

Executive Committee Minutes
June 19, 2013
1:30 p.m. to 3 p.m.

Present: Heiden, Dukes, Junn, Nance, Peter, Kimbarow, Bibb, Qayoumi, Frazier, Gleixner, Kaufman, Van Selst

Absent: Von Till, Ng, Ayala

1. The Consent Calendar was approved with the provision that Senator Cheruzel is in agreement with his move from Professional Standards to the Curriculum and Research Committee. AVC Ng will contact Senator Cheruzel and inform the committee regarding his preference.
2. Senate Retreat: Vice Chair Kimbarow asked for ideas for the Retreat topic to be sent to him. A suggestion was made to hold the Retreat in the Fall, as this would allow time for to implement any recommendations generated during the Retreat. Vice Chair Kimbarow will consider all recommendations.
3. Policy Effective Dates: The committee discussed the need to include effective dates on policies. It was determined that, currently, all policies, unless otherwise indicated, are effective on the date they are signed by the President; however, specific effective dates will be included in all future policy proposals. Inquiries from the COE and COB regarding recently signed policies were discussed by the Committee regarding two new policies signed recently:
 - a.) The committee discussed S13-9, the policy on merging and dividing Academic Units as it relates to recent departmental reorganizations in the MSE program in the COE. Vice Chair Kimbarow indicated that he believed that a paragraph was missing from the last page that indicated that department or program reorganizations that began before the new policy was implemented would fall under the old policy. It was determined that that S06-7 was the appropriate policy to follow during the reorganization process for MSE. [Note: After the meeting, the Senate Administrator, Eva Joice, checked the Senate minutes and determined that a paragraph was accidentally dropped from page 3 of the policy. The corrected policy has been re-posted on the web, by consent of the President.] Chair Heiden will contact COE for follow-up.
 - b.) The COB inquiry was in regard to the effective date for S13-4 (Residency Requirements for Master's Degrees). Chair Heiden will contact Annette Nellen to confirm that the effective date for the policy is the day it was signed by the President.
4. The Provost gave an update on MOOCs/Online Education. The committee discussed the problems created when assumptions (on and off-campus) are made about SJSU online education that are based on inaccurate information. The Chair suggested that the Executive Committee take a more active role in providing accurate information, as well as opportunities for discussion on campus. The committee also discussed

concerns raised by some faculty teaching these classes that they are being criticized and “taken to task” because they are participating in these new initiatives.

5. Statewide Senate Assigned Time: The committee discussed the policy regarding replacements when a CSU Senator is away. Senator Sabalius will continue his leave this Fall, and thus, if available, Vice Chair Kimbarow will fill in for Senator Sabalius at Statewide meetings through January. The Chair will contact Senator Sabalius to determine no later than late August which statewide meetings he will be unable to attend; this will allow VC Kimbarow to plan in advance and assure full SJSU representation at meetings.
6. Senate Archives: Chair Heiden advised the committee that the Senate Office and the Senate Chair’s Office are overwhelmed with paper copies of Senate records. Chair Heiden asked if the Senate Management Resolution had passed creating the task force on Senate Archives. The Senate Administrator, Eva Joice, responded that the SM Resolution passed, and that the Chair usually convened the first meeting prior to a chair being elected. The Senate Administrator updated the committee on her work with the MLK Library Archivist yesterday and, after some negotiation, the Archivist agreed to take the paper files for storage in the Special Collections section. The Senate Office will begin preparing these records for transport to the MLK Library immediately.
7. University Advancement: VP Dukes announced that there would be a fundraising academy for faculty and staff on July 18, 2013. There will also be staff training for development officers, and etiquette training. All are invited to participate; notices will be sent out to the Senate as soon as they are available.

On September 10, 2013, there will be an Acceleration Campaign celebration on campus, during which the Lucas building will be rededicated.

On September 18, 2013, there will be an event at the Mountain Winery for Acceleration Campaign donors.

8. Status Updates:
 - a. President:

The budget has been signed. The President will be attending the Presidents’ Retreat next week in Palm Springs.
 - b. VP for Administration and Finance:

The committee was informed that Ryland Metzinger, Bookstore Manager, had taken a position with Apple Computer.

The Student Union’s East side will be ready this summer. However, the rest of the Student Union will not be completed until October, including the bookstore renovation.

- c. Organization and Government Committee:

Chair Kaufman inquired if a student was told by Admissions that they had the required GPA to get into a program did this mean they would be admitted. VP Nance responded that there are many factors that determine admission into a program and it starts with how many students they can handle in the Fall, and then works down from there in determining the GPAs.

d. CSU Statewide Senate:

Senator Van Selst discussed with the committee developments regarding several bills currently under development, including SB 1440 and 440. SB 440 passed the Assembly with promised amendments, but there is no guarantee these amendments will appear. Without the amendments, this bill could create significant difficulties for the CSU; if amendments do not pass, the CSU may oppose the bill.

e. Provost:

The new Deputy Provost, Andrew Feinstein, will arrive on July 15, 2013. The Provost invited committee members to attend the pastry and coffee welcome the morning of his arrival. The Deputy Provost's first assignment will be to work on making the Academic Affairs budget more transparent.

The Provost announced that 64 people attended the first meetings for the African-American Minority Graduation Task Force, and 75-80 attended the first Latin-American Task Force, showing a real commitment to increase the success and graduation rates of these students.

f. VP for Student Affairs:

This year Student Affairs initiated the "Spartan Pathways" program for students initially denied admission, but that may have special circumstances not considered in the usual application process. Of the approximately 1,500 students denied admission, 77 resubmitted their application with expanded documentation, such as significant obstacles they faced, special talents they have, or letters of support from teachers and others supportive of their potential for success. Of the 77 student who reapplied all but one was admitted. Admissions and Student Success staff plan to track these students over time to evaluate their success rates and identify successful support services put in place.

g. Chair of the Senate:

Given the frequent inquiries received in the Senate and Provost's office, Chair Heiden suggested that a sign in the Administration building that directs students to the Student Services Center (10th Street Garage) may be useful. No decision was made; signage on campus continues to be evaluated by FD&O/Admin & Finance.

9. Adjournment: The meeting adjourned at 3:10 p.m.

These minutes were prepared and submitted by the Senate Administrator, Eva Joice on June 20, 2013. The minutes were approved by the Executive Committee on July 10, 2013.