

A G E N D A

Academic Senate – Executive Committee

August 28, 2017, noon-1:30, ADM 167

Lunch provided

1. Approval of meeting minutes of August 7
2. Consent calendar
3. President's update
 - Policies pending signature:*
 - S17-8, Privacy of Electronic Information*
 - S17-9, Registration Priority*
 - S17-12, University Learning Goals*
 - S17-13, UG Student Honors*
 - Amendment C to S15-16, Appt of Regular Faculty (early tenure)*
4. Policy committee updates
 - a. O&G
 - b. C&R
 - c. PS
 - d. ISA
5. University updates
 - a. VP Student Affairs
 - b. AS
 - c. Statewide Senate
 - d. Provost
 - e. VP Administration and Finance
 - f. Chief Diversity Officer

Executive Committee Meeting
August 28, 2017
12-1:30 p.m., ADM 167

Present: Frazier, Feinstein, Riley, Schultz-Krohn, Shifflett, Manzo, Peter, Wong(Lau), Mathur, Van Selst, Willey (guest)

Absent: Blaylock, Papazian, Faas

1. The Executive Committee minutes of August 7, 2017 were approved (7-0-4).
2. AS President Manzo commented that Christy Riggins in her office had sent the Senate Office the names of students to sit on the policy committees and they should be added to this consent calendar. The Senate Administrator commented that she did not remember receiving these names. The AS President said she would forward a copy of the message to the Senate Chair and Senate Administrator. The committee approved adding the students to the consent calendar. [Note: It was later established that only the names of the Senators had been forwarded to the Senate Office. However, the AS President has provided the names of the students that should sit on the policy committees to the AVC to be added to the next consent calendar.] There was no dissent to the consent calendar of August 28, 2017.

3. Updates:

a. **From the Provost –**

There are three deans and one VP search underway including the deans of the Colleges of Science, Humanities and the Arts, and LCOE as well as the VP of Student Affairs.

The committee discussed university policies and what could be done to expedite the policy approval process. Chair Frazier will be meeting with the President and the Chief of Staff later this week and will discuss this subject.

A Student Success Forum was held last week.

A member asked how changes to the remedial process would affect faculty workload and whether it would interfere with their normal work. Another member commented that the departments of English, Math, and LLD were the only departments that had remedial programs and now what has traditionally been known as remedial education will extend well beyond that. However, there is no infrastructure setup in most departments to support this yet. The administration will have discussions on how we will address this. A member asked if the remedial process would apply to transfer students. Another member commented that the transfer agreements address this and that only frosh would be the students affected.

The committee discussed SmartPlanner and Edunav. There have been no complaints with SmartPlanner. Edunav is currently on hold.

There has been a 12% increase in permanent faculty. We are now over 650.

A member suggested that the CSU Academic Council address the campuses right to independently establish upper GE elements.

b. **From the Organization and Government Committee (O&G):**

The O&G Committee will be bringing three action items as final readings at the September 18, 2017 Senate meeting. These items focus on cleaning up policies or Senate Management Resolutions that should have been rescinded but were missed when new policies were passed.

The Senate Administrator commented that there is also a provision in bylaw 16 that allows her to bring back to the policy committee any policies she finds that should have been rescinded when a new policy is passed that were missed. The policy committee can then review the information and, if appropriate, authorize the Senate Administrator to rescind the policy and report this information directly to the Senate.

c. **From the Curriculum and Research Committee (C&R):**

The C&R Committee is reviewing the Internship policy and UOAs. When students go out on internships or practicums, the university's insurer, Lloyds of London, has to have everything signed, sealed and delivered. Legal counsel has said that we have to have UOAs ahead of time or it is very risky. A member suggested a Sense of the Senate Resolution expressing our concern about the confusion surrounding UOAs and related insurance issues.

C&R will also be reviewing the university's curriculum and 120 units, 4+1 and 3+2 class loads; and Research, Scholarship, and Creative Activity (RSCA).

d. **From the Professional Standards Committee (PS):**

PS has reviewed 15 sets of guidelines and approved 6, returning 9 for further work.

