

Minutes of the Executive Committee
February 6, 2012
Noon – 1:30 p.m., ADM 167

Present: Qayoumi, Von Till, Heiden, Kaufman, Gleixner, Nance, Ng, Sabalius, Bros-Seemann, McClory, Bibb, Junn, Kolodziejak, Bussani

Absent: Kimbarow

Guests: Poole, Jaehne, Elrod, Alcantar, Vagadori

1. The consent calendar was unanimously approved.
2. The minutes of January 30, 2012 were unanimously approved.
3. The committee discussed the Senate Retreat, and thanked the President, the Provost, Vice Chair Heiden, and the Senate Office staff for making it such a successful event.
4. The committee discussed the proposed Sense of the Senate Resolution establishing the WASC Steering Committee for this round of accreditation, and a few minor changes were suggested. This resolution will come before the full Senate at the February 13, 2012 meeting.
5. The committee discussed the procedure for establishing an Academic Master Plan. It was determined that the Curriculum and Research Committee is charged with the development and maintenance of the Academic Master Plan, which is forwarded to the Executive Committee for review. The Executive Committee could then endorse the Academic Master Plan by preparing a Sense of the Senate Resolution in support of it. The Executive Committee was asked to brainstorm ways to involve the faculty. It was tentatively decided that two open forums for the campus would be held, possibly one in March and one the first week of April. There will also be a student forum held in early April.
6. Policy Committee Updates:
 - a. Organization and Government Committee (O&G):

The O&G Committee is in the process of preparing their final report based on the hearings they conducted into the Humanities and the Arts department mergers. The committee will have their report to the Provost and President ready by the end of the month.

The O&G Committee is also working on a referral to amend the composition of the AUTEK Committee.

The O&G Committee is also considering a standing rule change to allow the chair of the UCCD to address the Senate.

b. Instruction and Student Affairs Committee (I&SA):

The Student Fairness Committee desperately needs student members. The SFC cannot complete case reviews without a student member on each case. Associated Students has sent out flyers trying to solicit students for the committee.

The I&SA Committee is working on recommendations for updates to Presidential Directives, and/or policies regarding the use of student contact information by external sources, guidelines for the appropriate use of the SJSU Logo, and changes to the time, place, and manner directive addressing advertising events on campus and the procedure for scheduling events on campus with sound.

c. Curriculum and Research Committee (C&R):

The C&R Committee is working on a credit hour policy, which will result in modification to the Greensheet policy, program planning, and new course proposals.

There is need for a systemwide policy regarding certificate programs.

The Executive Committee was encouraged to attend the "Message of Hope and Courage" presentation on March 8, 2012 from 6:15 p.m. to 8:30 p.m. in Morris Daily Auditorium.

d. Professional Standards Committee (PS):

The PS Committee is working in conjunction with the I&SA Committee on a referral regarding tape recording of class lectures. The PS Committee is also reviewing the national assessment language in S98-8.

7. Roger Elrod, Director of the Student Health Center, Vanessa Alcantar and Kim Vagadori of the CA Youth Advocacy Network gave a presentation in support of a smoke-free campus. Santa Clara County has a grant through June 30, 2012 that could assist the campus with no smoking signage. The Executive Committee discussed the smoking policy at San Francisco State University (SFSU), which includes designated smoking areas.

8. Additional updates:

a. From the President:

The President has tentatively planned a 60th Anniversary event for the Senate on April 4, 2012 at 4 p.m.

b. From Associated Students:

AS has been working on a long-term Strategic Plan, and will be meeting with the Chief of Staff to align their plan with the university's Strategic Plan.

- c. From the Vice President for University Advancement:
University Advancement is beginning work on an integrated marketing and branding plan. They will be hosting forums with key leaders across campus. It was tentatively decided that University Advancement would meet with the Executive Committee on February 27, 2012 from noon to 1:30 p.m.
- d. From the CSU Statewide Senate:
The proposed no confidence resolution regarding Chancellor Reed has not been brought to the plenary. However, a majority of faculty are disillusioned with the interaction they have had with the Chancellor's Office.
- e. From the Chair of the Senate:
Faculty Trustee Bernadette Cheyne will be at SJSU on Monday, February 13, 2012, and will attend the Senate meeting. The Executive Committee is invited to have a dinner meeting with Trustee Cheyne on the same day.
- f. From the Associate Vice Chair of the Senate (AVC):
A call for nominations for faculty to sit on the Housing Appeals Committee was sent out to the campus, but no nominations have been received. AVC McClory will ask for nominations at the next Senate meeting.

The minutes were taken and prepared by the Senate Administrator, Eva Joice, on February 8, 2012. The minutes were approved by the Executive Committee on February 9, 2012.