

**Executive Committee Minutes**  
**April 8, 2013**

Present: Von Till, Qayoumi, Heiden, McClory, Peter, Dukes, Du, Ng,  
Lessow-Hurley, Bibb, Nance, Bros-Seemann, Kimbarow

Absent: Worsnup

1. The minutes of March 18, 2013 were approved.
2. The Consent Calendar was approved. The discussion centered around whether one can remove a student senator from a policy committee, which they are expected to serve on as senator, and can the student senator also be removed from their position as senator? Exec will discuss further how to handle the situation when a senator is removed from a policy committee for non-attendance.
3. SOS Opposing Steinberg bill (SB 520): Support modification of the bill because bill will likely pass. Curriculum is sacrosanct. Exec approved SOS regarding Steinberg's bill.
4. Exec was sent a memo from Provost regarding next steps with Udacity.
5. The Executive Committee discussed a personnel matter.
6. Concern by someone who wanted to run for a Senate position, but did not receive notification of the Senate elections. The communication list is not clear for the university for all faculty. The Exec discussed access to a faculty list serve in order to announce nominations and elections. The Senate Chair or Senate Administrator does not have access to a faculty email list.  
  
Agreed that there should be an investigation about whether the college was notified of the Senate elections. The motion, if it is found that full notification to CoS did not get through to all faculty, that that college election be reopened. 9 Ayes, 0 No's, 3 Abstentions. The motion was removed due to additional information presented by COS representative.
7. Report from Rebecca Dukes, Capital Campaign was discussed. Endowment is healthy. Library Special Collections is looking for an endowment. End of campaign for Spartans Helping Spartans is April 15.
8. Referral to ISA and C & R regarding a common writing manual for the university. This would be a customizable manual by department and by course. Concern with how it will work, how it will work with different departments and disciplines. ISA and C & R will discuss this afternoon.

9. Strategic Planning Update from H & A: The college currently has a task force for strategic planning process under Dean Vollendorf.

10. Referral to O & G to reconstitute the University Assessment Committee: The Committee was instituted and disbanded a few years later. There's still a need for a committee and it should be within the Senate as a committee. It was disbanded because it could not get enough people to staff it. The argument was made that assessment should be built into other committees.

#### 11. Brief Updates

- a. O & G and ISA still working on the Student Fairness Committee. They are looking for ways to increase student participation prior to when students return to the fall. Possible petition with Student Success committee to allow SFC student members early registration so that there would be less conflict with their classes and the committee meeting time.

Suggest a possible Senate Management Resolution to increase student representatives, chair will authorize additional positions for the next year. Committee chair to report back to Senate on progress made in resolving the backlog.

- b. Referral to O & G to include a staff member(s) on Senate: A group of staff members who are not MPPs and not represented on the Senate, so has referred this to O & G. The question was raised about whether Academic Senate is inclusive of staff.
- c. Student Affairs: Looking at the feasibility of having student pictures attached to rosters. It might be helpful for instructors—these would be the ones that students have when they take their student ID names. Another related issue is that students can now use a preferred first name once identified.

The minutes were transcribed and prepared by AVC Ng on April 8, 2013. The minutes were approved by the Executive Committee on April 22, 2013.