

**Minutes of the Executive Committee**  
**January 30, 2012**  
**Noon – 1:30 p.m., ADM 167**

Present: Qayoumi, Von Till (12:20 p.m.), Heiden, Kaufman, Gleixner, Nance, Ng, Sabalius, Bros-Seemann, McClory, Kimbarow, Selter, Kolodziejak, Bussani

Absent: Bibb

1. The Executive Committee welcomed new members and introductions were made.
2. The Executive Committee unanimously approved the consent calendar. The Executive Committee discussed the loss of a Senate seat by the College of Business for 2012-2013. The College of Business Senate seat that will be eliminated is currently occupied by the Faculty Athletic Representative (FAR). The Executive Committee determined that there are no policies that require the FAR to maintain a seat on the Senate.
3. The Senate Retreat is this Friday, February 3, 2012, from 8:30 a.m. to 3:00 p.m., in Engineering 285/287. The topic is “Fostering Global Citizenship at SJSU: Challenges and Opportunities.”
4. AVP Jaehne presented a draft Sense of the Senate Resolution establishing a WASC Steering Committee. The proposed committee would consist of 10 faculty, 1 staff member, 1 Associate Dean, 1 Administrator from the President’s Office, 1 Administrator from Administration and Finance, the Associate Dean from Undergraduate Studies, the AVP of Graduate Studies, the AS President, and 1 Community member appointed by the President. The AVC and Senate Administrator will send out a call for nominations/statements of interest to all faculty this week. Executive Committee members were encouraged to send recommendations to the Provost for Chair of the proposed WASC Steering Committee.
5. The Executive Committee discussed having a formal celebration in honor of the Senate’s 60<sup>th</sup> Anniversary. The first week of April on either a Friday, or possibly late afternoon during the week, were considered good days/times for this campus-wide event.
6. The Executive Committee discussed the budget. The President will address the Senate on this matter at a later date.
7. The Executive Committee discussed the Academic Affairs Plan. Open forums will be held for faculty. The Provost will also have a website where online comments can be submitted. The discussion will be continued at the next meeting.

8. The Housing Appeals Committee has requested that the Senate appoint a member to the committee. A call for nominations will be sent out this week.
9. The Writing Excellence Advisory Committee has requested two or three Senate representatives be appointed to the committee. An announcement will be made at the next Senate meeting on February 13, 2012.

The minutes were taken and prepared by the Senate Administrator, Eva Joice, on January 30, 2012. The minutes were approved by the Executive Committee on February 6, 2012.