

AGENDA

Academic Senate – Executive Committee

November 4, 2019 12:00- 1:30 pm, ADM 167

1. Approval of meeting minutes of October 21, 2019
2. Consent Calendar
3. Review of statement for consideration
4. Review draft: Sense of the Senate Resolution, *Observing the 20th Anniversary of the Center for Community Learning & Leadership and Student Engagement in Service-Learning*
5. University updates
 - a. VP Student Affairs
 - b. Chief Diversity Officer
 - c. Provost and Senior Vice President
 - d. Statewide Senate
 - e. VP Administration and Finance
 - f. Associated Students President
6. Policy committee updates
 - a. Organization & Government
 - b. Instruction & Student Affairs
 - c. Professional Standards
 - d. Curriculum & Research

Executive Committee Minutes
November 4, 2019
ADM 167, 12:00 p.m. to 1:30 p.m.

Present: Curry, Faas, Marachi, Shifflett, Wong(Lau), Peter, Sullivan-Green, White, McKee

Absent: Mathur, Del Casino, Papazian, Parent, Frazier, Day

1. The Executive Committee approved the minutes of October 21, 2019 unanimously (7-0-1).
2. The Consent Calendar was approved (8-0-1).
3. The committee discussed the Chair of the Accreditation Review Committee. The Chair must be a faculty member appointed by the Provost. The Provost Office has been contacted, but no chair has been appointed. This may have been because there was one vacant faculty seat. That seat has now been filled. Chair Mathur will reach out to the Provost to finalize a Chair for this Committee.
4. The committee discussed a Sense of the Senate Resolution, "Observing the 20th Anniversary of the Center for Community Learning & Leadership and Student Engagement in Service-Learning." Amendments were suggested by Senators Shifflett, Marachi, and Faas.
5. University Updates:
 - a. Vice President for Student Affairs (VPSA): Not Present.
 - b. Chief Diversity Officer (CDO):

The CDO confirmed that she and Vice Chair McKee have been officially appointed as co-chairs of the Committee on Professional and Ethical Expectations in the Workplace. The committee discussed the charge. A member suggested that the committee not hold back using the term "bullying" where and when appropriate.

The committee discussed an issue with pronouns: some professors are not willing to use the term "their" instead and "he/she."

The CDO has been given clearance to hire another investigator that is urgently needed. The new process takes lots of resources and the current investigator and coordinator are part-time.

There were 22 on-campus focus groups held to assist with the development of the Campus Climate Survey. The participation by faculty and staff was robust compared to the student participation. The survey will be distributed in

March 2020. The results will be available next fall and will be released to everyone at the same time in a town hall meeting.

c. Provost: Not Present

d. CSU Statewide Senate:

The process for the Chancellor search has begun. A stakeholder committee has been established that includes Faculty Trustee Sabalius. The committee will have two representatives from the ASCSU. One will be the Chair of the ASCSU and the other will be elected from eight nominees on a ranked ballot on November 6, 2019. The dates for the Listening Tours have been announced and will be Tuesday, November 12, 2019 at Sacramento State, 12-2 p.m. and Wednesday, November 13, 2019 at CSU East Bay, 12-2 p.m. There will be seven sessions total and the comments will be made known.

Chair Mathur has submitted SJSU's Ethnic Studies Report and CSU Statewide Senator Curry noted the campus should be very proud of it. The CSU Academic Affairs Committee began discussions this week about the reports.

A member suggested that the Provost's report on Ethnic Studies at SJSU be shared with the ASCSU Academic Affairs Committee.

The ASCSU Liaison Report from the California State Student Association (CSSA) contained a question of concern from a student asking, "What if a campus did not want Ethnic Studies?" Students are being told to contact the Chair of their Senates and get on the agenda.

e. Vice President of Administration and Finance (VPAF):

A retreat was held to kick off the fundraising campaign and lasted two days last week. All deans and associate deans were invited. There were 14 speakers. Each dean and associate dean was asked to provide three ideas to raise funds for. It was very productive.

6. Policy Committee Updates:

a. Organization and Government Committee (O&G):

O&G will be bringing a Constitutional Amendment that adds the Vice President of Research and Innovation and the Senior Director of Faculty Affairs, with two college deans remaining. The size of the Senate will not increase.

O&G continues to discuss the Board of General Studies (BOGS).

b. Instruction and Student Affairs (I&SA):

I&SA has finished a review of the Syllabus website and will be sending changes to GUP.

I&SA will also be sending a referral on SJSU Cares to GUP.

I&SA will be bringing the University Governance Award, and either the TOEFL or the Student Rights to Timely Feedback proposals to the Senate at the November 18, 2019 meeting.

- c. Professional Standards Committee (PS):
PS will have four or five resolutions for the Senate on November 18, 2019. Two will rescind old policies. Another resolution will modify a teaching descriptor to the RTP policy and will come as a first reading.

PS may also have a resolution that will allow the Senate Office to change the name of the AVP of Faculty Affairs in existing policies to either Sr. Director of Faculty Affairs or the Provost. PS is working with the Provost to determine which name goes in each policy and will provide a complete list for the Senate and Senate Office. There are over 200 instances where this occurs in Senate policies.

- d. Curriculum and Research Committee (C&R):
C&R will have between one and three policy amendments for the next Senate meeting including resolutions on the grading policy and post baccalaureate students.

- 7. The meeting adjourned at 1:32 p.m.

These minutes were taken by the Senate Administrator on November 4, 2019. The minutes were transcribed by the Senate Administrator on November 13, 2019. The minutes were reviewed by Chair Mathur and Vice Chair McKee on November 13, 2019. The minutes were approved by the Executive Committee on December 2, 2019.