's Office.

- h. From the Professional Standards Committee (PS):
The PS Committee has been researching faculty tenure/tenure-track hiring on campus and throughout the CSU.

PS is also working on a rough draft of the Retention-Tenure-Promotion (RTP) policy.

PS is reviewing the new SOTE policy with regard to student anonymity after a threat was received by a faculty member on an online SOTE evaluation.

- i. From the University Library Board (ULB):
The ULB is celebrating its 10th Anniversary. Past Chair Von Till and Dean Kifer will draft a resolution honoring this event.

The library is requesting that faculty send in their vita so that the library can include all scholarly works by faculty in their repository.

- j. From the CSU Statewide Senate:
The CSU Statewide Senate is considering a statewide policy regarding transfer degrees.

Senator Van Selst will be traveling to New York to discuss MOOCs.

There is a movement to change the review cycle for CSU Presidents.

Trustee Peter G. Mehas passed away this past weekend. Committee members expressed their condolences.

- 10. The meeting adjourned at 1:35 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice, on September 30, 2013, edited by Senate Chair Heiden on October 2, 2013. The minutes were approved by the Executive Committee on October 14, 2013.