

AGENDA

Academic Senate – Executive Committee

April 6, 2020 12:00- 1:30 pm, Via Zoom: <https://sjsu.zoom.us/j/349881160>

1. Approval of meeting minutes of March 16, 2020
2. Consent Calendar
3. President's Update
4. Hiring Slowdown: Discussion of March 23, 2020 Memo
 - a. Search status at SJSU
 - b. Next year's cycle
5. University Finances
6. Confidential Item [Closed Session]
7. Enrollment next AY
 - a. Admitted Spartan Days + Outreach efforts
 - b. Impacts on Fall 2020 enrollments
8. University updates
 - a. Chief Diversity Officer
 - b. Provost and Senior Vice President
 - c. Statewide Senate
 - d. VP Administration and Finance
 - e. Associated Students President
 - f. VP Student Affairs

Note: Policy Committee updates will be added to the minutes of this meeting.

Executive Committee Minutes

April 6, 2020

via Zoom, 12:00 p.m. to 1:30 p.m.

Present: Curry, Faas, Frazier, Marachi, Mathur, McKee, Peter, Shifflett, Sullivan-Green, White, Day, Papazian, Parent, Del Casino

Absent: Wong(Lau)

1. The Executive Committee minutes of March 16, 2020 were approved (14-0-0).
2. There was no dissent to the consent calendar of April 6, 2020.
3. President's Update:
 - Thanks to the Executive Committee for quick action on University Policy S20-7 regarding Credit/No Credit.
 - Congress passed the CARES Act. It has just under \$15 billion for higher education. A big portion will go to Pell Grants and FT students. By formula, the SJSU would get \$30 million. Half of that would go directly to students via Pell/Financial Aid. The other half would go to vulnerable students in need. We do not know how quickly the money will show up. However, this is good news for students, but it isn't enough. We will be looking at what the 4th financial support bill will look like and without knowing there are still lots of unknowns. We are running through a series of scenarios.
 - International students are a real concern.
 - There are about 1,000 students still on campus. We will be looking at consolidating them into CV and CV2 as we are giving some student resident housing space to first responders. However, there is a protocol that would go into effect and the first responders would be separated from students (e.g., separate entrances).
 - The President is looking at ways to have broader conversations on the campus to allow employees and students to give their input and suggestions.
 - The campus will have a two-week SJSU United Campaign. This came out of several focus groups that looked at what would be most helpful for students during these trying times. It will be hosted through social media.
 - The President congratulated and thanked our SJSU students and faculty in health science and in Nursing, particularly our nursing students in providing support to their communities at this time. She also thanked SJSU Alumni for their work in essential roles and as first responders.

Questions:

Q: You mentioned international students. No VISAs are being issued at all, so how is this going to affect our large student population in say Engineering and Science?

A: No travel is being allowed at all right now. We will take a big hit. Our numbers could go down up to 75%. We may be able to reach out to students online.

A: There are students interested in enrolling, but it depends on who can get here. We are not down that much right now, but getting them to make deposits is tougher. Fully online campuses don't need VISAs, but even with pushing we couldn't be up and running a fully online program until January. Without a fully online campus, you can't enroll these students into stateside classes. If we had SJSU online we could, but it must be completely online. We are piloting online physical education this summer. We may revisit this as an online strategy later.

C: A member commented they did not feel we were anywhere near ready for SJSU to go completely online.

A: You don't need that much. You basically need the General Education curriculum.

C: A member commented they still felt we should delay. Students can take an online class here and there, but that isn't the same as a fully online campus education.

A: What we don't know is what Fall will look like. A lot of adult workers may have lost their jobs and will need to return to school. We may need to look at every possibility.

Q: If first responders are to be housed on campus, would we have to move students?

A: We would begin the process of consolidating students into CV and CV2 if there is a need. They would have the same or possibly better conditions than they have now. They would not share bathrooms.

Q: Do we have international students stranded here?

A: Yes.

Q: Where will the portion of education funds we get for students from CARES go?

A: It will go into their financial aid accounts.

Q: What is the worst-case scenario in terms of a drop in FTES?

A: We are running different scenarios. Also, we don't know the state appropriation. We could only get the mandatory costs which are about \$190 million. The economy is falling fast. The tax piece is part of the uncertainty. The deadline was extended. We won't even have an idea what it looks like. We must stick to our core values and ensure we can run the place. If we can, we will generate some extra income. We certainly won't be getting what we originally asked for from the Governor. We need financial stability to support our employees. We will fight very hard to protect our employees.

