

**Minutes of the Executive Committee Meeting
April 11, 2011**

1. Consent calendar/committee update – Susan

POLICY COMMITTEES:			
COMMITTEE	NAME	UNIT	TERM
Instruction and Student Affairs	Palomar Mansour	Student	2011

Approved unanimously

Announcements:

Humanities and Arts Senator nominee for one-year appointment: Andrew Fleck

- **Approved unanimously**

Election Results for College of Business: Annette Nellen (2014) and Carol Reade (2013) have won election to the Senate.

New AS Senators:

Palomar Mansour replaces Eric Armendariz
Schehrbano Khan replaces Venkat Peddada

Senator McClory provided the committee with preliminary assignments for 2011-2012 Senate Committees.

2. 2011-2012 Senate calendar – approved unanimously

Report from Sacramento and Senate Chairs meeting

President Kassing, Chair Kaufman and Larry Carr went to Sacramento for the **Day of Action**. They met with five legislators and discussed the status of budget cuts to higher education and how to avoid the “all cuts” budget that is looming.

At the Senate Chairs’ meeting, Chair Kaufman learned that hiring for tenure-track faculty has dropped from 850 in 2006 to 100 in 2010 with a replacement value of 600.

The Chancellor’s Office has a presidential level committee looking at online education. A consulting firm has been visiting campuses. Bill Nance reported that he has been consulted.

There was some discussion about the expansion of online courses as a way to save money being tried in the past and it has always proved to not work. There is a move to create synergy between campuses, perhaps to offer smaller programs on fewer campuses. They are looking at ways to collaborate with for-profit groups such as Pearson, Google and Disney and may look at it as a resource for delivering remediation.

Rose Lee announced that campus allocation letters are expected this week. These will be based on the first \$500 million cut. The Chancellor's Office is considering action at the system level that may include reduced enrollment targets, fee increases and pay adjustments.

3. Smoking policy update – Lynda

Senator Heiden provided a handout produced by Inspire Tobacco Prevention that rates Santa Clara County Colleges and Universities' Tobacco Policies. SJSU is tied with Stanford with an overall grade of F. We received grades of A in sale of tobacco and tobacco cessation, but an F for policy and enforcement.

The plan for revising our policy is to complete surveys this spring and revisit the policy next fall. Senator Lee reported that the sidewalks around the campus belong to the city. The question came up about sidewalks that were within 25 feet of a building entrance.

Whatever we come up with will need to be scheduled by the Chancellor's Office for a meet and confer. We may want to model SFSU's policy with designated smoking locations since their policy has already gone through the process. SFSU enforces their policy with a \$58 fine. The proceeds go toward smoking cessation programs. They have issued hundreds of them just since January. They put a hold on student records if the fines are not paid.

4. Housing appeals update – Lynda

The Housing Appeals Committee has been meeting. They have 28 pending appeals. Senator Heiden provided a copy of the appeal petition. A question was asked about why veterans are exempt. There was no clear answer but it was noted that it might be because of age and that it is common practice. Currently, they are examining 10 petitions for financial reasons, 1 for medical and 2 for work issues. The rest have been returned for additional documentation.

Senator Gleixner reported that IS&A has been looking into a new housing policy. It was suggested that all or part of the Appeals Committee hold a joint meeting with IS&A. If

changes are to be made, they would need to be in place in time for publication of the Frosh 101 brochure and the application period for fall 2012.

It was asked how many students will be affected by the housing policy. Based on data for fall 2010, between 200 and 150 FTF would have been subject to the policy.

There are 10,000 RSVPs (including parents) for the Admitted Spartan Day. Of those, 2108 are FTF and 1180 of those are subject to the housing policy. Historically, 25% of admitted students end up attending. We are aiming for 98% occupancy in housing (approximately 3300 students).

Senator Laker would also like to discuss reforming residential life programs. This might be a topic for the fall Senate retreat.

5. Selection of ACIP representative

According to policy, each campus should choose a Faculty Representative to the Academic Council on International Programs. The committee voted on the nominees. A comment was made that the nominees were incredibly well qualified and that it was too bad we could only pick one. Chris Jochim was chosen to be our ACIP representative.

6. Enrollment update - Jason

Senator Laker provided a graph showing intent to enroll numbers and projections. We are expecting an enrollment of 22280 – 22495 and the projections fall into that range. He provided additional data about the numbers of both FTF and xfer students and their progress in completing the Next Steps process.

A question was asked if we would be offering a deferred enrollment for admitted students. The answer was no. If a FTF doesn't attend, a second application would need to be completed for the subsequent year. No college work could be done during that year in order to be accepted as a FTF.

The biggest predictor of yield is the number of students who pay for orientation. There is normally a spike in that and housing right after the Admitted Spartan Day.

Senator Laker also reported that the number of employers recruiting our students is increasing.

Regarding enrollment planning with respect to budget cuts, if the all cuts budget is passed, we will have to make adjustments in maximum unit loads and in admits for spring. In the meantime, it is important to continue the Graduation Initiative so that students are scheduling smartly.

Senator Lee reported that we have additional medical/dental expenses this year because of the new health care bill that allows dependents to stay on their parent's insurance for additional years. There are also additional expenses for PERS.

Senator Van Selst reported that the Statewide Academic Senate is considering a constitutional amendment regarding Academic Freedom.

There is also a resolution pending about requiring a C or better in the "golden four" (what we call basic skills). This would not affect us because we already require it.

Additionally, there are discussions around SB 1440 with respect to completion of the American Institutions requirement. C&R will take up this matter.

Senator Selter reported that we are involved in the NCAA self-study cycle 3 recertification. Information is available on the Provost's website including our responses to Operating Principles 1, 2 and 3. Our responses must be submitted by April 29 with a site visit scheduled for October.

Senator Lee announced that representatives from Barnes and Noble and Spartan Shops will be making a short presentation at the Senate meeting on April 18.

Senator Ng reported that Professional Standards is looking at the office hours policy and the online SOTE policy.

(Minutes taken and prepared by AVC Susan McClory on April 11, 2011)