Executive Committee Minutes

February 16, 2015

Noon to 1:30 p.m., ADM 167

Present: Frazier, Heiden, Kimbarow, Shifflett, Terry, Sabalius, Brada-Williams, Miller, Qayoumi, Feinstein, Peter, Backer, Grosvenor

Absent: Bibb

1. The committee approved the minutes of January 26, 2015 (11-0-2).
2. The committee approved the minutes of February 2, 2015 (11-0-2).

3. Chair's update:
    a. Community College (CC) Program Reviews: Reports were sent to the Chancellor's Office and the Statewide Senate as requested. Each report identified programs and curricula within the proposed CC B.A. programs that duplicate CSU offerings. It was also noted that at least one CC Program fails to meet Title V upper division general education requirements.

       After discussion, it was decided that we would initiate a SOS citing our concerns about the overlap and the quality of the degree programs being proposed; it is likely that we will be joined by other CSU campuses and the Statewide Senate.

    b. Core Competencies Assessment Taskforce: Chair Heiden received clarification from Cami Johnson regarding the intent of the referral made last week from the WASC Committee regarding assessment of Core Competencies. The intent is to establish a Task Force that will establish the criteria and procedures needed to assess the Core Competencies at SJSU, which is required by WASC. This will not be a permanent committee. The referral will be sent to the Organization and Government Committee (O&G) and they will work with Curriculum and Research Committee (C&R).

4. Search Committee for the Chief Diversity Officer:
The committee discussed and determined the composition of the CDO search. The committee will include 3 faculty, 2 students, 2 staff, and 2 administrators. The call for nominations will go out tomorrow.

The committee also discussed the position description for the Chief Diversity Officer. Because the position description has been vetted extensively by the President's Commission on Diversity, by chairs and the deans, and by various faculty groups, the committee agreed the job description could move forward and no additional review was necessary.

5. Search Committee Selection Process:
The committee discussed the dilemma that occurs when members are selected for search committees but do not realize the time commitment necessary. This makes it extremely difficult as alternate members must be brought in and gotten caught up on

where the committee is in the selection process. The committee discussed possible solutions and agreed to two changes in the process: First, alternate members will be identified during the committee selection process. This will allow substitutions to be made in a timely matter. Second, a statement will be inserted into all calls for nominations outlining the required time commitment and asks member to verify their availability.

6. President's Updates:
   a. Fall Address:
      Unfortunately, the date of the Fall address must be modified again this Fall, as the President's Council has been scheduled to meet at the Chancellor's Office during faculty pre-class duty days. It was suggested that the event not be scheduled during the teaching schedule; however, no specific dates or times appear to meet this criteria. It was noted that some campuses do not use a duty day for these type of events. Additionally, the committee discussed ways to increase participation. It was suggested that including information in the address that would affect faculty directly may attract more faculty to the event.

   b. Equity Programs:
      The CSU Provosts met last week in Long Beach and discussed implementation of the equity raise program. Additionally, Provost Feinstein noted that flyers regarding the equity program were distributed on campus.

7. The meeting adjourned at 1:35 p.m.

These minutes were taken on February 16, 2015 by the Senate Administrator, Eva Joice. The minutes were edited by Chair Heiden on February 25, 2015, and approved by the Executive Committee on March 9, 2015.