

## 2014-2015 Year-End Committee Report Form

**Committee:** Faculty Diversity Committee

**Chair:**  
Van Ta Park

**Chair-Elect for 2015-2016:**

Van Ta Park, 924-2988, [van.ta@sjsu.edu](mailto:van.ta@sjsu.edu)

**Number of Meeting held:**  
7 (February meeting was cancelled due to many members reporting that they could not attend)

(Please include phone/zip/email if available)

### Items of Business Completed 2014/2015

1. The committee served as reviewers for the Campus Diversity Speaker Series.
2. Chair (Van Ta Park) served as a reviewer for the Weir-Galm applications.
3. Met with Stacy Gleixner and provided feedback on various campus diversity initiatives.
4. Organized and hosted the 7<sup>th</sup> Annual Spring Fling for the probationary faculty. Also invited and included various campus faculty organizations focused on diversity.
5. Revised the system of document sharing (google drive).
6. Each member rotates responsibility to take the minutes.

### Unfinished Business Items from 2014/2015

1. Need to rename the annual Spring Fling event since we voted to move it to the fall semester so probationary faculty can meet earlier in the academic year and network, etc.
2. Continue to discuss/finalize ideas on how to address faculty diversity issues on campus.

### New Business Items for 2015/2016

1. Moved the 8<sup>th</sup> Annual Spring Fling to the fall.
2. Need to elect a Chair for 2016-17.
3. Explore the committee's proposed ideas on how to address faculty diversity issues on campus (i.e. buddy system within each college; recognizing research on diversity through article award).

**Please return to the Office of the Academic Senate (ADM 176/0024) by July 6, 2015.**

Academic Senate, Faculty Diversity Committee  
 Agenda  
 September 5, 2014  
 11:00am – 12:30pm, Room: BT 550

Name	Phone	Office/College	Term	Minutes
Beth Pugliese	41116	AVP Human Resources or designee	EXO	--
Elna Green	42450	AVP Faculty Affairs or designee	EXO	--
Van Ta (Park), Chair	42988	Applied Sciences and the Arts	2016	--
Alaka Rao	43417	Business	2016	9/5/14
Pei-Tzu Tsai	43688	Education	2017	10/3/14
Laura Sullivan-Green	43906	Engineering	2015	11/7/14
Teresa Slobuski	82355	General Unit	2016	12/5/14
Scott Sublett	44572	Humanities & the Arts	2015	2/6/15
Gilles Muller	45000	Science	2017	3/6/15
Magdalena Barerra	45583	Social Science	2016	4/3/15
Cole Niblett	46413	AS Director of Faculty Affairs	2015	5/1/15
Aditya Mairal	46244	AS Director of Campus Climate Affairs	2015	

- I. Introductions
- II. FYI, the FDC Chair, Van Ta Park, will be on maternity leave in the beginning of the semester. Meg Virick, former FDC Chair and member has graciously volunteered to Chair to FDC for the first two meetings.
- III. We will rotate responsibility for meeting minutes. Question: Does the committee want to use dropbox or google drive to save the agendas and minutes (the latter, everyone has access to via sjsu email)?
- IV. What is the Faculty Diversity Committee?
  - a. Faculty Diversity Committee (reports to the Professional Standards Committee<sup>1</sup>), <http://www.sjsu.edu/senate/docs/comdescriptions.pdf> – *“The Faculty Diversity Committee promotes diversity through appropriate recruitment and retention strategies. It also conducts periodic forums and other activities directed at increased recruitment and retention of diverse faculty. It reviews effectiveness*

<sup>1</sup> Professional Standards Committee -- Responsible for all areas pertaining to faculty affairs and professional standards.



*of such activities and may recommend appropriate strategies and policies.”*

- b. Perspective from former FDC Chair, Meg Virick
  - c. Perspectives from returning FDC members
- V. Past/Present/Future FDC activities
- a. Spring Fling – Thursday, May 14, 2015, MLK 225, 10am
  - b. Met with key university stakeholders and invited them to the spring fling
  - c. Faculty survey
  - d. Diversity speaker series? Funding (Elna)?
  - e. Other ideas?
- VI. Policy for being absent from meetings- *If you are aware that you will be absent from a meeting ahead of time, please notify the Chair. Please either participate via phone or send another College representative.*
- VII. Future meetings- Fridays @ 11am-12:30pm
- A. 10/3/14, BT 550
  - B. 11/7/14 (Van will return from leave), Washington Square Hall, 2<sup>nd</sup> floor, Social Work conference room
  - C. 12/5/14, WSH 2<sup>nd</sup> floor, Social Work conference room
  - D. 2/6/15, WSH 2<sup>nd</sup> floor, Social Work conference room
  - E. 3/6/15, WSH 2<sup>nd</sup> floor, Social Work conference room
  - F. 4/3/15, MQH, 438A (Dean’s conference room)
  - G. 5/1/15, MQH, 438A (Dean’s conference room)
- VIII. Open
- IX. Future meetings- First Fridays @ 11am-12:30pm of each month!
- a. 9/5
  - b. 10/3
  - c. 11/7
  - d. 12/5