In AY 2016-17 75% of RTP cases fall under the old criteria and 25% under the new criteria. PS expects this to shift closer to 50%/50% this coming year.

PS is continuing to review the Chairs and Directors Policy.

PS is also working on a draft memo from PS and the AVP of Faculty Affairs regarding best practices for scheduling RTP Committees.

PS will be reviewing policy on post-tenure reviews to determine if a policy is needed.

PS is reviewing the appointment and review of program directors to determine if a policy is needed. Program directors are not covered under any existing policy.

PS will be reviewing F81-7, which relates to the appointment of grant-related instructional faculty.

e. **From the Instruction and Student Affairs Committee (I&SA):**

The I&SA Committee will be working on the Academic Integrity and Honors Policies.

f. From the Vice President for Student Affairs (VPSA):

On August 19, 2017, 4,122 students moved into the residence halls.

There are 75 events planned over the course of the first four weeks of the semester by Student Affairs.

There were over 500 students at the tailgate party before the football game this past Saturday and 500 got to run onto the field.

There are 33,330 students attending regular classes, and 2,500 students in special session courses.

On September 11, 2017 the mobile food pantry will be at the Event Center.

The VPSA distributed the "SJSU Important Dates" sticker. A few dates to remember are: August 23, 2017 through September 13, 2017 is the late registration period. September 6, 2017 is the last day to drop classes without a "W." September 13, 2017 is the last day to add a class. October 2, 2017 is the last day for UG to apply for Spring/Summer 2018 graduation. October 5, 2017 is the deadline to apply for the October 28, 2017 WST Exam. November 16, 2017 is the last day to withdraw for Fall 2017. Final Exams are December 13-19, 2017. Fall grades will be viewable on MySJSU on December 23, 2017.

g. From Associated Students (AS):

AS is doing an assessment of their Fraud Policy due to recent fraudulent activity by an employee.

The food pantries are being moved. There are currently eight of them.

AS is handing out \$60 book vouchers to students eligible for financial aid.

AS is exploring joint ventures in innovation and technology with venture capitalists in the area.

AS President Manzo recently had the pleasure of meeting our football team.

The Manager of Transportation Solutions grant proposal is in final review by the auditor.

AS is accepting applications until September 15, 2017 for campus personnel interested in leading a team in planting and growing a row in the campus community garden.

AS has received a lot of feedback about Professor Aptekar returning to campus. Students are not happy about this.

AS has received complaints that students can no longer use the Adobe software, or the required process to access adobe software is too rigorous.

AS has received complaints that there are not enough job opportunities for international students on campus. When they desire to work, these students are required to do so on campus (rather than off).

h. From the CSU Statewide Senator:

Executive Orders 1100 and 1110 make it clear that there will be no campus modifications to GE required units. This campus is stingy in units for university classes. The new EO establishes non-college developmental units over the summer. This is sacrificing quality to get units.

i. From the Chief Diversity Officer (CDO):

To kick off a dialogue this year across the campus regarding issues affecting the campus community, several campus conversations will be held on Tuesday, August 29, 2017 from 6 p.m. to 8 p.m., and on Friday, September 8, 2017 from noon to 2 p.m. There will be free pizza.

The CDO is working with the Interim AVP of Faculty Affairs to establish mandatory diversity training without overstepping any hiring policies and practices.

The campus will host an UCLA Administrator four times this semester.

Training will be offered on campus by an UCLA Administrator four times this year where campus personnel can become certified diversity trainers by the University of Michigan. This training normally costs several thousand dollars and is being offered on campus as a favor for the CDO. There are 30 to 40 slots available.

In mid-September the campus will host open meetings to discuss the implications of EO 1110.

Departments may apply for money to help diversity their faculty searches through the CDO.

4. The meeting adjourned at 1:37 p.m.

These minutes were taken and prepared by the Senate Administrator on August 28, 2017. The minutes were edited by Chair Frazier on September 1, 2017. The Executive Committee approved the minutes on September 11, 2017.