

Executive Committee Minutes

April 13, 2015

Noon to 1:30 p.m., ADM 167

Present: Kimbarow, Sabalius, Miller, Peter, Feinstein, Terry, Backer, Shifflett, Larochele, Frazier, Brada-Williams, Grosvenor, Qayoumi (1 p.m.)

Absent: Heiden

1. The committee approved the Executive Committee minutes of March 16, 2015 (11-0-1).
2. The committee was alerted to a request from the Commission on Intercollegiate Athletics (COIA) for home reviews and will discuss the issue during the next meeting on April 20th.
3. The committee discussed several faculty vacancies on the Spartan Shops Board. It was decided that a call for nominations for all faculty vacancies on auxiliary boards would be put out by the Associate Vice Chair, Pat Backer. President Qayoumi agreed.
4. A referral was made to the Instruction and Student Affairs Committee (I&SA) on Drop Dates for Online Courses. I&SA informed the Executive Committee that they have already begun to work on this referral.
5. A referral was made from the Institutional Review Board (IRB) to the Organization and Government Committee (O&G) to change the committee membership of the IRB.
6. **Updates from the Policy Committees:**
 - a. The O&G Committee is working on changing the membership and charge of the Strategic Planning Board (SPB) and the Strategic Planning Assessment Agency (SPAA). O&G will refer to BOGS the request to create a structure that will address overall assessment of all five competency areas addressed by WASC.
 - b. The C&R Committee is working on several policies including Credit by Exam, Internships, and definition of a Minor.
 - c. The I&SA Committee is working on revisions to the Academic Integrity and Instructor Drops in Online Classes Policies. I&SA is also working on a referral to stop exams from being rescheduled to Dead Day.

- d. The PS Committee has been working with the Chair of the Senate to get a General Unit Senator to serve on the Exceptional Service Committee. The Executive Committee voted to approve the appointment of Kell Fujimoto to the Exceptional Service Committee (12-0-0).

The PS Committee is also working on the RTP Policy, and a revision to the Style and Format Guide that would give basic guidelines on how faculty should prepare nominating statements.

Chair Peter proposed that the Executive Committee prepare the agenda for the final Senate meetings and consider dispensing with university announcements to allow more time for considering pending policies. The committee agreed to prepare the agendas at the next Executive Committee meeting on April 20, 2015.

Several recommendations were made regarding the last three meetings. First, it was recommended that the three policies on RTP be considered at the April 27th meeting collectively, because the ULB will be bringing the final library policy as well. It was further suggested that the RTP Policies be considered before any other resolutions.

7. Updates from the Administration and CSU Statewide Senators:

a. Updates from the President of the University

President Qayoumi announced that he will meet with the Vice President for Student Affairs Search Committee this Friday and the President will make a final his decision after that.

WASC will be here this week and the President thanked Chair Heiden for her work on documentation pertaining to shared governance.

The Student Fees lawsuit that was filed in 2009 regarding the increase in tuition fees [at the time when all CSU faculty and staff received 10% salary cuts and furloughs, and the CSU faced severe funding cuts] is in the hearing phase.

b. Update from the Provost:

The Provost thanked the committee for their assistance in filling so many searches this year. There were five searches including the Deputy Provost, the Executive Director of the Research Foundation, the AVP of Graduate and Undergraduate Programs, and two dean searches.

c. Update from the Vice President of Student Affairs (VPSA):

This past Saturday was “Spartan Day.” There were 9,600 prospective students and their families on campus.

On Friday there was a meeting of the African-American Community Leadership with local community leadership, and another meeting will be held for the Latino-Chicano American and the Asian-Pacific Islanders also with local community leadership. African-American local community members expressed appreciation to SJSU for reaching out to them.

d. **Update from the Vice President of Administration and Finance (VPAF):**

A budget forum will be held in MLK Library 255 on Monday, April 20th starting at 1:30 p.m.

e. **Update from the Associated Students President:**

AS will host their AS 55 celebration this month, and will be hosting Angela Davis.

AS recently approved their budget for next year.

AS is in the middle of the hiring process for a new Executive Director.

AS is currently conducting annual elections and student voting can be done from 4/16/15 through 4/23/15.

AS is considering changing the way the Board of Directors is compensated by attaching pay to meeting attendance.

f. **Update from CSU Statewide Senators:**

The CSU Statewide Senators will be meeting next Friday and a report will be given after this meeting.

8. Adjournment: The meeting adjourned at 1:25 p.m.

These minutes were transcribed by the Senate Administrator, Eva Joice, on April 13, 2015. The minutes were reviewed by the Associate Vice Chair on April 19, 2015. The minutes were approved by the Executive Committee on April 20, 2015.