

Minutes of the Executive Committee Meeting
June 24, 2010

Present: Kaufman, Heiden, McClory, Peter, Lee, Najjar, Whitmore, Selter, Ng

Absent: Phillips, Kolodziejak, Von Till, Van Selst, Gleixner, Kimbarow

Guests: Terri Thames for Veril Phillips

1. The Executive Committee reviewed and approved the consent calendar.

2. Status Reports:

a. **Provost:**

- The Provost is working on a budget report and will present it at the end of the summer.
- Academic Affairs is being reorganized. Several positions have been eliminated due to budget constraints including the AVP of Academic Technology, the AVP of Institutional Planning and Research, and the Associate Dean of the First Year Experience Program. These positions were vacant due to retirements, promotions, etc.
- A new unit is being created July 1, 2010, called Student Advisement Services. The Interim Director will be Maureen Scharberg. A search will be conducted for a new AVP in the Fall. The Student Advisement Services Center will be located in Clark Hall on the first floor.
- The Career Center is temporarily moving to the 2nd floor of the Administration Building this summer until Student Union renovations are completed.
- Dean Bullock is renovating MacQuarrie Hall to house a new CASA Student Advising Center. The renovations should be completed sometime during Fall 2010.
- Academic Advising Retention Services and EOP are moving into Academic Affairs effective January 2011. The McNair program will also be moving into Graduate Studies and Research effective January 2011.
- The Upward Bound Program has already moved from Student Affairs to the College of Education, and LARC is moving from Undergraduate Studies to the Academic Services unit.
- Natalie Harding is the new Director of Budget and Planning, and Scheduling will be moving from IPAR to Undergraduate Studies.

- All colleges are being encouraged to create Student Advising Centers. The goal is to increase graduation rates by 9 percentage points.
- Other changes in Academic Affairs are in the planning stages.

Comments:

A member commented that students are confused as to where to go for what advising. In theory, a student without a declared major should go to a centralized student advising center and once they have declared a major, they should go to a college specific student advising center. Students and faculty will want to know what benefit will come from having college advising centers.

b. VP of Administration and Finance:

- The Board of Trustees passed a 5% increase in student fees in May 2010. They may approve an additional 5% fee increase if the budget doesn't get the 5% increase that the CSU has been promised. The Governor's proposed \$310 million increase for the CSU is still out there, but no one believes there is much chance it will be approved. SJSU has planned for the 10% increase in funds. If we only get 5%, we will be short \$5 million.
- The layoff situation has improved. The VPs met with the Manager of Human Resources. Instead of 76 staff members being laid off, we are now down to 38 layoffs. The cuts have mainly been the result of retirements and reductions in base. Nine people will have their time base reduced, and 62 people are being reassigned effective July 1, 2010.
- There are currently three budgets being proposed in the legislature. There are two democrat and one republican version.
- The CSU lost \$600 million last year. Even if we get \$300 million, it would only be half of what was lost. For SJSU that equates to \$18 million.

c. President:

- Don Kassing will take over as Interim President on August 1, 2010.
- There are several issues President Whitmore believes will come up this year. There is an Assembly Bill 1414 that would create a legislative mandate that makes transfers between community colleges and the CSU more seamless. It would place restrictions on the number of general education units. The graduation initiative is tied to this.

- SJSU has so many applicants that we are required to admit this fall that we probably won't make our target enrollment. This summer's summer school has been running on IES funds.
- The new VP of Student Affairs, Jason Laker, will be here on August 15, 2010.
- Our current budget projections are without the \$305 million proposed by the Governor, but do include the 10% fee increase. If the legislature does not approve giving us the 5% we were promised, student fees may have to be increased another 5%.
- Student Housing is 73% full for Fall 2010 at this point. We need 90% to break even. However, the division of Student Affairs has instituted a new requirement that freshmen living outside 30 miles of the campus stay in housing, and this will become effective next year.
- The auxiliaries rely on student headcount for many of their services such as buying books, etc. They have had a reduction in headcount of 6,000 students, and have lost about \$10 million.
- SPX was supposed to be renovated in 2008/2009, but was pushed back and is scheduled to be renovated in 2010/2011. DMH is the next project on the list, but VP Lee was unsure where it is on the list. Typically, a campus moves to the bottom of the list after one of their projects is selected.
- Tower Foundation is moving ahead with the public campaign in late October. University Advancement has raised \$60 million, but most of it is restricted for certain uses.
- Notices have been sent out to the staff that are being reassigned on July 1, 2010, telling them where their new assignment will be.

(Minutes taken and prepared by the Recorder/Senate Administrator, Eva Joice on June 24, 2010.)