

## 2016-2017 Year-End Committee Report Form

**Committee:** Accreditation Review Committee

**Chair:**

Kathleen McConnell

**Chair-Elect for 2017-2018:**

Kathleen McConnell

408-924-5374

kathleen.mcconnell@sjsu.edu

**Number of Meetings held:**

Fall 2016: 1

Spring 2017: 3

(Please include phone/zip/email if available)

### Items of Business Completed 2016/2017

1. Drafted and approved the 2017 WASC Special Visit Report.
2. Maintained progress reports in preparation for next report.
- 3.

### Unfinished Business Items from 2016/2017

1. None.
- 2.
- 3.

### New Business Items for 2017/2018

1. Review WASC findings from September 2017 visit
2. Prepare for Spring 2019 mid-cycle review
- 3.

Please return to the Office of the Academic Senate (ADM 176/0024) by May 31, 2017.

Accreditation Review Committee (ARC)

September 16

9-12pm SH 331

Attendees (and position filled):

Camille Johnson (Chair), Michael Kimbarow (Chair, Academic Senate), Chris Tseng (Director of Assessment), Brandon White (Chair, Program Planning), Carl Kemnitz (Provost Office rep), Nancy Nguyen (Staff, Student Affairs rep), Tracy Elliott (Dean, Library, Council of Deans rep), Thalia Anagnos (AVP GUP, ALO), Scott Heil (Director, IEA), Hector Perea (President, Associated Students), Ravisha Mathur (faculty rep), Meekyung Han (faculty rep), Annette Nellen (faculty rep), Cheyla Samuelson (faculty rep), John Murray (faculty rep).

Absent (and position filled):

Reggie Blaylock (VP, Student Affairs, Cabinet rep), Charlie Faas (CFO, Cabinet rep), Michael Randle (Staff, Academic Affairs rep)

9:00 Introduction to WASC:

- Key terms and jargon
- Recent history of WASC at SJSU
- What does a special visit entail? (report and visit)
- Q&A

9:45 Updating the “Responses to WASC Timeline document” (sent to ARC prior)

10:00 Preparing for WASC 2017

- Review and set timeline for preparations
- Review of visiting team and anticipated questions

10:45

- Activity: Who should be responsible for different responses?
- Where is action still needed and what action is that?

11:15

- Q&A

Accreditation Review Committee (ARC)

February 3, 2017

9:00 to 12:00 PM, SH 331

Attending: Thalia Anagnos (GUP), Tracy Elliot (Council of Deans rep), Charlie Faas (Cabinet Rep), Scott Heil (IEA), Michael Kimbarow (Academic Senate), Ravisha Mathur (faculty rep), Kathleen McConnell (ARC Chair), John Murray (faculty rep), Annette Nellen (faculty rep), Nancy Nguyen (Student Affairs rep), Hector Perea (Associated Students rep), Michael Randle (Academic Affairs rep), Chris Tseng (Director of Assessment), Brandon White (Program Planning)

Absent: Steve Caplan (Tower Foundation rep), Meekyung Han (faculty rep), Shannon Rose Riley (faculty rep)

9:00 Introductions

9:10 Reviewed timeline, report outline, and next steps

- March 24, 2017 – Deadline to submit unit materials and reports
- April 7, 2017 – Next ARC meeting
- May 1, 2017 - Submit report to Senate
- May 18, 2017 - Final ARC meeting to review report
- July 1, 2017 - Submit report to Provost/President
- July 19, 2017 - Submit report to WASC (10 weeks prior to visit)
- Sept 26 at 4:00 PM – Sept 28 at 12:00 PM – WASC visit

9:30 Received progress report on each area of concern and confirm contact person for each unit report

Identified action items for areas that have not been addressed or that would benefit from collaboration across units

