

**Executive Committee Minutes**  
**September 22, 2014**  
**Noon to 1:30 p.m., ADM 167**

Present: Feinstein, Frazier, Heiden, Kaufman, Kimbarow, Dukes  
Shifflett, Backer, Peter, Daniels, Terry, Sabalius, Brada-Williams

Absent: Bibb, Qayoumi

1. The consent calendar was approved (13-0-0)
2. The Executive Committee minutes of September 8, 2014 were approved (12-0-1).
3. The committee discussed the two faculty-at-large nominees for the Athletics Board. A motion was made to forward both nominees (Yao Tian and Miwa Merz) to the Senate for consideration. The motion was seconded. The committee voted and the motion carried (12-1-0).
4. Input and edits from committee members to the governance documents need to be sent to Chair Heiden no later than close of business on Wednesday, September 24, 2014.
5. The Executive Committee currently has Budget Advisory Committee duties in accordance with SM-S11-1. The committee discussed the budget functions of the Strategic Planning Board (SPB) and the Strategic Planning Assessment Agency (SPAA). The SPB deals with budget development whereas the SPAA reviews budget expenditures. The committee discussed whether the size of the SPB should be reduced from the current 19 members to something more manageable. Some members felt that representation from all over campus was necessary originally and the SPB worked well with the current membership; however, for present needs a smaller group would be more appropriate. O&G will review the entire policy including the setup of the SPB and SPAA this semester. Comments and suggestions should be sent to Chair Kaufman.

The committee agreed that the temporary BAC, which includes the Executive Committee members as well as two additional faculty-at-large members and 1 dean, should be impaneled. Chair Heiden will put out a call for nominations for the two faculty-at-large members, and will ask the Council of Deans to elect a representative to the temporary BAC.

6. The President requested two small meetings (5 or fewer people) to discuss his vision for the structure of the Senate. It was suggested that he also be invited to O&G since that committee is charged with issues of Senate structure.

7. Provost Feinstein will charge four search committees on Friday, September 26, 2014. These committees include the Deans of CASA and COSS as well as the Deputy Provost and Executive Director for the Research Foundation search committees. Nominations for the AVP of Graduate and Undergraduate Studies Search Committee are due by close of business today, September 22, 2014. The committee agreed to an additional meeting on Monday, September 29, 2014, from noon to 12:30 p.m., to review and select search committee members.
8. The Chancellor's Task Force on Student Fees has requested input from all campus members, including staff, on student fees. Campus Senates have also been asked to provide feedback. Chair Heiden will prepare an email to be sent to faculty and students about how to submit feedback and forward to AS President Daniels and VP Terry for distribution.
9. Diversity and the role of the Senate will be discussed at a future Senate meeting. O&G will be meeting today with representatives from the African American and Chicano Student Success Task Forces to discuss making them permanent subcommittees of the Student Success Committee.
10. The committee will discuss assigned time issues at the next Executive Committee meeting scheduled for October 6, 2014.
11. Provost Feinstein gave an update on the issue of classrooms being locked in the mornings that was brought up at the last Executive Committee meeting. Facilities, Development, and Operations (FD&O) recently had 160 classrooms rekeyed. It was noted that some of the classrooms were remaining locked in the morning and Dennis will work with FD&O to address this issue. Until further notice, if faculty members find their classroom locked and it is before 8 a.m., call the University Police Department (UPD) for entry. If their classroom is locked and it is after 8 a.m., call the Office of Undergraduate Studies at (408) 924-2447.
12. Provost Feinstein announced that he is working to address classrooms that do not have air conditioning. Options discussed included moving rooms and providing fans for classrooms. Concerns were raised about the noise level of the fans.
13. The meeting adjourned at 1:35 p.m.

These minutes were taken and transcribed by Eva Joice, Senate Administrator September 22, 2014. The minutes were approved by the Executive Committee on October 6, 2014.