Q: Will employees face furloughs?

A: Furloughs have not come up. This is why we are slowing down on hiring. It is a trade-off.

4. Hiring Slowdown and discussion of the March 23, 2020 memo from the Chancellor:
The Chancellor has said that approval of searches will only be by the campus Presidents. President Papazian has two spreadsheets. One spreadsheet has MPP and staff searches, and the other has faculty searches. The President will be reviewing these carefully. All offers that have been extended will be honored.

There are 91 faculty searches and of these 91 there are 12 or 13 that failed or were postponed. There are 15 that are incomplete, so we might have 70 hires. We had 61 separations last year, so we could have a +9 new tenure/tenure-track faculty overall. Not as many are complete as we would have hoped for. This speaks to the speed with which searches are moving.

C: A member commented that they had been through several faculty hiring freezes over the years and past recessions and they applauded the President for continuing our searches. However, concern was expressed for next year. We must look at the long-term health of the university.

A: We need to look use all modalities to increase our FTES next year. We need to look at 3-year hiring plans and budgets. However, we are also already seeing the benefit of continuing to hire faculty as we are seeing more opportunity to hire underrepresented faculty that we wouldn't have had access to.

C: Some departments have decided not to move forward with this year with faculty hires and may wait a few years to move forward.

A: We need to see where there is growth potential for the campus. We don't want to sit back and wait for the state to bail us out. In the 90's, bottlenecks killed us. We don't want that to occur again. We will have to grapple with assigned time. There may not be a reduction in students. We may see an increase in FTES if people become desperate to retrain and go back to school.

5. The Executive Committee moved into Executive Session to discuss a confidential matter.

6. Update from the Provost:

The committee discussed a proposal from the Provost to extend all incompletes this spring until December 2020. This is in line with the senate's maximum flexibility for students' resolution recently passed. The Provost asked for any concerns from the Executive Committee. No concerns were expressed regarding extension of incompletes.

Q: What about late drops?

A: The Provost will look into this process.

C: There is a late drop petition process already.

Q: Are we going to follow hard deadlines for late drops this semester?

A: No, we will continue with our maximum flexibility policies.

7. Update from the Vice President for Administration and Finance:

The system has refunded parking and housing fees to students to the tune of \$15 million. When you do these type of refunds it hurts us in terms of things like debt services, staff payments, and payment of lots of fixed expenses.

Q: If there are \$15 million in refunds for housing and parking are there other losses?

A: Yes, in terms of loss of events at the Hammer Theatre and the Event Center and the loss of summer camps. We are saving a little on travel, but that doesn't offset a lot.

8. Policy Committee Reports (sent to the Senate Executive Committee via email in advance of this meeting):

a. Curriculum & Research: Update provided by Brandon White

C&R is continuing to work on curriculum, 5 minors and a new concentration. We are also moving ahead with GE Program Review, PLOs and Mapping to GE areas. Our goal is to still present to the senate the PLOs for the end of semester if deemed appropriate given the situation.

- b. Instruction & Student Affairs: Update provided by Laura Sullivan-Green
ISA is just working on the Instructor Drop policy. If we finish that, we will assess what we would consider critical for the remainder of the semester and determine if we will focus on bringing anything else forward. Otherwise, we will focus on establishing all the background work for our referrals so we can start next year as effectively as possible.
- c. Organization & Government: Update provided by Bethany Shifflett
O&G will finalize updates to our Senate Bylaws and have them ready for a 1st reading at the April Senate meeting. O&G also expects to have a revision to the recommendation returned by President Papazian on Merging, Dividing, Transferring, Eliminating Academic Units (S13-9) ready for the April Senate meeting.
- d. Professional Standards: Update provided by Kenneth Peter
 - i. 1) Professional Standards is considering feedback received on its draft report on RTP implementation.
 - ii. 2) Professional Standards is resuming work on the Lecturer's policy.

9. The meeting adjourned at 1:35 p.m.

These minutes were taken by the Senate Administrator Eva Joice on April 6, 2020. The minutes were transcribed by Senate Administrator Eva Joice on April 6, 2020. The minutes were reviewed by Chair Mathur on April 8, 2020. The minutes were approved by the Executive Committee on April 13, 2020.