# Executive Committee Meeting Agenda

## ADM 167, Noon to 1:30 p.m.

## August 31, 2015

1. Approval of August 24, 2015 minutes.

2. Consent Calendar

3. Policy Committee Updates:

   O & G
   PS
   I&SA
   C & R

   (A reminder the intention is to offer a glimpse into the plan for the semester--year if you are thinking that far out at this point.)

4. Presidential Search Advisory Committee Update

5. To Drone or not to Drone. Discussion of CSU directives and campus guidelines (Josie)

6. Senate report calendar

7. September 14, 2015 Senate Agenda

**Executive Committee Meeting Minutes**
**ADM 167, Noon to 1:30 p.m.**
**August 31, 2015**

Present: Kimbarow, Peter, Martin, Frazier, Lanning, Shifflett, Heiden, Feinstein, Kaufman, Backer, Larochelle, Blaylock, Amante (12:04 p.m.), Mathur

Absent: Lee

1. Approval of Executive Committee Minutes of August 24, 2015. A motion was made and seconded to approve the minutes. The committee voted and the minutes were approved (13-0-0).

2. A motion was made and seconded to approve the consent calendar dated August 31, 2015. The committee voted and the consent calendar was approved (14-0-0).

3. Vacant committee seats go at-large after the third week of school effective September 10th.

4. The committee clarified its position regarding participation in committee meetings via teleconference. Concerns regarding members not physically present include: possible objection to voting remotely or by email, confidentiality, reliability of teleconferencing technology and the additional burden on the chair to ensure teleconferencing is setup and maintained during the meeting. It was noted that the Executive Committee does not permit members to participate in meetings remotely and that Senate nominating petitions specify that all Senators must be available for meetings.

   A referral was made to the Organization and Government Committee to review and possibly amend the bylaws and standing rules regarding this issue. In the meantime, a motion was made and seconded that teleconferencing or web-conferencing will not be permitted in lieu of attendance at that meeting. The committee voted and the motion passed (13-1-0).

5. The Provost requested that the Academic Senate begin the process to setup search committees for the Vice President of Administration and Finance, and the Chief Diversity Officer. [Post-meeting further discussion between the Executive Committee and the President's Office confirmed that the CDO search was extended from last year and as such the search committee will continue as previously appointed. Should any vacancies arise the positions will be filled per standard Senate appointment procedures.

6. Policy Committee Updates:

   a. Organization and Government Committee (O&G):
      O&G will be bringing several policies to the Senate at the September 14, 2015 meeting including Strategic Planning, the Budget Advisory Committee, and changing the charge of the Undergraduate Studies Committee. O&G is also

working on revisions to the FAR policy, and a policy recommendation related to a Retention and Graduation Equity Steering Committee.

b. Professional Standards Committee (PS):
PS is working on the implementation of the Retention-Tenure-Promotion (RTP) policies. The appointments policy is already in effect, and the other two policies will be implemented AY 2016-2017. PS is working with Faculty Affairs to establish a workshop on September 28, 2015 directed at departments that need to redo their guidelines.

PS is also working with Faculty Affairs on selecting a platform for Electronic Dossiers. They are looking at four platforms and will narrow that down to two platforms, then allow the campus to select. Electronic Dossiers will be rolled out next year. Dossier guidelines will go out later this year.

PS will be bringing a small amendment to the RTP Procedures policy to the September 14, 2015 Senate meeting.

PS is looking into a possible Canvas course on the RTP Criteria and Standards.

PS is currently discussing SOTES/SOLATES.

c. Instruction and Student Affairs Committee (I&SA):
I&SA will be bringing several resolutions to the September 14, 2015 Senate meeting including a revision to the Final Exams policy that specifies when makeup exams can be given, and a change to the Drop policy that specifies when students will be dropped from online classes.

I&SA has several referrals they are working on including modifying the Greensheet and Honors policies.

d. The Curriculum and Research Committee (C&R):
C&R is working on a referral to review and modify the Program Planning Guidelines, review and modify the minor policy, and will be bringing the Credit by Exam policy the Senate passed at the end of Spring back with modifications requested by the Provost and President.

The committee discussed the possibility of transferring the approval of Physical Education waivers from the C&R Committee to the Graduate and Undergraduate Programs (GUP) Office.

7. The committee received an update on the Faculty Representatives to the Presidential Advisory Committee selection process. Chair Kimbarow met with the Deans on July 23, 2015. The Deans were given a one-page summary of the procedures and the timeline. Two colleges (CASA and EDUC), and the General Unit did not have any nominees come forward. The colleges of BUS, SCI, and ENGR had only one nominee and will not need to conduct elections for their candidates. H&A and COSS are in the process of

conducting elections with the help of the Senate Office. Election results are due to the Senate Office by close of business on September 11, 2015. The Senate will then vote and elect two from the five faculty representatives at the September 14, 2015 Senate meeting.

8. The committee discussed reports that are due to the Senate and Executive Committee during the academic year and how to fit those reports into the Senate schedule given the number of resolutions that are coming before the Senate this year. Several options were discussed including the possibility of adding additional Senate meetings to the Fall and Spring specifically for reports. The committee will discuss this further at the next Executive Committee meeting.

   Dr. Camille Johnson will give a WASC update at the September 14, 2015 Senate meeting. At the October 5, 2015 Senate meeting, Interim VP Larochelle will give the University Budget Report and Provost Feinstein and Marne Genes will give the Academic Affairs Budget Presentation.

9. The meeting adjourned at 1:30 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice, on August 31, 2015. They were edited by Chair Kimbarow on September 2, 2015. The minutes were approved by the Executive Committee on September 21, 2015.