

**Minutes of the Executive Committee Meeting
July 29, 2010**

Present: Kaufman, Heiden, Lee, Najjar, Whitmore, Selter, Ng, Von Till, Kimbarow

Absent: McClory, Peter, Kolodziejak, Van Selst, Gleixner

Guests: Busalacchi for Laker

1. The Executive Committee reviewed and approved the consent calendar

2. Status Reports:

a. **Committee on Committees:**

- Kell Fujimoto recently had to resign from the Senate as a representative of the general unit. In accordance with Senate bylaw 1.6.2, the Senate Administrator has initiated a special election within the General Unit. Nominations are due in the Senate Office no later than September 1, 2010.
- Chair Kaufman and AVC Susan McClory have begun soliciting faculty nominees from the colleges to serve on the Advisory Committee to the Presidential Search Committee. It is hoped that that the college nominees will give their statements and the Senate will make selections at the first fall Senate meeting on September 20, 2010.

b. **VP of Administration and Finance:**

- **Construction update:** VP Lee gave an update on construction of the new Student Union. A fence has been put up all around the old cafeteria building. The demolition is moving forward. The inside of the building is currently being taken apart. There will be a two-week suspension between August 24th and September 5th as classes begin. The building will then be demolished the week of September 6th through the 10th and the debris will be hauled out September 13th through the 17th. Construction of the new building should begin in late September or early October.
- In addition, when the state budget is signed, SJSU should get \$3 million to begin planning the renovation of the SPX building.
- **Layoff update:** Final notices of staff reassignments were sent out the last week of June. On July 1, 2010, affected staff members were moved to their new assignments. There are still lots of issues to work out with the reassignments including the turn-in and issuing of new keys, computer access, training, etc.

- A total of 99 employees were affected in some way by the layoffs. Twenty-five classifications were affected, but unit 4 did not have any layoffs. Sixty-seven filled and 49 vacant positions were eliminated. Twenty-Two filled positions were transferred to other funding sources. The total number of positions eliminated was 109 or 88%. There were 13.5 vacant MPP positions eliminated or 7.1%.
- Seventy-six staff members were scheduled to be laid off, but the final headcount was only 38. This was largely due to retirements, staff members leaving for various other reasons, etc.
- The divisions were given an \$18 million cut. Layoffs saved less than \$4 million, however, furloughs contributed enough time last year so that the majority of positions eliminated were vacant. In addition, SJSU is already working to bring back a few laid off personnel.
- The Governor has threatened not to sign the budget and to leave it for the new Governor to sign in January. There seems to be no urgency in Sacramento to get a budget signed.
- VP Lee announced that at budget closeout for fiscal year 2009-2010, it appeared we did very well savings-wise. However, we planned for a 10% student fee increase and the Trustees only approved 5%, we will be \$5 million short in our budget for the year. This could mean a mid-year student fee increase would be necessary.

c. Role of Faculty on Enrollment Advisory Committee:

- **Status Report on Enrollment:** The Executive Committee discussed the role of the faculty on the Enrollment Advisory Committee. The faculty members on the committee are unsure what their role is supposed to be. The faculty are informed of actions after the fact, but aren't involved in the planning and decision-making. This discussion will be continued when the new VP of Student Affairs, Jason Laker, is onboard.
- President Whitmore announced that the university had made a lot of progress in graduating "Super Seniors."
- The Interim VP for Student Affairs, Cathy Busalacchi, announced that the university had been given a mandate by the Chancellor to open enrollment for Spring 2011 from August 1 to August 31, 2010. Our enrollment goal is to come in at 2% over target for spring 2011. The Chancellor has said we will not be penalized for this over enrollment. Our fall 2010 enrollment is at 18,306, and our target enrollment for spring 2011 is 20,027 students.
- The last day to drop classes for fall 2010 is September 7, 2010. The last day to add classes is September 14, 2010. The census date is September 22, 2010.

d. **Student Affairs Division:**

- **Required Housing Update:** Fall 2011 will be the first semester in which freshmen will be required to live in housing. Housing is 81% full for fall 2010. This is 300 beds lower than last year. The university will be emphasizing that financial aid is available for required housing.

e. **President:**

- **Presidential Transition:** President Whitmore announced that incoming Interim President Don Kassing is up-to-speed on the issues facing the campus. Interim President Kassing will be staying in Campus Village until the President's house is cleaned and ready for his move in. President and Mrs. Whitmore will be departing this weekend for Iowa.
- President Whitmore believes some of the issues that will be coming before the university this year include; a desire by the CSU to look more closely at distance education, and simplification of general education.
- President Whitmore announced that University Advancement will launch the public phase of the Annual Campaign in October 2010. The six-year goal of the campaign was to raise \$200 million. University Advancement has already raised \$100 million.
- President Whitmore commented that this should be a much better year all around for SJSU, without furloughs and the need for layoffs.
- The President thanked the members of the Executive Committee and the Senate for their support over the last two-years, and wished everyone well.

(Minutes taken and prepared by the Recorder/Senate Administrator, Eva Joice on July 29, 2010.)