## Accreditation Review Committee (ARC)

April 7, 2017

9:00 to 12:00 PM, Clark 412

**Attending:** Thalia Anagnos (GUP), Michael Kimbarow (Academic Senate), Ravisha Mathur (faculty rep), Reggie Blaylock (VP of Student Affairs, Cabinet rep), Steve Caplan (Tower Foundation rep), Kathleen McConnell (ARC Chair), Annette Nellen (faculty rep), Nancy Nguyen (Student Affairs rep), Hector Perea (Associated Students rep), Michael Randle (Academic Affairs rep), Meekyung Han (faculty rep), Shannon Rose Riley (Chair of Humanities), Charlie Faas (VP of Admin & Finance, Cabinet Rep), Chris Tseng (Director of Assessment), Brandon White (Program Planning), Carl Kemnitz (Provost), David Bruck (Associate Dean, Graduate Studies)

**Absent:** Tracy Elliot (Council of Deans rep), John Murray (faculty rep), Cheyla Samuelson (faculty rep), Scott Heil (Director, IEA)

9:00 Announcements and introductions

- Confirm date of May ARC meeting (May 18 is a Thurs)

9:15 David Bruck presented on the revised ULGs for graduate programs

9:45 Overview of the 2017 WASC report

10:00 Committee review:

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### Timeline

- May 1, 2017 - Submit report to Senate
- May 18, 2017 - Final ARC meeting to review report
- July 1, 2017 - Submit report to Provost/President
- July 19, 2017 - Submit report to WASC (10 weeks prior to visit)
- Sept 26 at 4:00 PM – Sept 28 at 12:00 PM – WASC visit

## Accreditation Review Committee (ARC)

May 18, 2017

9:00 to 12:00 PM, SH 331

**Attending:** Thalia Anagnos (GUP), Tracy Elliot (Council of Deans rep), Scott Heil (IEA), Carl Kemnitz (Deputy Provost), Michael Kimbarow (Academic Senate), Ravisha Mathur (faculty rep), Kathleen McConnell (ARC Chair), Annette Nellen (faculty rep), Nancy Nguyen (Student Affairs rep), Chris Tseng (Director of Assessment), Brandon White (Program Planning), Steve Caplan (Tower Foundation Board of Directors)

**Absent:** Reggie Blaylock (VP of Student Affairs), Charlie Faas (CFO, VP of Admin and Finance), Meekyung Han (faculty rep), John Murray (faculty rep), Hector Perea (President of Associated Students), Michael Randle (Academic Affairs Rep), Shannon Rose Riley (faculty rep)

9:00 Introductions and announcements

a) Changes to timeline - Submit report to Provost, President, and ODEI June 1

9:15 Updates on report preparation and review of changes and additions

9:45 Final additions - p. 15 – change to say progress on all 22 recommendations; those break down into 50 specific tasks; changing wording from continuous initiatives to continuous *programming*

10:15 Final organization – Move changes to Student Affairs assessment up and out of evaluation of climate change initiatives; note that Student Affairs is at the needs assessment stage

10:30 Review of evaluations and supporting evidence

a) Leadership, Organizational Climate, and Shared Governance

a. Include quotes from M. Papazian's response to travel ban and inaugural address

b. Include M. Papazian's comments to the Senate, May 15, 2017

b) Campus Climate

a. Include cross-divisional metrics in 4 Pillars of Success

b. Adopting a 3 yr cycle for the Campus Climate Survey?

c. Include evaluation of impact on faculty

d. Mention College of Science Research Day?

e. Faculty Fellows, Coffee w/ a professor, Faculty in Residence good examples of sustained faculty engagement with students

- f. University commits to developing cross-divisional leading indicators of student engagement and best practices that apply to all programs

10:45 Preliminary list of groups to schedule for WASC visit:

Senate Executive Committee

Cabinet

ODEI

ARC

Scott Heil and Chris Tsent

Directors of Student Centers

Office of Student and Faculty Success

4 Pillars – Stacy, Marna, Sonja, Debra, Carl

Budget Advisor Committee

Students, Staff, and Faculty Forums

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#### Timeline

- June 1, 2017 - Submit report to Provost/President
- July 19, 2017 - Submit report to WASC (10 weeks prior to visit)
- Sept 26 at 4:00 PM – Sept 28 at 12:00 PM – WASC visit