

# AGENDA

**Academic Senate – Executive Committee  
July 20, 2020 11:00- 12:30 pm, Via Zoom:**

<https://sjsu.zoom.us/j/91072053549?pwd=SEkyOUtPbkdUSUVHMnlQei9tUVo1UT09>

Note: Password to meeting sent via email and calendar invite.

1. Approval of the agenda
  - a. Meeting minutes of June 29, 2020
  - b. Consent Calendar
2. Statements to review for Student Success Committee
3. Discussion item: RTP Evaluation Memo, Considerations for RTP and Lecturer Evaluation in the COVID-19 Era
4. University Updates
  - a. VP Administration and Finance
  - b. Associated Students President
  - c. VP Student Affairs
  - d. Chief Diversity Officer
  - e. Provost and Senior Vice President
  - f. Statewide Senate
5. Policy Committee Updates
  - a. Professional Standards
  - b. Curriculum & Research
  - c. Organization & Government
  - d. Instruction & Student Affairs

Note: Remaining Summer Executive Committee Meeting Date and Time:  
Aug 3rd - 12:00pm-1:30pm

**Executive Committee Minutes**  
**July 20, 2020**  
**via Zoom, 11:00 p.m. to 1:10 p.m.**

Present: Curry, Faas, Frazier, Marachi, Mathur, McKee, Peter, Shifflett, Sullivan-Green, White, Day, Parent, Wong(Lau), Papazian, Del Casino

Absent: Peter

1. The consent agenda was approved [consent calendar, Executive Committee Minutes of June 29, 2020, Executive Committee Agenda of July 2, 2020) (12-0-0)].
2. Chair Mathur informed the Committee that the Executive Committee is moving to a consent agenda for the meetings, but the full Senate will not at this time. Individuals have approached the Chair and suggested the Senate meetings need to be more open and accessible to those not used to senate procedures.
3. The Executive Committee discussed candidate statements for the Student Success Committee. One candidate was nominated and approved (9-0-3).
4. There was discussion about the RTP Evaluation memo and whether the memo should cover all types of catastrophe, not just COVID-19. There was further discussion about whether the memo should be placed in every dossier and what to do about lecturers since they don't have dossiers. Having the memo endorsed was also discussed. Instead of endorsement, the provost suggested messaging, placing in the dossiers, and making this memo salient in the committee training. The Provost will discuss with the Deans and send it to Chairs and bring back to the Executive Committee on August 3, 2020. The deadline to send any further feedback to the Provost is the end of the week. It was noted that this process needs to happen before the RTP cycle begins.
5. University Updates:
  - a. **From the Vice President of Administration and Finance (VPAF):**  
This will be a brutally challenging year. We are looking at how to preserve our goals in Transformation 2020. The next part of the process will be very, very difficult.

Questions:

Q: Is the Alquist Building still moving forward?

A: The Alquist Building is one of our priorities. We received 5 responses to the RFPs about how to bring the building down. There will be 800 to 1200 units in the building. We are continuing to move forward. Senior AVP of FD&O, Traci Ferdolage will be overseeing this project.

Q: If we are using consultants/contactors in construction/building projects they could be charging us way too much. Do we track those expenses and what we actually get for those expenses? Is there any trimming going on in this area?

A: Yes, everything is on the chopping block.

Q: What is the gap in funds the CSU didn't get from the governor?

A: \$70 million - \$80 million.

International student enrollment is down significantly. We are making some of that up with transfer students. We also are having to look at how to safely house those students who want to live on campus. We can only put one per room with bathroom rotations. Last year we had to give refunds in housing, parking, and dining. This year we will absolutely go

through much of our reserves. This is a moving target at this point. Best guess is 50-60% this year and need them for the next three years. Our reserves only cover about three to four months. Typically, we want to have enough reserves to cover at least six months.

**b. From the Associated Students President (AS):**

AS has been doing internal training and on Tuesday will hold training in support of International Students.

**c. From the Vice President of Student Affairs (VPSA):**

We are in a strong enrollment position. Enrollment is up six percent. We are usually up about 3% to 4% at this time. Our Frosh enrollment is 93% of target. We have not seen the usual drop in enrollment in the summer thus far. Our enrollment mix will be different and we need to have more discussion about that. Our drop date due to non-payment has moved to August.

The Taskforce on Campus Safety and Policing is being assembled. We will consult with the Executive Committee on selecting a co-chair, please send some names forward. The President and VPSA had an exceptional conversation with our African-American students and learned a lot of valuable information that they will utilize.

There are several Greek houses on 11<sup>th</sup> Street. They are privately owned, however, the VPSA's Office has had conversations with them on what they need to do to stay safe with COVID-19.

**Questions:**

Q: I am seeing a larger number of my students struggling. Is there an increase in students withdrawing, or having a higher need for services?

A: Initially there was a decline in Counseling Center appointments when we moved off campus, then it went back up and has stayed there. Nationally, we are hearing about more students who are struggling. We haven't had a large number of students drop courses, but a large number took the Credit/No Credit option in Spring.

Q: Regarding the comments against immigrant and foreign students in the Sammy app, the UPD says that they can't take action because the comments are not a crime or in their arena.

A: We will be working with the UPD to move to a true community policing atmosphere.

**d. From the Chief Diversity Officer (CDO):**

Changes to Title IX and the process for live hearings is being written and rewritten as we speak. When the process becomes clear, we will let the Executive Committee know. There are lots of changes and we are trying to monitor them. The addendum is embargoed now. In California we are trying to maintain our standards as well. The CDO's Office is working to put together a message to the campus for August 14<sup>th</sup> when the changes take effect.

The President's Committee on Diversity (temporary name) was established to look at institutional racism. We don't want it to become a response team. It is charged with leading the campus.

The CDO's Office will give out 15 financial awards this year to employee resource groups for recognition and support. They must have bylaws and succession of leadership. The funds will be for service/mission/values.

Two new positions will be created to support racial equity efforts. There will be a Director of Advocacy for Racial Justice in the President's Office, and a Director of Black/African American Equity and Trainer in the CDO's Office. It is critical for collaboration that people be placed throughout the campus to address these issues.

**e. From the Provost:**

We have launched the repopulation plan. The work scenarios protect the core mission of the university. Everyone (all colleges, programs) will open enrollments in January. We expect a drop in enrollment from fall to spring, and thus we need to open enrollment in Spring.

The Provost and President have discussed widening the service sector. Admissions area and service are two different things. The service area is where we deliver courses. The admissions area is who is eligible for the 2.5 GPA bump. We will be reactivating that conversation with the chancellor.

**f. From the President:**

The President will be sending out an email along with a letter from the Chancellor in response to questions about furloughs. The process can begin once notice has been given. With the way things look right now, we cannot guarantee there won't be layoffs, but are looking for ways that staff who might be affected can be moved or retrained in other areas such as advisers who worked in housing. University Personnel will work with managers on this. As long as we have work for people, we will move people around. The people that will be hurt the most will likely be in the Auxiliaries.

**Questions:**

**Q:** Will we be able to hire student assistants this fall?

**A:** (Provost) In Academic Affairs, we will be focusing on the most needed students and those are in instructional areas. We will not be allowing the hiring of student assistants in administrative offices such as the Provost and Academic Senate Offices.

6. The meeting adjourned at 1:10 p.m.

These minutes were taken by the Senate Administrator Eva Joice on July 20, 2020. The minutes were transcribed by Senate Administrator Eva Joice on July 22, 2020. The minutes were reviewed by Chair Mathur on July 27, 2020. The minutes were approved by the Executive Committee on August 3, 2020.