

Senate Executive Committee Meeting Agenda
ADM 167, Noon to 2:30 p.m. (Lunch Provided)
October 12, 2015

1. Approval of EC Minutes of September 28, 2015
2. Updates
 - a. President
 - b. Provost
 - c. VP Student Affairs
 - d. VP Administration and Finance
 - e. University Advancement
 - f. Library Board
 - g. AS
3. Selection of Review Committee AVP for Student Academic Success Services
4. Dean of the Library Search Committee Composition (So6-3)
5. Policy Committee Updates
 - a. O & G
 - b. C & R
 - c. P S
 - d. ISA
6. Accessible Technology Instructional Materials Committee
7. Council of CSU Senate Chairs Meeting Update
8. New Business

Executive Committee Meeting Minutes
ADM 167, Noon to 2:30 p.m.
October 12, 2015

Present: Kimbarow, Peter, Martin, Frazier, Lanning, Shifflett, Heiden, Kaufman, Larochele, Blaylock, Amante (12:09), Mathur, Lee, Backer, Feinstein

Absent: None

1. A motion was made and seconded to approve the Executive Committee minutes of September 28, 2015 as amended. The committee voted and the minutes were approved (14-0-0).
2. A motion was made and seconded to approve the consent calendar of October 12, 2015. The committee voted and the consent calendar was approved (14-0-0).

3. **Updates:**

a. **From the President:**

On campus housing is full at 106% of occupancy with 3,370 occupants. The second phase of the housing construction will begin next Fall and will result in an additional 820 housing units. However, some old units will be torn down and the net result will be a total of 3,808 units that, when full, would bring us to 102% occupancy.

Fundraising is one of highest priorities and concerns for SJSU at this time.

Our five-year capital plan includes both the DMH and Science buildings.

President Martin met with the San José Mercury News this morning in an effort to foster communication between the university and the community.

b. **From the Provost:**

The Provost will be working on addressing the heating and air conditioning issues in DMH. If the classrooms become too hot on any given day, classes will be moved to other buildings. The Provost is looking at long-term solutions.

The Provost will be setting up a search committee to replace Dean Kifer who will be retiring. A retirement event will be scheduled during Spring 2016.

Several on-board programs have been established for new faculty including University 101 led by Dennis Jaehne.

Provost Feinstein was very pleased with the feedback he received on the Academic Affairs Budget Presentation to the Senate by AVP Marna Genes.

Testing of electronic dossier software should conclude in early Spring 2016 and Faculty should be able to use the new software next year.

c. **From the Vice President for Student Affairs (VPSA):**

VP Blaylock announced the Student Services Center (SSC) open house will be held on October 15, 2015 from 2 p.m. to 4 p.m. in the SSC.

The pilot “take a professor to coffee” program begins next week. Emails will be sent to sophomores encouraging them to apply for one of the 250 \$12 VIP Gold Cards to take a professor to coffee/lunch. Sophomores can go to the Center for Faculty Development to register for the program and receive their card. Student Affairs hopes to eventually expand the program to 100 VIP Gold Cards per college.

Service Day is October 13, 2015 and volunteers from the university will be helping throughout the local community.

There are a number of upcoming Homecoming Week events including the Fire on the Fountain on October 15, 2015 from 4 p.m. to 9 p.m. on Tower Lawn.

“Sammy’s Bash” will be held on October 16, 2015 from 5 p.m. to 9 p.m. in San Pedro Square.

The Tailgate Takeover II will be held from 5 p.m. – 7 p.m. on October 17, 2015 at Spartan Stadium followed by the Homecoming game against San Diego State University at 7:30 p.m.

d. **From the Vice President for Administration and Finance (VPAF):**

Students were allowed to sign one of the construction beams being used for the new Campus Village Phase 2 and it was a wonderful event (Topping Off Ceremony).

The VPAF hopes to have the link to the University Budget Report available for Senators next Monday, so that they may review the report prior to the Senate meeting on November 2, 2015.

Campus Safety is continued concern. Several instances have been reported where homeless people and others have been found inside of offices in the evenings when staff have unexpectedly returned. This is alarming. The committee raised concern about what could and could not be done given this is a public university.

Questions:

Q: Are there plans for all buildings to be made ADA (Americans Disabilities Act) compliant?

A: Our buildings are very old. Each was built under differing building code requirements. Conducting an analysis across campus of which buildings are and are not compliant would be very extensive.

Q: Is there a Master Plan of where to spend ADA compliance funding?

A: The University nor the CSU has specifically identified funding to support ADA compliance renovations.

e. **From the Vice President for University Advancement (VPUA):**

The Superbowl 50 Champion Tour will include a display of the superbowl trophies that bay area teams have received in the past. The display will be on the east side of the field from 3:00 p.m. to 7:30 p.m. before the homecoming game.

The VPUA recently attended the VP of Advancements' Council at the CSU. They focused on how to be better advocates for elected officials that support the CSU.

On March 19, 2016 a University Gala Event is planned.

The VPUA is attending the Tower Foundation Board Retreat today and will report back to the Executive Committee at the next meeting.

University Advancement still has several staff positions they need to fill including the Senior Development Director for the College of Business and a Marketing Director position.

Questions:

Q: Does the NFL pay rent to use the South Campus and Locker Rooms?

A: No they do not, but they do pay for any direct costs such as ice, etc.

f. **From the University Library Board (ULB):** No report.

g. **From the Associated Students President (AS):**

AS is considering a resolution asking for open transparency in Professor evaluations that would allow students to see feedback forms on instructors.

Research on high impact practices across all 23 campuses revealed that students were more favorable to taking classes that were called preparatory vs. remedial. SJSU is already using many of the practices identified in the research.

AS has been very busy with Homecoming activities.

4. The committee reviewed and made recommendations to the Provost on nominees to serve on the AVP of Student Academic Success Services (AVP Scharberg) Review Committee. The committee discussed and decided to aim for seven members.
5. The committee discussed Dean Kifer's retirement and the process for the selection of a new Library Dean. The committee discussed and decided on nine members. The membership will include three library faculty, two faculty-at-large selected by the Provost, one student, one staff member elected by the staff of the library, the city librarian, and one administrator. The Deputy Provost will coordinate the call for nominations for the members in the normal manner used for dean search committees. The Executive Committee discussed the need for S06-3 to be reviewed and updated.
6. The committee discussed who serves on the Accessible Technology Instructional Materials Committee. It was decided the Senate Chair should serve.

7. Chair Kimbarow reported that at the recent Senate Chairs' meeting in Long Beach, there was a push for CSU system-wide open presidential searches. The Faculty Trustee opined that the Chancellor and Board of Trustees would more likely be receptive to increasing the representation of faculty and students on Presidential Search Advisory Committees.
8. The meeting adjourned at 1:27 p.m. [Note: The meeting adjourned early to allow members to attend Homecoming week activities such as the unveiling of the Peace Pole.]

These minutes were taken and transcribed by the Senate Administrator, Eva Joice, on October 12, 2015. They were edited by Chair Kimbarow on October 14, 2015. The minutes were approved by the Executive Committee on October 26, 2015.