

**Minutes of the Executive Committee Meeting
March 22, 2010**

Present: Kaufman, Phillips, Gleixner, McClory, Lessow-Hurley, Lee, Meldal, Najjar, Whitmore, Roldan, Backer

Absent: Heiden, Von Till, Selter, Baker

Guests: Bill Maguire, Sutee Sujitparapitaya, John Briggs, Azra Crnogorcevic

1. The Executive Committee selected nominees to forward to the President for the Review Committee for the AVP of Graduate Studies, Pam Stacks.
2. The Executive Committee selected 2 department chairs to serve on the Strategic Planning Board (Sigurd Meldal and Lynn Trulio).
3. The Executive Committee discussed which committee a referral from the Open Access Task Force should go to. It was decided the referral would be sent to the University Library Board with copies to the Curriculum and Research and Professional Standards Committees.
4. The AVP of Institutional Research, Sutee Sujitparapitaya gave a presentation on the results of the online SOTES pilot. The following are the most significant results:
 - There was a higher response rate from the paper evaluations (PE) than the online evaluations (OE) (73% from paper, 31% from online SOTES)
 - There was no significant difference between online evaluations and paper evaluations in overall teaching effectiveness for faculty (OE mean of 4.38 to a PE mean of 4.37)
 - There was a difference in the evaluations of lower division and upper division students. Lower division students gave higher scores to faculty using the paper evaluations, and upper division students gave higher scores to faculty using the online evaluations. However, the total differences only amounted to 0.2 on the 5-point Likert Scale.
 - There were significant differences between the colleges indicating that you cannot compare SOTE scores between colleges, whether online or paper. For example, the Colleges of Business, Education, Humanities and the Arts, and Social Sciences gave higher scores on the online SOTES. However, the College of Engineering gave higher scores on paper evaluations. The college-to-college variation in SOTE scores is much bigger than the paper-vs-online variation.
 - IPAR can get the results of online SOTES to faculty much faster than they can with the paper SOTES.
 - Online SOTES cost \$1,000 annually, whereas paper SOTES cost \$55,152. Online SOTES would result in a savings of about \$54,000 annually.

The Executive Committee discussed how to move forward from here. Sutee suggested that another pilot would have to be done to confirm the results. A member suggested using summer classes for another pilot because they are not used in the RTP process, and there are a significant number of classes being taught this summer.

Several concerns and/or comments were made by members including:

- A member suggested that we could work on ways to get the response rate up for online SOTES, considering the huge savings.
- A member commented that this is 2010, and we need to move forward and into the future with this.
- The President reminded everyone that we have both a Sustainability and an Information Technology Initiative, and that moving to online SOTES fits with both.

5. Status Reports:

a. Student Affairs:

We are seeing lots of transfer students, but not as many freshmen students confirming their enrollment for Fall 2010. The difference may be that there has been a delay by the UC in sending out acceptance notices, and potential students could be waiting to see if they get into the UC before they confirm their enrollment with us.

b. President:

The President was recently told by the Chancellor that the average transfer student graduates with 160 credits. The President feels that the CSU has a very inefficient system if our students graduate with 40 extra units. We need to work with the community colleges to fix this.

On April 24, 2010, the CSU, UC, and Community College Presidents will be united in their presentation of support for the Governor's budget in Sacramento. April is the key legislative budget month.

c. CIO:

The pilot gmail production system will be ready in about 2 weeks. Domain names will be moved. The pilot was delayed because the CIO has found a single sign-on system for us.

The CIO is drafting a policy on university websites and will be bringing that to the Executive Committee and Senate in the near future.

A member asked if the President was going to put out a Presidential Directive requiring all SJSU employees to use their official SJSU email address. The Chief of Staff, Bill Nance, is taking the lead on this, and it is one of his top priorities.

d. Curriculum and Research Committee (C&R):

C&R is working on the Program Planning Guidelines, and quality control for certificate programs.

e. CSU Statewide Senate:

At the CSU Statewide Senate they are discussing a resolution on textbook rentals.

f. Instruction and Student Affairs Committee (I&SA):

The I&SA Committee is working on resolutions pertaining to the WST, prerequisites for writing classes, probation and disqualification and the GPA required, a revision of the Alcohol policy, and a change of major policy.

6. The meeting adjourned at 1:31 p.m.