

# **AGENDA**

## **Academic Senate – Executive Committee**

December 4, 2017, noon-1:30, ADM 167

*Lunch provided*

1. Approval of meeting minutes of November 27
2. Consent calendar
3. Library Dean Tracy Elliott – Library plans
4. President's update
5. University updates
  - a. AS
  - b. Statewide Senate
  - c. Provost
  - d. Chief Diversity Officer
  - e. VP Administration and Finance
  - f. VP Student Affairs
6. Policy committee updates
  - a. PS
  - b. ISA
  - c. O&G
  - d. C&R

**Executive Committee Minutes**  
**December 4, 2017**  
**Noon – 1:30 p.m., ADM 167**

Present: Frazier, Shifflett, Manzo, Peter, Schultz-Krohn, Mathur, Lee, Van Selst, Sullivan-Green,

Absent: Faas, Papazian, Wong(Lau), Feinstein, Willey

Guest: Elliott

1. The minutes of November 27, 2017 were approved.
2. There was no consent calendar for December 4, 2017.
3. Library Presentation:  
Dean Elliott gave a presentation on the library and proposed changes to S15-10, the University Library policy.

The primary reason for the request to modify the library policy and make changes to the 2<sup>nd</sup> floor of the library is to move the staff out of the basement. Currently, the staff are located a floor below where they service students. The public library director has said she will also move her staff out of the basement if SJSU does. A library planner was hired last year to look at the layout of the library and see where changes could be made. The proposed changes include relocating technology and science collections to the basement and moving staff to the 2<sup>nd</sup> and 3<sup>rd</sup> floors. The Friends of the Library space on the 2<sup>nd</sup> floor would be reduced and research commons would be put in that space. The plan also calls for quadrupling the collaborative space. Students will not utilize the library if there is no collaborative space to work in. There would be 6,000 square foot of collaborative space on the 2<sup>nd</sup> floor and 16,000 square foot on the 6<sup>th</sup> floor. There would be no changes to the 7<sup>th</sup> and 8<sup>th</sup> floors. Our students that are seniors are the biggest group of library users and they want collaborative space.

Questions:

Q: What kind of changes will have to be made to be in compliance with the building code?

A: One issue we have is there are not enough exits from the building and the escalators will need to be replaced with stairs. Another issue is there were too many people congregating on the 2<sup>nd</sup> floor. The planner came up with a solution to add spaces to the 6<sup>th</sup> floor. However, we need to get people up to the 6<sup>th</sup> floor quickly and one solution may be to make two of the five elevators express elevators to the 6<sup>th</sup> and 7<sup>th</sup> floors.

Q: A member commented that when you walk into the library it doesn't feel like a university library.

A: Dean Elliott is working with the designer to change one of the entrances to showcase the university when you enter.

4. University Updates:

a. CSU Statewide Senators:

Meetings were held last Friday in Long Beach and there were lots of K-12 and Executive Order issues. In addition, the Chancellor received a huge grant to expand Project Rebound to other campuses.

Intermediate Algebra is no longer a prerequisite for D4 classes under Executive Order 1100. For instance, you can't say Intermediate Algebra is a prerequisite for Stat 95 unless you can prove all of it is needed for Stat 95. Early Start students will be required to do a concurrent class that is credit bearing. The question is how to identify students that should be placed in these classes and having enough sections. One answer is to identify and place them based on grade point average.

b. Professional Standards Committee (PS):

The Provost is attending the PS meeting today to talk about faculty borrowed from other departments. The Provost will also be speaking with the deans about this.

PS has worked through the voting rights in the Chairs and Directors policy and will bring it to the Senate for a final reading at the December 11, 2017 meeting. Permanent faculty working in two colleges will have a full vote in their permanent department and no vote in their non-permanent department.

c. Instruction and Student Affairs (I&SA):

I&SA is in a data collection mode. I&SA is reviewing and working on advanced registration and add codes.

d. Organization and Government Committee (O&G):

O&G will be bringing the Constitutional Amendment regarding deans and administrators membership on the Senate, the Bylaw amendment regarding the procedures for the selection of deans and administrators on the Senate, and a policy recommendation adding lottery fund oversight to the Budget Advisory Committee (BAC) back to the Senate for the December 11, 2017 meeting.

e. Curriculum and Research Committee (C&R):

C&R hopes to bring the RSCA policy back to the Senate at the December 11, 2017 meeting.

C&R is working on two policies regarding curriculum. One policy establishes procedures for department name changes. The other policy establishes a 4+1 (years) option for a Master's degree. The department name change and 4+1 option will come back to the Senate in the spring.

5. The meeting adjourned at 1:20 p.m.

These minutes were transcribed by the Senate Administrator, Eva Joice, on December 8, 2017. The minutes were reviewed and edited by the Senate Chair, Stefan Frazier, on December 8, 2017. The minutes were approved by the Executive Committee on January 8, 2018.