

2008-2009 Year-End Committee Report Form

Committee: Program Planning

Chair:
Mary F. Calegari

Chair-Elect for 2009-2010:

Mary F. Calegari
408-924-3497

Number of Meetings held: 9
Minutes + Agenda attached

Zip: 95192-0066 / Calegari-m@cob.sjsu.edu

(Please include phone/zip/email if available)

Items of Business Completed 2008/2009

1. See report attached

2.

3.

Unfinished Business Items for 2008/2009

1. See report attached

2.

3.

New Business Items for 2009/2010

1. See report attached

2.

3.

Please return to the Office of the Academic Senate (ADM 176/0024) by May 30, 2009.

Program Planning Committee Final Report for Academic Year 2008-2009

Committee Members: see PPC Member List AY2008-2009 attached

Support Staff: Ryoko Goldston – Undergraduate Studies

The following is a summary of activities completed by this committee during the AY2008-2009.

Orientation Meeting

The Committee held an orientation meeting on October 15 and 16, 2008 for the following programs scheduled to submit their Program Planning self-studies during the 2008-2009 academic year.

College/Unit	Programs to be evaluated
Applied Science & Arts	Health Science; Nursing, Journalism/Mass Communications
Business	None
Education	Communicative Disorders, Secondary Education, Educational Leadership, Special Education, Counselor Education, Elementary Education
Engineering	Aviation (Industrial Tech/Qual Assurance), MSE off-campus
Graduate Studies	None
Humanities & The Arts	Humanities/Religious Studies/Creative Arts BA/Liberal Studies, Philosophy
Science	Meteorology, Physics, Chemistry, MA Natural Science
Social Sciences	MS Urban Planning, Geography, History, African American Studies, Global Studies, Political Science (BA/MPA)
Undergraduate Studies	None

Self-Study & External Reviews

The following programs have completed a self-study and external review. These programs are currently awaiting reports from their college committees and/or Deans.

- Nutrition and Food Science
- Dance
- Humanities/Religious Studies
- Linguistics
- Radio, TV, and Film
- Theatre Arts
- Psychology
- Music

Program Planning Committee Reports to the Provost

The Program Planning Committee submitted final reports to the Provost for the following programs:

Fall 2008

- Aerospace Engineering
- Sociology
- English
- Occupational Therapy
- Kinesiology
- Justice Studies

Spring 2009

- Communicative Disorders
- Secondary Education
- Special Education
- Counselor Education
- Educational Leadership
- Elementary Education
- Hospitality, Recreation, and Tourism
- History
- Social Work
- Mexican American Studies
- Social Sciences
- Foreign Languages

The following programs are ready for review by the Program Planning Committee as first business in Fall 2009

- Computer Science

New Guidelines and Required Data Elements

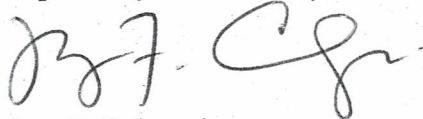
The Committee has been using new guidelines since December 2006. The PPC collected feedback from their use. Based on the feedback collected, the PPC revised the Required Data Elements (RDEs) in spring 2009 and will require these new RDEs in future self-study reports. The Committee also began revising the guidelines in spring 2009 and will continue to work on the revisions in fall 2009.

Monthly Meetings

Meetings in AY 2008-2009 were on the second Friday of the month from 12:00-1:30 pm. An additional meeting was held May 15, 2009. The second Friday schedule will continue in AY 2009-2010 but the time has been changed to 12:30-2:00pm to better accommodate the schedules of the committee members. Future meeting dates:

- Fall 2009: 9/11; 10/9; 11/13; 12/11
- Spring 2010: 2/12; 3/12; 4/9; 5/14

Respectfully submitted by,



Mary F. Calegari
Chair, Program Planning Committee AY2008-2009