

## 2018-2019 Year-End Committee Report Form

**Committee:** Campus Planning Board

**Chair:**

Silke Higgins

**Chair-Elect for 2019-2020:**

Unable to elect chair due to lack of quorum. Higgins to remain Chair until first meeting of AY 2019/20.

**Number of Meeting held:**

Three

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(Please include phone/zip/email if available)

### Items of Business Completed 2018/2019

1. Sports-themed banners on campus buildings
2. Installation of art sculpture in Health Building
3. Use of electric scooters and related personal transportation devices on campus

### Unfinished Business Items from 2018/2019

1. None.
- 2.
- 3.

### New Business Items for 2019/2020

1. Signage on campus (e.g. IRC, DMH)
2. Air-conditioning for some buildings on campus (e.g. Design Studies)
3. Pesticide use on campus
4. Parking on campus

**Please return to the Office of the Academic Senate (ADM 176/0024) by June 4, 2019.**

## **Campus Planning Board**

Agenda Items, Spring Semester 2019

Meeting: Clark 412; 12:30 – 1:30pm

### **Agenda for February 19, 2019**

- Summary of the main points of the CPB's ongoing discussion regarding the use of electric scooters and related personal transportation devices on campus, as well as collection of questions, in preparation for CPB Chair Higgins' meeting with VP of Administration and Finance Charlie Faas on February 14, 2019.

### **Agenda for March 12, 2019**

- Meeting to be attended by VP of Administration and Finance Charlie Faas who will share updates and answer questions related to the use of electric scooters and related personal transportation devices on campus.

### **Agenda for April 9, 2019**

- Meeting cancelled.

### **Agenda for May 9, 2019**

- Discussion on issues or topics the CPB should pursue over the course of the Fall 2019 semester.
- Vote for AY 2019/20 CPB Chair.

## **Campus Planning Board Meeting**

Tuesday, February 12, 2019

12:30 - 1:30pm

Clark Hall 412

### **Meeting Notes**

**Present:** Aggarwal, Agrawal, Crudo, Hansen (for Tsai), Jeon, Jones, Kemnitz, Millora, Rabin, Seah (for San Fratello), Shaffer

**Absent:** Brito, Drury, Liu, Thienes

**Note Taker:** Silke Higgins

### **Agenda**

#### **1. Introductions**

- a. Welcome of Chief of Staff, Lisa Millora

#### **2. Discussion on Personal Transportation Devices (PTD)**

##### *a. PTD Discussion, general/recap*

- i. Agrawal presented on scooters during December 2018 meeting
  - 1. Positive attitude towards PTD
    - a. Educate the user, do not impose penalties, fines, negativity
- ii. City on San Jose imposed some regulations
  - 1. Speed limit for scooters set to 12 mph
  - 2. Removed limits on number of scooters in the city
- iii. State of CA changed regulations: helmet law imposed on certain motorized devices

##### *b. Focus not on individual (scooter) companies, but on class of devices*

- i. Devise "rules of the road" for the SJSU campus
  - 1. Differentiating between motorized and non-motorized devices might be advisable, primarily due to the speed of motorized devices.
    - a. Further discussion encouraged
- ii. Density of devices permitted on campus
  - 1. Should a limit be imposed?
    - a. Is this even possible, now that the limit of scooters in the city of San Jose has been lifted?
- iii. What liabilities does SJSU have in regards to PTDs?
  - 1. An important question that must be assessed, but one that falls largely outside the purview of the CPB (in terms of legal liability)
  - 2. How do we keep people safe?

