

## 2010-2011 Year-End Committee Report Form

**Committee:** Institutional Review Board - Human Subjects

**Chair:**  
Maureen Smith

**Chair-Elect for 2011-2012:** Maureen Smith  
0075; 4-3774;  
maureen.smith@sjsu.edu

**Number of Meetings held:**

6

(Please include phone/zip/email if available)

### Items of Business Completed 2010/2011

1. 2 full IRB reviews of protocols
2. Clarification of internal policies related to reviewing protocols, ethical treatment of subjects, stigma, and informed consent
3. Reviewed and returned all non-exempt IRB protocols submitted June 1 2010 to July 1, 2011

### Unfinished Business Items for 2010/2011

1. IRB needs to find and fill the MD slot on the committee
2. IRB needs to find a student representative
3. IRB needs to resolve the issue regarding procedures for year-end protocol review

### New Business Items for 2011/2012

1. IRB needs to begin the process of on-line submission and review of protocols
- 2.
- 3.

Please return to the Office of the Academic Senate (ADM 176/0024) by June 30, 2010.