

Senate Executive Committee Meeting  
March 20, 2017  
**12-1:30 ADM 167**

1. Lunch
2. Approval of 3/6/17 meeting minutes
3. Consent Calendar
4. University Updates
  - a. President
  - b. Provost
  - c. VP Student Affairs
  - d. VP Administration and Finance
  - e. Chief Diversity Officer
5. CSU Intellectual Property Policy Draft-Campus Response?
6. CSU GE Proposal-Campus response
7. Policy Committee Updates
  - a. O & G
  - b. PS
  - c. C& R
  - d. ISA

**Executive Committee Meeting**  
**March 20, 2017**  
**12-1:30, ADM 167**

Present: Peter, Shifflett, Schultz-Krohn, Mathur, Frazier, Lee, Feinstein, Kaufman, Kimbarow, Perea, Blaylock, Riley

Absent: Papazian, Wong(Lau), Faas

1. The minutes of March 6, 2017 were approved (12-0-0).
2. Updates from the Administrators:

a. From the Provost:

The Dean of Humanities and the Arts search process has commenced with the solicitation of individuals to serve on the search committee. No decision has been made yet on an interim dean. However, an interim dean will be appointed effective July 1, 2017.

This year we are in better shape from a planning perspective than previous years. Charlie Faas has instituted a rolling three-year budgeting process which has considerably improved our ability to plan. Provost Feinstein will be focusing funding requests on student success and RSCA.

Provost Feinstein attended the Records Clearance Event on Friday. There was a group of ~25 law students from Columbia University and our students working to clear records for 21 individuals. It gave our students a chance to work with students from a top law school.

The committee discussed graduation rate changes. Feinstein expressed concern about our 4- and 6- year rates for next year as they are based on a class that arrived in fall 2013. The 6-year rate will be based on the fall 2011 cohort. These cohorts were not as strong as more recent cohorts and may impact our rates negatively.

**Questions:**

A member expressed concern that there is some obsolete data on the university website. Provost Feinstein suggested sending him an email with the information that needs updating.

A member asked about what would be done with regards to the Hammer Theatre now that Dean Vollendorf would be leaving. The Provost will meet with VP Faas and COS Jaye Bailey to make sure it has proper oversight.

A member asked about Research, Scholarship and Creative Activity (RSCA). AVP Stacks is reviewing how we use assigned time. This is where a new VP of Research and Innovation position could be very helpful in moving along these types of issues. The Provost spends roughly \$1 million a year on RSCA. AVP Stacks is working on ensuring that all colleges measure RSCA performance.

A member asked if there was any progress on moving to a 3/3 class load. The committee discussed how SDSU moved to a 3/3 load by exploding class sizes. However, classrooms

at SDSU have been built large enough to support larger classes. It is left up to the departments to determine whether they will go with the larger classes.

A member asked how we are doing with regard to tenure density. We are at ~54%. The Provost hires 60 to 70 new faculty members each year, but retirements and other turnovers reduce the total each year.

A member asked if the Provost would be giving departments additional funding to meet the increase in student assistant salaries to match the minimum wage that the city of San José will be paying employees which jumps to \$13.50 an hour on January 1, 2018 and \$15 an hour on January 1, 2019. Provost Feinstein will be reviewing these costs.

A member asked if using instructional student assistants was being discussed. Provost Feinstein indicated that if they are to be used, the program would have to be well managed with proper oversight.

- b. From the Vice President of Student Affairs (VPSA):  
Students are planning a walk out to protest against the proposed tuition fee increase starting at the Tommy Smith and John Carlos statues at noon on Tuesday, March 21, 2017.

The *Just in Time Mobile Food Pantry* will be at the Event Center on April 10th and May 8th.

There were 24 student inquiries for assistance during the recent floods for temporary housing, financial aid, and emergency monetary awards.

A total of 191 students have requested assistance through the SJSUCares website asking for counseling, medical referrals, grants, etc. A member asked how faculty are informed about this website? It is in the Student Affairs Newsletters. A member suggested including it as an update in the "Red Folder" that is automatically downloaded to all faculty and staff desktops.

There are two opportunities each week for students to sign up for CalFresh on campus. They can sign up every Monday from 9 a.m. until noon at Student Involvement, or every Tuesday from 1 – 2:30 p.m. at the Financial Aid and Scholarship Office.

VP Blaylock announced that AS President Hector Perea has been accepted into the graduate program and NYU. The committee congratulated President Perea.

There is a new search going on for a case manager for the Economic Crisis Response Team. The first search was a failed search.

There are 15 food shelves on campus.

- c. From the AS President:  
Many members of the AS Board of Directors will be attending the Board of Trustees meeting Wednesday, March 22, 2017 to express their concern about the student tuition increase.

AS has 42 students running for 16 positions on the AS Board of Directors for next year. AS Elections will take place during the week of April 10 through April 13, 2017.

- d. From the CSU Statewide Senator:  
The CSU Statewide Senate expressed support for DOKA.

Senators Sabalius and Filling were forwarded to the Governor as nominees for the Faculty Trustee seat on the Board of Trustees.

3. The committee discussed the CSU GE Proposal. Campus feedback is due June 16, 2017. Chair Kimbarow will resend the memo and response form today.
4. The committee discussed the CSU Intellectual Property policy draft. There is concern about the CSU policy superseding all campus policies. The CSU Systemwide policy refers to extraordinary support that embraces assigned time. It could weaken patent and intellectual support. In the proposal it says it will require collective bargaining agreement reopening. In addition, there is concern that teaching syllabi become the property of the CSU. The committee discussed crafting a Sense of the Senate Resolution. Senators Mathur and Peter will prepare a resolution for the Executive Committee to be presented to the Senate by the May 1, 2017 meeting.
5. The committee discussed the Selection and Review of Administrators policy. The initial proposal by O&G will be modified to better match current practice with regard to soliciting nominations. The call for nominations is handled by the Provost Office, not the AVC/Senate Office.

The committee discussed how to create diverse representation on these committees. The committee also discussed whether there was a need to have faculty demonstrate in their statements that they have experience in a diverse environment. The committee discussed community members on search/review committees. The committee agreed a community member could be very helpful in some instances. The committee agreed that search and review committees should be clearly informed about what their roles and responsibilities are when the committee is charged. A suggestion was given to the Provost to develop guidelines that could be handed out to the committee members.

6. Updates from the Policy Committee Chairs:

- a. From the Chair of the Professional Standards Committee (PS):  
The PS committee will not be bringing the Information Privacy policy back to the Senate for a final reading until the President's Office drafts their Presidential Directive.  
  
The PS committee is working its way through the RTP guidelines from departments.
- b. From the Chair of the Instruction and Student Affairs Committee (ISA):  
The I&SA committee will be bringing an Honors proposal to the Senate at the next meeting. The policy will allow a group of people to apply the same as individuals for honors on their transcripts. Students could get an Honors designation for particular classes, and Honors in GE would be allowed under this policy.
- c. From the Chair of the Curriculum and Research Committee (C&R):  
The C&R committee received five pages of feedback regarding the RSCA policy. C&R has also sifted through the Program Planning policy and is now reviewing the guidelines. C&R is also working on a Department Name Change proposal.

7. The meeting adjourned at 1:30 p.m.

These minutes were taken and transcribed by the Senate Administrator, Eva Joice on March 23, 2017. The minutes were edited by Chair Kimbarow on March 23, 2017. The minutes were approved by the Executive Committee on April 3, 2017.