

Executive Committee Minutes
April 29, 2013

Present: Heiden, VonTill, Junn, Ng, McClory, Du, Nance, Peter, Bros-Seemann, Lessow-Hurley, Worsnup, Kimbarow

Absent: Dukes, Qayoumi, Bibb

Guests: Eaton

1. The minutes of April 22, 2013 were approved.

2. Elections Update:

Michael Kaufman won the College of Science Election.

According to Senate bylaws, the College of Humanities and the Arts will have to hold a special election to replace Swathi Vanniarajan who recently resigned.

Senate Officer Nominees include Stacy Gleixner and Michael Kimbarow for Vice Chair, Pat Backer and Wendy Ng for Associate Vice Chair, Michael Kimbarow, Wendy Ng, Michael Kaufman, and Chris Hebert for Chair of O&G (Note: If Michael K. does not get Vice Chair, and Wendy does not get Associate Vice Chair), Stefan Frazier, Winncy Du, and Pat Backer for Chair of I&SA (Note: If Pat does not get AVC), Shannon Bros-Seemann, and Stacy Gleixner (Note: If Stacy does not get Vice Chair) for C&R, Ken Peter for PS, and Mark Van Selst for CSU Statewide Representative to the Executive Committee.

3. The Executive Committee discussed whether to use online google docs for voting in the upcoming Senate Officer Elections. These ballots have already been setup by the Senate Administrator. Members expressed concern that these ballots would not be confidential. The Senate Administrator explained that a Senator's vote (but not his/her name, or other identifying information) would populate a spreadsheet visible only to the Senate Administrator and the AVC.

The Executive Committee discussed possible problems that could arise such as having to require that Senators bring a phone with internet connection, or a laptop to the meeting. The Senate Administrator explained that extra laptops could be made available. The Executive Committee discussed what to do if problems arose while Senators were trying to access the internet. The Senate Administrator noted that paper copies of the ballot would be available should anyone wish to vote in this manner.

The Executive Committee discussed using paper ballots for this election, and having the Election Committee look into getting clickers for future Senate elections. A member suggested a policy might be required that made Senators responsible for bringing a clicker to the meeting in order to participate in elections. The Senate

Administrator commented that there is currently no money in the Senate budget for clickers, which can quite costly. The AVC, the Election Committee, the Senate Administrator and Senate Chair will investigate what options are available this coming fall. Paper ballots will be used for the Senate Officer elections on May 13, 2013.

4. Updates from Policy Committee Chairs:

a. Curriculum and Research Committee (C&R):

C&R is working on a resolution regarding F93-1, and a certificate policy.

b. Professional Standards Committee (PS):

PS is working on the RTP survey results.

c. Instruction and Student Affairs (I&SA):

I&SA is working on the Common Writing Handbook resolution, and the a resolution changing the student office holder GPA to 2.5.

d. Organization and Government Committee (O&G):

O&G is working on a 3rd final reading of S06-7 on department mergers.

O&G is working on a referral to re-establish an Assessment Committee.

O&G is will be bringing a Senate Management Resolution to establish a taskforce to look into storage solutions for the Senate/University Archives of policies and resolutions.

O&G is working on a Senate Management Resolution to establish a procedure for a rapid response to high priority items. Several suggestions were made including having the Sense of the Senate Resolution be distributed within a week. A suggestion was made that in order for the Senate Office to accomplish the distribution, the distribution list needed to be reasonable.

5. Provost: The provost discussed the African American Edge Program. SJSU currently has 49 African-American, 108 Hispanic, 294 Asian, 13 American Indian, and 1023 white faculty members. The Provost has met with the NAACP, and spoke with Carmen Sigler about possible community members that would be interested in participating in the program.

6. Adjournment: The meeting adjourned at 1:30 p.m.

These minutes were prepared and submitted by the Senate Administrator, Eva Joice on April 30, 2013. The minutes were approved by the Executive Committee on May 9, 2013.