

## Minutes of the Executive Committee May 11, 2009

Present: McClory, Von Till, Van Selst, Maldonado-Colon, Backer, Sivertsen, Kaufman, Sigler, Najjar, Lessow-Hurley, Cavu-Litman, Phillips, Whitmore

Absent: Lee, Meldal

1. The Executive Committee reviewed and approved the consent calendar.
2. The Executive Committee discussed what could be done in the event no Senator volunteered to Chair the Professional Standards, or Curriculum and Research Committee. It was decided an interim Chair could be temporarily appointed should that situation occur.
3. The Executive Committee discussed the four nominees for the two vacant Athletics Board seats (Nellen, Johnson, Yambrach, and Jones). It was decided that all four nominees would be recommended to the President for his consideration.

4. Status Updates:

- a. Instruction and Student Affairs Committee (I&SA): Chair Sivertsen announced that I&SA would be bringing, *AS 1414, Policy Recommendation, Grading Symbols, Drop and Withdrawal; Retroactive Drop and Retroactive Withdrawal; Assignment of Grades and Grade Appeals; Change of Grade; and Integrity of the Academic Record (Final Reading)* to today's Senate meeting.

The I&SA committee will also be bringing *AS 1417, Policy Recommendation, Priority Registration (Final Reading)* to today's Senate meeting.

- b. Professional Standards Committee (PS): Chair Maldonado-Colon commented that the PS Committee is currently reviewing the department chair and temporary faculty policies.

The PS committee is also considering whether to disband the Affirmative Action Committee.

- c. Curriculum and Research Committee (C&R): The C&R Committee will be bringing *AS 1413, Policy Recommendation, First Year Experience (FYE) (Final Reading)* to today's Senate meeting.

Next year, the C&R Committee is looking at what the scope of their oversight in curricular matters should be. C&R is also considering a resolution on suspension of programs.

- d. Organization and Government Committee (O&G): Chair Backer announced that the O&G Committee would be bringing *AS 1407, Policy Recommendation, Strategic Planning Policy (Final Reading)* to today's Senate meeting.

A member commented that the Strategic Planning Policy rescinded University policy S07-3. S07-3 includes a section that requires colleges to report their budget expenditures to the Senate Chair on a yearly basis. A referral will be made to O&G to address this issue.

- e. Associated Students President (AS): AS President Cavu-Litman announced that the new AS Board of Directors would be sworn in on this Wednesday, May 13, 2009.

AS will also submit their budget proposal for approval at Wednesday's meeting.

- f. VP for University Advancement: No report.
- g. VP for Student Affairs: No report.
- h. Provost: The Provost announced that she was in the process of doing the final Post Promotion Increase (PPI) reviews.

The Executive Committee discussed the pros and cons of having regular classes offered in special sessions. The Provost commented that the Chancellor had vetoed additional special session summer classes due to the CSU's agreement with the legislature when they went to year-round classes. However, there is a possibility of having special session classes during the winter, or after summer classes end. However, the Provost stated that this is very complicated and there are a lot of requirements that would have to be met. The Provost has developed guidelines in this area.

- i. President: The President announced that they had three finalists for the CIO position.

The President also announced that Senator Lessow-Hurley had been asked to Chair the Provost Search Committee, and they would be meeting this Thursday, May 14, 2009.

The President recently attended a 3 hour budget planning meeting where they discussed the proposed 10% increase in student fees. They also made plans in the event of another cut to the CSU budget. Further cuts could occur in June or July and the President asked for an advisory group to meet a couple of times over the summer. A few Executive Committee members noted that the Executive Committee usually meets a couple of times in the summer and could advise the President when needed.

The President also announced that SJSU had sent in its Impaction proposal for 2010/2011. We should receive approval of the plan within a couple of weeks. The Executive Committee discussed ways to prevent students from changing their major to one of the closed programs after they are enrolled.

- j. CSU Statewide Senators: Senator Van Selst commented that some of the items being discussed at the CSU Statewide Senate include textbook legislation, a resolution in support of votes of no confidence in MPP Administrators, a resolution on suspension of programs, an International BA, the Lower Division Transfer Program, and a resolution in favor of the Oil Severance Tax. The CSU also recently held legislative days where they visited Senators.

The CSU is also encouraging campuses to be careful when relocating coursework into Special Sessions, because you could eliminate students that cannot afford to pay those fees.

- k. Senate Administrator: The Senate Administrator asked that the elected Vice Chair begin looking for a date for the Senate Retreat so that a room can be scheduled, so that the President and the VPs might be able to attend as their calendars get booked so far in advance.

The Senate Administrator asked the Executive Committee for guidance on when to list those nominated or selected for various committees (i.e. search committees) by name in the minutes. The Executive Committee discussed the bylaws and the fact that no one is supposed to be referred to by name in the minutes. The Senate Administrator cautioned the committee that excluding the names meant that there would be no formal record of the selections made by the committee on file. However, there are times when it might be inappropriate to include the names. The Chair commented that he would inform the Senate Administrator when to omit the names of the selected nominees.

- 6. The meeting adjourned at 1:20 p.m.