

Senate Executive Committee Meeting
December 5, 2016
12-1:30 ADM 167

1. Lunch
2. Approval of 11/28/16 meeting minutes
3. Consent Calendar
4. Review of nominee for Board of Trustees faculty position
5. Strategic Planning Steering Committee update
6. Selection and review of administrators
7. Communication during policy making / revision
8. Policy committee updates
 - a. C&R
 - b. ISA
 - c. O&G
 - d. PS
9. Updates
 - a. Associated Students
 - b. President
 - c. VP Student Affairs
 - d. Provost
 - e. VPAF

Executive Committee Meeting
December 5, 2016
12-1:30, ADM 167

Present: Peter, Shifflett, Schultz-Krohn, Mathur, Frazier, Lee, Riley, Feinstein, Peréa, Blaylock, Faas

Absent: Papazian, Lanning, Kaufman, Kimbarow

1. Approval of 11/28/16 meeting minutes - Not available for review.
2. Consent Calendar - No new appointees.
3. Review of nominee for Board of Trustees faculty position
Discussion regarding the nominee from SJSU
Vote: 10-0-0 to move the nominee from SJSU forward
4. Strategic Planning Steering Committee update:
This committee met last Monday and divided into five subgroups to address the status of the strategic goals of 2017 by soliciting information across the campus. Information will be distributed across the campus regarding the accomplishment of the strategic goals over the course of time.

Close the loop regarding the strategic plan and looking to the future as a new strategic plan is developed, includes outcome assessment of the 2017 strategic plan goals to guide formulation of new strategic plan.

Important to validate and celebrate the accomplishments in working towards the goals 2017.

The 2017 strategic plan and the four pillars of Student Success will be discussed during the Senate Retreat on Jan 27, 2017.

Discussion should include an explanation of how the strategic plan is useful in meeting the mission of SJSU.

5. Selection and review of administrators
O & G is deliberating the policy recommendation.
O & G committee members are concerned about how to address the issue of insuring diversity of committee membership.
Considerations are being made for a combination of elected members and appointed members to look at committee membership as a means to address diversity.
Concerns about potential issues of membership behavior and expectations of members.

Consider having the faculty elect seven faculty from the college and then the Executive Committee selects five from the seven to serve.

Policy currently is silent regarding the distribution of faculty across the departments within the college.

6. Communication during policy-making/revision:
Communication among administrators and policy committees should occur prior to the first reading and between the first and second reading.
7. Policy committee updates:
 - a. C&R –
 - i. Revisiting the internship policy as additional information has been received from the Chancellor's office since the policy was passed. A UOA is only needed when the university makes the placement, if the student is making the internship arrangements without the university input no UOA is needed. If students are finding their own placement they still need to complete a self-statement form; request to keep this information held within the department. If the internship is an elective course, then no UOA is needed. The revised policy recommendation should be the first reading at the next senate meeting.
 - ii. Department name change – need for departments to go through the Dean's office for potential name change. C&R has a current referral regarding department name changes.
 - b. ISA – No report
 - c. O&G –
Previous issues discussed for selection and review of administrators.
 - d. PS –
Policy replacement on privacy of electronic information; there is a UC system policy that is being used as a framework to move a new policy forward.
8. Updates
 - a. Associated Students – Alternative Spring Break – change in dates for event to occur after the Spring semester is finished; AS House has a light show; strategic planning is being addressed by AS; public forum for students addressing tuition fees; discussion of what does it mean to “stand in solidarity” for the AS 1636.
 - b. VP Student Affairs – admissions for freshmen and transfer students is up from last year; mobile food pantry saw significant increases.

These minutes were taken and transcribed by AVC Winifred Schultz-Krohn on December 5, 2016. The minutes were edited by Chair Kimbarow on December 19, 2016. The minutes were approved by the Executive Committee on January 11, 2017.