

Senate Executive Committee Meeting Agenda
ADM 167, Noon to 1:30 p.m. (Lunch Provided)
October 26, 2015

1. Approval of EC Minutes of October 12, 2015
2. Selection of faculty members for the library dean search
3. College of Business Decanal search committee composition; adding a dean
4. Campus safety follow-up discussion
5. Transfer student admission criteria-role of departments
6. Remote meeting attendance resolution (Bethany)
7. SOS resolution re: representation on presidential search advisory committees

Time Permitting

8. Updates
 - a. President
 - b. Provost
 - c. VP Student Affairs
 - d. VP Administration and Finance
 - e. University Advancement
 - f. Library Board
 - g. AS
9. Policy Committee Updates
 - a. O & G
 - b. C & R
 - c. P S
 - d. ISA

Executive Committee Meeting Minutes
ADM 167, Noon to 1:30 p.m.
October 26, 2015

Present: Kimbarow, Martin, Peter, Frazier, Shifflett, Feinstein, Kaufman, Backer, Larochelle, Lee, Mathur, Blaylock, Lanning, Amante, Heiden

Absent: None

1. Approval of EC Minutes of October 12, 2015.

M/S/To approve the minutes with corrections of October 12, 2015. Vote: 11-0-2

2. Consent Calendar

M/S/To approve the consent calendar dated October 26, 2015. Vote: 13-0-0

3. Selection of faculty members for the library dean search

M/S/To defer the selection of the library dean search until after the results of the library selection on November 6, 2015. Vote: 13-0-0

Chair Kimbarow will send out an additional call for student nominees for the search committee.

M/S/To reopen the recruitment for all nominees for the search committee with a deadline of November 9, 2015. Vote: 14-0-0

4. College of Business Decanal search committee composition; adding a dean to the search committee

There is a new search for the Dean of the College of Business. According to S06-3, "The search committees for college deans shall be composed of nine members: three tenured faculty who are not department chairs, elected by and from the college faculty (but not more than one from any department); two department chairs from the college, elected by its department chairs; one staff member, elected by the staff of the college; one tenured faculty member from another college, designated by the Provost; one student, and one member of the community, each designated by the Provost."

There was a discussion about the request to add a dean to the search committee. This issue was added to the referral to Organization & Government for S06-3.

5. Campus safety follow-up discussion

There was a discussion in the College of Science about the panic buttons that used be under the desks. When the Executive Committee talked to Terri Vahey last year, she indicated that there was a plan to add the feature to the phones.

Interim VP Larochelle discussed the plans in Administration & Finance about three safety projects: VoIP Silent Alarm, Building Interior Mass Notification, and Rave

Guardian Safety App. Interim VP Larochele distributed a handout about these three projects to the committee. A&F is pushing to have the VoIP Silent Alarm implemented by the end of the Fall 2015 semester. The hard-wired panic alarms will be tested and will still be used in certain locations.

Building Interior Mass Notification: A&F is working on implementing this project as well. There is a gap in the classrooms regarding the notification systems. The classrooms have the analog phones which don't have the capability for this notification system.

Rave Guardian Safety App: This is a mobile safety app that faculty and staff can use.

Blue light phones: there is a gap on South campus with blue light phones. There is also a gap for camera surveillance. There are many camera systems used on campus, but there is not a centralized place for most of these cameras. For example, housing has cameras but the data is saved on a computer in housing and is not accessible to UPD.

Training is lacking as well for building emergency and safety concerns. Interim VP Larochele is working with VP Lanning and communications on getting the word out. Senator Heiden noted that there were concerns about follow-up on security issues with departments. Senator Amante made a suggestion to include the rationale as to how these projects were selected. She asked whether A&F got student input into the projects. Senator Frazier also suggested that advantages and disadvantages be included. Senator Shifflett added that redundancy is important in any safety plans.

6. Transfer student admission criteria-role of departments

Chair Kimbarow gave some background on this item. For the last two years, the transfer threshold for incoming transfer students in his department, for example, seems to have been set by someone outside the department. Provost Feinstein described the process and the use of the eligibility index for freshmen and GPA for transfer students. Sharon Wiley is the person who handles this for the university. Senator Peter noted that the SJSU Academic Senate does not have a policy on admissions. Senator Lee noted there seems to be a disconnect between faculty and chairs and those who are making the decisions. Provost Feinstein is going to look into this issue.

SJSU has to meet its overall target set by the Chancellor's office. SJSU usually tries to make 104% of its majors. According to Provost Feinstein, there has to be a balance between the department's desires and the need for the university to meet its targets. If there is not sufficient room in the majors, then students will be admitted as undeclared; however, in general, undeclared majors have lower retention and graduation rates. SJSU does not appear to have a good process for managing the process for undeclared students to get into a major. Senator Shifflett noted that many departments have had this discussion already and this can be used as part of the enrollment management process.

7. Remote meeting attendance resolution (Senator Shifflett, Organization and Government Committee)

There was a discussion about the resolution. The Executive Committee made several suggestions about the proposed resolution.

8. Update: President Sue Martin

President Martin is continuing to meet members of the community.

Athletics: SJSU has won four games; it takes six games to be bowl-eligible.

Student issue: President Martin discussed the death that recently happened on campus. Both she and VP Reggie Blaylock were at the emergency room and talked to the parents. Pres. Martin and VP Blaylock worked closely with the family to schedule a campus vigil to honor the student. They reported the vigil was successful and provided family and friends an opportunity to celebrate and remember the student's life

9. Chair Kimbarow stated that the rest of the agenda will be deferred. The Chancellor will be making a visit to campus. There will be an open forum between 11 a.m. - Noon on November 4, 2015 in the Student Union Theater.

The meeting adjourned at 1:31 p.m. These minutes were taken by AVC Patricia Backer on October 26, 2015. These minutes were edited by Chair Kimbarow on October 27, 2015. The Executive Committee made edits and approved the minutes on November 9, 2015.