

# **AGENDA**

## **Academic Senate – Executive Committee**

November 27, 2017, noon-1:30, ADM 167

*Lunch provided*

1. Approval of meeting minutes of November 13
2. Consent calendar
3. Library plans – Dean Elliott
4. President's update
5. Policy committee updates
  - a. ISA
  - b. O&G
  - c. C&R
  - d. PS
6. University updates
  - a. Statewide Senate
  - b. Provost
  - c. Chief Diversity Officer
  - d. VP Administration and Finance
  - e. VP Student Affairs
  - f. AS

**Executive Committee Minutes**  
**November 27, 2017**  
**Noon – 1:30 p.m., ADM 167**

Present: Frazier, Shifflett, Manzo, Peter, Schultz-Krohn, Mathur, Lee, Van Selst, Feinstein, Sullivan-Green, Willey, Papazian, Faas, Wong(Lau)

Absent: Riley

1. The minutes of November 13, 2017 were approved as amended by Senators Feinstein, Shifflett, and Van Selst.
2. There was no consent calendar for November 27, 2017. However, the committee discussed whether Senator Rodan should remain in the College of Business seat on the Curriculum and Research Committee given that he was just appointed as an ASCSU Senator, and must vacate his College of Business seat on the Senate. The committee agreed to leave Senator Rodan in the College of Business seat until his replacement from that college is elected and at that time consider moving him to the Education seat as a faculty-at-large member (Note: No faculty member has come forward to fill the Education seat despite heavy recruitment attempts by the Committee on Committees.)
3. President's Update:  
The President thanked the committee for their hard work and commented that this was one of the best groups of faculty she had ever worked with, and that she does not take that for granted.

**Questions:**

Q: The Professional Standards Committee (PS) has received a referral to add staff awards to the University Awards Policy. PS is unsure if they are the correct group to look into this because there are no staff members on the PS Committee, and there could be some financial implications that the President's Office would have to assume. The President was asked for her thoughts on the matter.

A: The President agreed it is a great idea and will discuss with the Chief of Staff.

Q: Concern was raised that the process for determining award recipients be kept with a fair and impartial selection committee, and not just delegated to Human Resources (where most staff matters are handled).

4. Policy Committee Updates:
  - a. Instruction and Student Affairs Committee (I&SA):  
The Priority Registration Policy will come back to the Senate at the December 11, 2017 Senate meeting. I&SA is also working on the Student

Office Holder Qualification and Academic Integrity Policies. A suggestion was made that I&SA consult with other California Student Services Association (CSSA) campuses to find out what policies exist at their campuses for Student Office Holders.

- b. Organization and Government Committee (O&G):  
O&G will be making referrals to the other policy committees as they complete their review of all University policies to determine which policies need to be rescinded or amended.

O&G is still unclear if the language referring to the “operating fund” should stay in or be taken out of the amendment to the Budget Advisory Committee policy regarding lottery funds. Send comments to the Chair of O&G.

**Questions:**

Q: A member asked if there was really a need to specify what funds the BAC watched over in the charge.

A: A member responded that the Auxiliaries have boards that provide transparency, but there is no specialized group watching how lottery funds are used.

O&G will be bringing the constitutional amendment and the bylaw change regarding the Deans and AVPs membership on the Senate back as a 3+1 (members) recommendation. This would be two Deans, one Academic Affairs AVP, and one AVP from outside Academic Affairs recommended to the President by the AVPs outside of Academic Affairs.

O&G is partnering with the Office of Institutional Effectiveness and Analytics (IEA) in setting up focus groups to survey staff and faculty about adding staff to the Senate, and/or committees.

- c. Curriculum and Research Committee (C&R):  
C&R is working on two policies regarding curriculum. One policy establishes procedures for department name changes. The other policy establishes a 4+1 (years) option for a Master’s degree. The department name change policy will come to the Senate at the December 11, 2017 meeting, but the other curriculum policy will not come to the Senate until March or April 2018.

C&R is also finalizing the Research, Scholarship, and Creative Activity policy (RSCA) to bring to the Senate. C&R recently got approval from legal counsel regarding the non-disclosure agreement.

Questions:

Q: What was the reason for removal of the 180 days + 180 days publication delay clause? Does this mean publication can be delayed indefinitely?

A: C&R could not find a historical reason for that number of days. Instead, with the AVP of Research consultation delays will be mutually discussed and agreed upon.

Q: Is it possible that with the new NDA information, we can now have an NDA that permanently bars dissemination?

A: It may be that faculty could sign an NDA that bars dissemination of a particular project, but that there will be satellite projects that will emerge as a result of the original collaboration; these satellite projects would be then be subsequently research productive (and disseminated) for faculty.

d. Professional Standards Committee (PS):

PS is working on a referral to establish staff awards, but is unsure if they are the right committee to handle this, given there are no staff members on the PS Committee. They are consulting with the President.

PS will be bringing a substitute policy to the December 11, 2017 Senate meeting to replace the Chairs and Directors policy that they postponed at the November 20, 2017 Senate meeting.

e. From the CSU Statewide Senate:

Executive Orders 1100 and 1110 may be more disruptive to the campus than originally thought, around the Early Start Program.

5. Administrative updates:

a. From the Provost:

The College of H&A Dean search is close to being completed.

b. From the Chief Diversity Officer (CDO):

The Title IX Officer search has been closed down. Several finalists have withdrawn recently and the pool is insufficient. The CDO will be working with the interim Title IX Officer to see if her appointment can be extended.

The campus has applied for a \$285,000 grant to improve faculty diversity.

The President congratulated the CDO on getting an article published in AACU Liberal Education. The CDO will send it to the Executive Committee.

c. From the Vice President for Administration and Finance (VPAF):

The grand opening for the new tennis facility is this Friday at 1 p.m. at South Campus. The VPAF is working on some lighting issues with the new facility.

**Questions:**

Q: Were the safety issues noted during last year's walk through the campus all corrected this year?

A: Yes.

Q: A member noted the continuing problem with skateboarders both on campus and in the buildings.

A: This is an ongoing problem that we continue to try and address.

d. From the Vice President for Student Affairs (VPSA):

We were down 80% or 80,000 applications CSU-wide before the break. Thursday's deadline for domestic undergraduate applications may be extended. We are down 30% in graduate applications, but they have more time to submit applications as their deadline isn't until April/May 2018.

**Questions:**

Q: Is there a way to link from the department homepage to the CSU application so that there don't have to be separate applications?

A: Hopefully, Cal State Apply will eliminate the need for separate applications.

e. From the Associated Students President (AS):

AS is reviewing applications for the AS Director of Internal Affairs and hopes to have someone appointed by December 11, 2017.

**Questions:**

Q: Does AS have a policy on travel to states banned by SJSU?

A: Yes, AS has adopted a policy and will not fund travel to places the university has banned.

6. The meeting adjourned at 1:30 p.m.

These minutes were transcribed by the Senate Administrator, Eva Joice, on November 27, 2017. The minutes were reviewed and edited by the Senate Chair, Stefan Frazier, on November 30, 2017. The minutes were approved by the Executive Committee on December 4, 2017.