AGENDA

Academic Senate – Executive Committee

August 27, 2018, noon-1:30, ADM 167

1. Approval of meeting minutes of July 17 and August 16
2. Consent calendar
    a. Candidate statements for ADAPC: select one of two
    b. Candidate statement for Athletics Board: uncontested
    c. Candidate statement for Budget Advisory Committee: uncontested
3. President's update
4. Faculty affairs – update
5. Policy committee updates
    a. C&R
    b. ISA
    c. PS
    d. O&G
6. University updates
    a. AS
    b. Statewide Senate
    c. Provost
    d. Chief Diversity Officer
    e. VP Administration and Finance
    f. VP Student Affairs

Executive Committee Minutes
August 27, 2018
ADM 167, 12 p.m. to 1:30 p.m.

Present: Frazier, Shifflett, Lee, Peter, Day, Sullivan-Green, Ficke, Marachi, Manzo, Faas, White, Papazian, Mathur

Absent: Wong(Lau), Riley

1. The Executive Committee minutes of July 17, 2018 and August 16, 2018 were approved.

2. There was no dissent to the consent calendar of August 27, 2018.

3. Updates:
   a. From the President:
      The committee welcomed Vice President Patrick Day.

      The President has launched the Provost search.

      The Faculty Athletics Representative (FAR) will be resigning to pursue some grant research work. The President will put together a call for a new FAR in the near future.

      Questions:
      C: The committee thanked the President for changing the welcome address to accommodate more faculty/department schedules.

      Q: Will the Board of Academic Freedom and Professional Responsibility (BAFPR) policy revision be approved or returned unsigned?
      A: President Papazian will review again and respond the next few weeks.

      Q: Will a report be given to the campus on Graduation Initiative 2025?
      A: VP Day and Sharon Willey are pulling this together and will get back to the campus on where we are at.

      Q: Are we on track with strategic planning?
      A: We are in a good place. We should have an approved plan by the end of the semester.

   b. From the Provost:

4. Updates from Policy Committee Chairs:
   a. From the Professional Standards Committee (PS):

PS is reviewing department RTP guidelines. Who should they be sent to for approval?
A: Please send to the Deputy Provost.

b. From the Curriculum and Research Committee (C&R):
C&R has 10 to 12 pending referrals from last year and a couple of policy revisions from last spring. C&R will discuss and come up with a roadmap for the semester today.

c. From the Instruction and Student Affairs Committee (I&SA):
I&SA has 12 pending referrals from last year and another 6 new referrals. They will split into subgroups.

d. From the Organization and Government Committee (O&G):
O&G will be getting input from the chairs about the firearms policy. O&G is also waiting to hear back from the University Library Board (ULB) about whether to talk about changing their meeting day and times.

e. From the CSU Statewide Senators:
The next meeting is on September 5-7, 2018. One person per campus was selected for a new CSU Faculty Award. Peggy Stevenson won from SJSU.

5. Updates from Administrators and AS President:
   a. From the AS President:
   AS has filled all 16 director positions. All students have been assigned to the policy committees. AS will also be hosting their scholarships ceremony in the near future.

   b. From the Provost:
   The Provost attended eight meetings that day and declared her enthusiasm for the faculty and students' future career needs.

   The Provost will be talking with the Deans tomorrow on recalibrating the faculty workload to 3/3. It will have to be phased in. Faculty requests can be submitted up to September 28, 2018 for January 2019.

   C: Recalibration is wonderful. Now we can actually do some research. Thank you.

   The Provost's Office is working its way through some issues with the split-up of Faculty Affairs duties between the Provost's Office and University Personnel. The Deputy Provost has been working on RTP and recruitment (65 faculty searches). The Provost remains committed to ensuring faculty have what they need. Which matters will be addressed by which office (Provost or UP/FA) is still being determined.

Q: What actually belongs with Faculty Affairs and what belongs with the Provost?
A: Not sure of everything yet.
Q: Human Resources related items should remain with Faculty Affairs. Maybe we could roll over the Executive Assistant to the Provost position that Cami Johnson had to an MPP point person in the Provost Office?
A: Some information should be handled by the deans. We might do a FAQ.
C: Most universities have a point of contact for RTP.

c. From the Vice President of Administration and Finance (VPAF):
The University Budget presentation to the Senate is scheduled for October 1, 2018. The VPAF would like to move that presentation to October 15, 2018. This would mean the October 1, 2018 meeting would be 3 hours, and the October 15 meeting would be 2 hours. The Senate Chair will ask the Senate for approval at the September 17, 2018 meeting.

Questions:
Q: Why have prices gone up in the food court? Why are we being charged a sales tax?
A: Spartan Catering was a non-profit and Chartwells is not.

d. From the Vice President of Student Affairs (VPSA):
The VPSA thanked the committee for the very welcoming reception.

The student who was recently kidnapped and robbed is an international student; the VPSA has been working with this student since this occurred. The student is doing okay.

The VPSA has walked the quad area inside and out looking for ways to improve security.

Enrollment is at 35,138. Transfer student enrollment is up. However, there is some decline in international students and in first year enrollment. There is also a little decline in continuing students.

The “Weeks of Welcome” program has been going well. The VPSA will also be hosting a number of series speakers.

Questions:
Q: Do students get any information about what to do if approached at an ATM, etc.?
A: Students get information at Orientation and the VPSA has held town hall meetings and answered any questions students had. The VPSA emphasized that a report on all crime is published by the UPD every year and SJSU continues to be a very safe campus.

Q: Do we have any resources for victims of violent crimes so we know where to refer people if it were to happen again.
A: We will work on what we can send out in our messages to the campus.

Q: Are there any funds available for departments to hold their own speaker series?
A: Those faculty members could take part in the discussion of the university speaker series.

6. The meeting adjourned at 1:30 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice, on August 27, 2018. The minutes were edited by Chair Frazier on September 6, 2018, and approved by the Executive Committee on September 10, 2018.