

AGENDA

Academic Senate – Executive Committee

December 3, 2018, noon-1:30, ADM 167

1. Approval of meeting minutes of November 26
2. Consent calendar
3. President's update
4. VPRI search committee
5. Sense of the Senate resolution honoring retiring senator
6. University updates
 - a. VP Student Affairs
 - b. Associated Students
 - c. Statewide Senate
 - d. Provost
 - e. Chief Diversity Officer
 - f. VP Administration and Finance
7. Policy committee updates
 - a. Instruction & Student Affairs
 - b. Professional Standards
 - c. Organization & Government
 - d. Curriculum & Research

Executive Committee Minutes
December 3, 2018
ADM 167, 12:00 p.m. to 1:30 p.m.

Present: Faas, Ficke, Frazier, Lee, Manzo, Marachi, Mathur, Peter, Shifflett, Sullivan-Green, White, Wong(Lau)

Absent: Day, Papazian, Riley

1. The Executive Committee minutes of November 26, 2018 were approved as amended.
2. There was no consent calendar.
3. **VPRI Search Committee:**
 - a. Several nominations were suggested but did not make it on the list of potential candidates to select from. The committee discussed the possibility of extending the nomination process. To ensure a fair process, a general message will go out to the campus community extending the call for nominations until the end of the business day on December 5, 2018. An additional Executive Committee meeting was scheduled for Noon-1pm on December 10, 2018 to finalize selection of search committee members.
 - b. A question was asked about what positions would report to the Vice President of Research and Innovation (VPRI). The Associate Vice President for Research, the Research Foundation, and other positions yet to be determined (TBD) will report to the VPRI.
4. The Executive Committee discussed and unanimously approved a Sense of the Senate Resolution honoring Senator Peter Buzanski.
5. **University Updates:**
 - a. **VP Student Affairs:** Not Present (along with other Cabinet members, attending a meeting with a Provost candidate).
 - b. **Associated Students:**
 - i. AS has hired a student commission to start a search for the Executive Director of Associated Students. Student leaders are also getting ready to approve their bylaws. Next year AS will have graduate student representatives and will also have student representatives from each

college as well as the addition of the VP of Admin/Finance or designee on the AS board.

- ii. Finals week programming is coming up. AS is having a Winter Wonderland event on December 4, 2018, and many other upcoming events (collecting items/donating to homeless.) There is a larger support network this year for finals week.

c. Statewide Senate:

- i. There has been difficulty getting people to evaluate courses for equivalencies. Some resolutions have been proposed to make process easier (such as colleagues who have retired may be invited back to help with the process).
- ii. There was a resolution for a search process for campus presidents and discussion about whether or not searches should be open or closed. The Chancellor's Office indicated that the stakes are too high for open searches, so the four presidential searches will occur with existing procedures.
- iii. Discussions were held about amendments to the shared governance document. A position was taken and emphasized responsible curriculum development with faculty primarily in charge of the curriculum. There was discussion about a paper that was disseminated regarding approaches to graduation rate improvement and metrics related to the cost of graduating students in four years. One of the heavily referenced models (Georgia State) has been formally critiqued using questionable metrics and analyses (with critiques also made of the critiques). Among several issues raised related to validity of findings, was changing definitions of categories representing underrepresented minority students. Related reports will be forthcoming.
- iv. Statewide Senators met with Chairs and Directors of the College of Social Sciences (at SJSU) to discuss the impact of Area D. There is concern that pending policies may lead to lower enrollments.

- d. Provost:** (comments delivered during discussion above on VPRI search): The Report recently completed by the Council of Graduate Schools will be distributed to the campus.

e. Chief Diversity Officer (CDO):

- i. The CDO is preparing to hire Rankin and Associates to conduct a comprehensive Campus Climate Survey starting with focus groups this Spring followed by surveys of students, faculty, and staff Fall 2019. Campus Climate issues to be discussed would include bullying, Title IX, and

diversity topics with mental health integration. There is a concerted effort to get information that will be meaningful and eventually a report will be put online. The process will include IRB review with the survey to be launched in Fall 2019.

f. VP Administration and Finance (VPAF):

