

# AGENDA

## Academic Senate – Executive Committee

### Emergency Session

April 1, 2020 11:00- 2:00 pm, Zoom: <https://sjsu.zoom.us/j/759464080>

1. President's Update
2. Urgent action item for the Senate:
  - a. Policy Recommendation on Credit/No Credit change to the Grading Policy (policy title and content still being worked on).
  - b. Suspend standing rule 17.g.2
3. Other key announcements, messaging, campus concerns

# **Executive Committee Minutes April 1, 2020 (Emergency Meeting) ADM 167, 11:00 a.m. to 1:00 p.m.**

Present: Curry, Faas, Frazier, Marachi, Mathur, McKee, Peter, Shifflett, Sullivan-Green, White, Parent, Del Casino, Day, Papazian

Absent: Wong(Lau)

Guests: Marian Yao (SJSU Registrar), Thalia Anagnos (Vice President, Undergraduate Education)

1. For the first part of this meeting we will act as a committee drafting a policy recommendation. The second part of the meeting we will convene and act as the Academic Senate.
2. Review and discussion of the draft policy recommendation, *Temporary Amendment to University Policies F18-5 and S16-16, University Grading and Probation and Disqualification Policies due to COVID-19.*
  - a. Committee discussed need for this recommendation, highlighting maximum flexibility for students.
  - b. Discussed implementation processes. SJSU registrar and Vice Provost, Undergraduate Education provided detailed information regarding roster process, grade change process, staffing resources.
  - c. AS president noted that dates were discussed with students.
  - d. Questions about what are the farthest dates possible to give flexibility, but still allow our graduating students the ability to graduate in a timely fashion.

Changes made to the draft recommendation based on committee discussion:

-Changed number 2 of the first Resolved clause to insert “normally” before “revert to a letter grade.”

-Changed the date in number 2 of the first Resolved clause from “April 30, 2020” to “May 1, 2020.”

-Changed the date in the 2<sup>nd</sup> line of line number 3 under the first Resolved clause from “June 15, 2020” to “June 8, 2020.”

-Changed number 3 under the first Resolved clause to read, “A student can petition to the Registrar for a grade change from the time the grade is posted through June 8, 2020 to convert a letter grade to credit/no credit due to...”.

-Changed to add, “posted” before “letter grade.”

-Dropped the last sentence of the section, “Other implications:” that reads, “Students could also consider requesting an incomplete or an approved late withdrawal for courses for Spring 2020 semester in consultation with the instructor of record.”

-Struck the sentence in lines 5 and 6 of the Rationale clause that reads, “For example, a shift to Credit/No Credit grading in a course means that the course cannot be calculated in a student’s GPA.”

-Added “academic” before “probation” in the 2<sup>nd</sup> line of the 2<sup>nd</sup> Resolved clause.

-Changed the first line of first Resolved clause number 3 that reads, “3. A student can petition the Registrar...” to read, “3. A student can petition to the Registrar...”.

**The Executive Committee voted to move this forward to vote as the Senate Executive Committee on the behalf of the Senate (13-0-0).**

3. The Executive Committee convened acting for the Academic Senate.
4. Call to order and roll call by participant list on Zoom.
5. The Executive Committee discussed **AS 1769, Policy Recommendation, Temporary Amendment to University Policies F18-5 and S16-16, University Grading and Probation and Disqualification Policies due to COVID-19 (Final Reading)**.
6. No amendments were suggested. The committee voted and AS 1769 passed (13-0-0).
7. The meeting adjourned at 1:11 p.m.

These minutes were taken by the Senate Administrator Eva Joice on April 1, 2020. The minutes were transcribed by Senate Administrator Eva Joice on April 6, 2020. The minutes were reviewed by Chair Mathur on April 9, 2020. The minutes were approved by the Executive Committee on April 13, 2020.