

## **Minutes of the Executive Committee**

### **March 3, 2008**

Present: Kassing, Phillips, Lessow-Hurley, Meldal, Van Selst, Bros, McClory, Kaufman, Backer, Sivertsen, Von Till, Sigler, Najjar

Absent: Lee, Henderson

1. The Consent Calendar was approved. Senator Kaufman commented that he had been told Student Senator Prothro-Jones had resigned, and was also no longer on the Curriculum and Research Committee (C&R).
2. The Executive Committee discussed the need for a new staff person on the Resource Review Board, because Natalie Harding has been promoted to a Management Personnel Plan (MPP) position. The Executive Committee discussed staff nominating procedures. Chair Lessow-Hurley will contact VP Lee and ask her to direct HR to solicit nominations from staff.
3. The Executive Committee discussed a referral to the Instruction and Student Affairs Committee (I&SA) from Senator Hebert on the Disability Resource Center's (DRC) exam transmittal policy. It was determined that this is an administrative requirement and not a policy matter.
4. Updates:
  - a. Transcript notation: VP Phillips reported that the registrar is working on the matter and it should be resolved shortly.
  - b. Chair Lessow-Hurley updated the Executive Committee on the status of the online SOTEs policy. The policy is still on hold pending a response from the California Faculty Association (CFA). Student Evaluation Review Board (SERB) would like to move forward with a pilot study on an on-line SOTE's for in-person classes. Chair Lessow-Hurley and Senator Bros are in conversation with Faculty Affairs and CFA regarding the feasibility of that proposal. SERB would also like to re-norm SOTES. Preliminary conversation with CFA indicates no problems with moving forward on the renorming. Renorming is an administrative process that would be initiated by Faculty Affairs. The Senate could encourage departments to participate.
  - c. The Executive Committee discussed the firing of a faculty member at CSU East Bay for refusing to sign the Oath of Allegiance without modifications to reflect her religious beliefs. There was discussion about drafting a Sense of the Senate Resolution to bring to the Senate meeting on March 10, 2008, regarding this matter.
  - d. Chair Lessow-Hurley congratulated VP Fred Najjar and his team for the \$3 million donation to endow a chair in the College of Engineering. The Executive Committee discussed doing a Sense of the Senate Resolution thanking VP Najjar and his team for their hard work this year.

5. Policy committee updates:

- a. Organization and Government Committee (O&G):  
Chair Backer and Chair Kaufman will be briefing their committees on their meeting with the Board of General Studies (BOGS). O&G will be bringing a final reading of the *AS 1378, Senate Management Resolution, Creation of a Task Force on Sustainability* to the Senate on Monday (March 10, 2008) for a final reading. O&G also expects to have three additional policies for the April Senate meeting.
- b. Curriculum and Research Committee (C&R):  
Chair Kaufman said C&R just received a report about IRB practices across CSU's and will probably have a resolution for the Senate at the April 2008 meeting.
- c. Instruction and Student Affairs Committee (I&SA):  
Chair Sivertsen said that I&SA will be discussing university policy F96-11 on Academic Disqualification, the theme for next year, and a Student Success referral at today's policy committee meeting.
- d. Committee on Committees/Election Committee:  
Nominating petitions for Senate seats were due on February 29, 2008. There are only two contested seats that we will need to hold elections for. One seat is for the General Unit and the other seat is for a CSU Statewide Senator. The Senate Office is preparing ballots for both, and they will be distributed no later than March 14, 2008. Ballots are due back in the Senate Office no later than April 4, 2008. At this time the Election Committee will count ballots and announce the results.
- e. Chair of the Senate:  
The Chair reminded everyone that the Access to Excellence conversation would be held tomorrow, March 4, 2008, from 3 to 4 p.m. in MLK 455.