- i. Faculty and staff are encouraged to join for lunch on Fridays in the Dining Commons for \$5 to \$6 low-cost meals. The atmosphere has greatly improved and being there helps build community across the campus.
- ii. We are continuing to work on policies for scooters. SJSU will follow the same procedures as what has been done at CSU Long Beach. There will be a spot for people to drop off scooters outside of campus. There will also be a “geo-fence” that will not allow for scooters to be operated on campus. These initiatives will be in place after January 2019, and the campus will work with Lime and Bird to ensure they understand that this is a non-motorized vehicle zone.
- iii. A question was asked regarding progress on the firearms policy. There will be follow-up.
- iv. A comment was made that improvements are needed to the way calls for UPD Safety Rides are being handled. There was agreement that this is a service that we want to encourage, not dissuade students from using.
- v. Several questions were raised about the Finance move (i.e. why are we paying for space off campus? How much are we spending for that space?) Currently what we have is more expensive, smaller, and outdated. We'll be able to be downtown for less without the need for tenant improvements.
- vi. There were questions about the FD&O search, which continues to be a difficult one to fulfill. The VPAF is currently in the process of changing search firms from a local one to RH Perry.
- vii. There was discussion about the impact the loss of ~100 parking spaces will have with construction of the new Science building. There will not be many spots left next to the building. Parking availability will depend on your time of arrival to campus and other factors. Issues regarding mobility challenges were raised regarding the 7th Street parking garage. There was discussion of putting an elevator in the 7th Street lot. There are efforts being made to ensure lighting improves and that there is UPD presence during the 9pm window.

6. Policy Committee updates:

a. Instruction & Student Affairs Committee (I&SA):

- i. I&SA is working on a policy related to Instructor drops and deadlines (replaces University Policy S99-12). Situations were discussed regarding when drops would or would not be allowed and what protections might exist to ensure that students would not be arbitrarily dropped from enrollment (or removed from a course without their knowledge). It was suggested that more detailed specifications would clarify the policy. The number 11 clause in the policy is what would be revised.

b. Professional Standards Committee (PS):

- i. Proposals included a final reading of the Direct Instructional Obligations Policy and the Anti-Bullying Sense of the Senate Resolution.
- ii. A rewrite of the Anti-Bullying resolution was based on concerns that were raised at the previous Executive Committee meeting. A response was provided to those concerns, but feedback to the response has not yet arrived. Timing may still allow for amendments before the Senate meeting on December 10, 2018. The language was revised to recommend a Presidential Task Force rather than a Senate Task Force.

c. Organization & Government Committee (O&G):

- i. O&G will be bringing two first reading items to the Senate related to updating the charge and membership of committees. O&G will also bring the modification to Bylaw 15A which will allow the Senate Office to make editorial changes to documents for a final reading at the December 10, 2018 Senate meeting. O&G is working on a proposal to amend S13-9 which is related to department mergers. The Executive Committee discussed whether there should be a first or final reading of a proposal to standing rule 10A to clarify use of Senate Management resolutions. Given the timing, it was recommended that this be a first reading.

d. Curriculum & Research Committee (C&R):

- i. Area D will be discussed. There will likely be modifications to Area D of the GE policy. The compromise is that the policy recommendation will have a sunset clause. The Chancellor's Office has indicated we must be in compliance for Fall 2019. Catalog changes are due in February 2019. C&R is considering modeling after SFSU where area D1 will be Sociology, D2 will be US History, and D3 will be World Government. If you come in as a freshman and complete these series of courses, it should fulfill the requirement. Mexican American Studies and African American Studies

classes will be split. A/B will count for history/government so this would be a barrier to interdisciplinarity. The sunset clause would put us in compliance and still allow us an opportunity to figure out an alternate plan. Changes are significant. We should be as transparent as possible. We are proposing a policy, but not adding courses. C&R will send out an email with updates, but they will not necessarily be part of the policy.

- ii. C&R will also have a final reading of Grading System policies and the University Writing Committee policy.
- iii. Discussions have included the impacts of passing resolutions that would bring campus into compliance with Chancellor's policy. Questions arose regarding the impacts on humanities classes.

7. The meeting adjourned 1:34 pm.

These minutes were taken and transcribed by Dr. Roxana Marachi on December 3, 2018. The minutes were edited by Chair Frazier on December 4, 2018. The minutes were approved by the Executive Committee on January 28, 2019.