- a. CPB wishes to take a positive approach, a welcoming, inclusive environment, but also wants to limit to the risk as much as possible
      - i. Further discussion is needed on specific aspects of how and where safety measures should be implemented
- iv. Scooter stations on campus
  - 1. Currently, six stations are being installed around campus
  - 2. South Campus development: Thienes met with John Skyberg and reports that three of the scooter drop-off locations are scheduled for installation on South Campus; they will mirror the ones already being constructed around the dorms and other locations
  - 3. Should SJSU have scooter charging stations?
- v. Clear signage and informational campaigns for PTDs
  - 1. Scooters appear to be prohibited in the garages, yet there are no signs, and scooters (as well as skateboards), are a daily occurrence
  - 2. Creation of website presence that consolidates all pertinent information regarding SJSU's campus vehicle policy(ies)?
    - a. Possibly base off of existing *PD-2007-06: Campus Non-Motorized Vehicle Policy* website?
- vi. What process will the administration use to come to conclusions and implementation of rules/regulations regarding PTDs?
  - 1. Is input from the campus community desired?
    - a. If so, what form would/should this take?
  - 2. Major point of consideration should be connecting the larger community to the campus, as well as the South Campus to main campus

### 3. **Announcements**

- a. New Dining Facility for Faculty: 3rd floor, currently being renovated and readied
  - i. Kemnitz in discussion with VP of Administration and Finance Charlie Faas about the possibility of food trucks being stationed in the area during lunch hour

## **Campus Planning Board Meeting**

Tuesday, March 12, 2019

12:30 - 1:30pm

Clark Hall 412

### **Meeting Notes**

**Present:** Aggarwal, Agrawal, Brito, Crudo, Drury, Jones, Liu, Kemnitz, Millora, Seah (for San Fratello), Shaffer, Thienes, Tsai

**Absent:** Jeon, Rabin

**Note Taker:** Agarwal; Higgins (edits)

**Guest:** VP of Administration and Finance/CFO Charlie Faas

### **Minutes**

- VP Faas discussed SJSU administration's decision to no longer permit the use of powered micro-mobility devices (Scooters, electric skateboards, etc) on the campus proper. Administration sees this decision as necessary to protect the safety of not only the pedestrian population, but the riders themselves (helmets not being worn are a major concern).
- SJSU is currently in the process of creating a policy that will provide for locking exterior doors to all campus buildings around the perimeter of campus, at approximately 6:15pm. Students and faculty with an ID with a chip (this started 2 years ago) can access these locked doors at any time. Doors on the interior of the buildings (inside the campus) will remain unlocked later, approximately 10:00pm. Thereafter, all doors to all buildings will remain locked until the morning hours.
  - By September 2019, administration hopes to have Tower Card ID access for all students to all campus buildings, 24/7.
- Campus Planning Board Chair made a request to VP Faas that the administration send the board notice about issues on which its members should deliberate and advise.
- AV Faas closed the discussion by sharing with the board that twice a year, a group under his leadership conducts a Campus Safety Walk after dark. The purpose of this walk is to spot problems with lighting, vegetation, and pavement cracks. Outcomes of past walks included, for example, the gradual addition of more/improved lighting. Currently, the administration is considering sensors that would brighten the lighting when someone enters a specific area.

## **Campus Planning Board Meeting**

Tuesday, May 14, 2019

12:30 - 1:30pm

Clark Hall 412

### **Meeting Notes**

**Present:** Aggarwal, Higgins (Chair), Jeon, Jones, Liu, Seah, Tsai

**Absent:** Agrawal, Brito, Crudo, Drury, Kemnitz, Millora, Rabin, Shaffer, Thienes

**Note Taker:** Higgins

### **Minutes**

- Discussion on signage for DMH: Constant confusion with IRC, in terms of which entrance leads where.
  - Could the IRC side of the building be (re)named, or clearly marked with signage?
  - Could the IRC side of the building be painted in a different color, so as to distinguish the two “halves” of the building?
- Discussion on air-conditioning in the Industrial Studies building.
  - Efforts have been made in the past to alleviate the oftentimes oppressive heat conditions in some of the classrooms, but the problems persist.
  - Could measures be taken the mirror those in DMH?
  - Who to go to for investigation of what can be done before the summer and fall heat 2019 sets in?
    - Inquiries with FD&O to be undertaken
- Chair election: Due to lack of quorum, the CPB Chair could not be (re)elected during the final meeting of the semester.
  - Current Chair Higgins will continue to serve until the start of the Fall 2019 semester, and call for (re)election of Chair during the first meeting in September 2019.
    - Those present at the meeting expressed their support for Higgins continuing as Chair during the AY 2019/20.