## Faculty Diversity Committee

### September 5, 2014 Meeting – Minutes

#### Members Attending:

- Meg Virick
- Alaka Rao
- Elna Green
- Pei-Tzu Tsai
- Laura Sullivan-Green
- Teresa Slobuski
- Scott Sublett
- Magdalena Barerra

#### Action Items:

1. Elna Green offered to take minutes for meetings if the member that is scheduled to take the minutes is sick.
2. Elna suggested that the chair should send the minutes of the meeting to Kenneth Peter in Political Science since he is the Chair of the Professional Standards Committee.
3. Meg Virick offered to send the junior faculty survey data to Theresa. Theresa offered to take the lead on analyzing the survey data.
4. Elna offered to get a status update on the Affirmative Action report before Julie Pasant is brought in to discuss the HR process involved in collecting the Affirmative Action data.
5. All members of the committee will bring in ideas for the Speaker Series on campus.
6. All members of the committee will bring in a list of organizations on campus that junior faculty can contact in order to get further involved. Many of these organizations were contacted by committee members last Spring for the Spring Fling event. Then, the committee will draft an email to send to TT faculty listing these organizations and their contact information.



## Academic Senate, Faculty Diversity Committee

### Agenda

October 3, 2014

11:00am – 12:30pm, Room: BT 550

Name	Phone	Office/College	Term	Minutes
Beth Pugliese	41116	AVP Human Resources or designee	EXO	--
Elna Green	42450	AVP Faculty Affairs or designee	EXO	--
Van Ta (Park), Chair	42988	Applied Sciences and the Arts	2016	--
Alaka Rao	43417	Business	2016	9/5/14
Pei-Tzu Tsai	43688	Education	2017	10/3/14
Laura Sullivan-Green	43906	Engineering	2015	11/7/14
Teresa Slobuski	82355	General Unit	2016	12/5/14
Scott Sublett	44572	Humanities & the Arts	2015	2/6/15
Gilles Muller	45000	Science	2017	3/6/15
Magdalena Barerra	45583	Social Science	2016	4/3/15
Cole Niblett	46413	AS Director of Faculty Affairs	2015	5/1/15
Aditya Mairal	46244	AS Director of Campus Climate Affairs	2015	

- I. Approve 9/5/14 minutes
- II. Does the committee want to use dropbox or google drive to save the agendas and minutes (the latter, everyone has access to via sjsu email)?
- III. Confidentiality agreement, Affirmative Action Plan data- ELNA
- IV. Junior faculty survey data- MEG & THERESA
- V. Ideas for Speaker Series on campus- ALL COMMITTEE MEMBERS
- VI. List of organizations on campus that junior faculty can contact in order to get further involved- ALL COMMITTEE MEMBERS
- VII. Future meetings- Fridays @ 11am-12:30pm
  - A. 11/7/14 (Van will return from leave), Washington Square Hall, 2<sup>nd</sup> floor, Social Work conference room
  - B. 12/5/14, WSH 2<sup>nd</sup> floor, Social Work conference room
  - C. 2/6/15, WSH 2<sup>nd</sup> floor, Social Work conference room
  - D. 3/6/15, WSH 2<sup>nd</sup> floor, Social Work conference room

- E. 4/3/15, MQH, 438A (Dean's conference room)
- F. 5/1/15, MQH, 438A (Dean's conference room)

VIII. Open

IX. Adjourn

## Faculty Diversity Committee

### October 3, 1014 Meeting – Minutes

#### Members Attending:

- Meg Virick
- Elna Green
- Pei-Tzu Tsai
- Laura Sullivan-Green
- Teresa Slobuski
- Scott Sublett
- Gilles Muller
- Aditya Mairal

#### Action Items:

1. 9/5/14 minutes: Approved, with a spelling correction for “Teresa”.
2. Google drive: Members agree to use google drive to save agendas and minutes; Meg/Van will make arrangements accordingly.
3. Affirmative Action Plan report: Elna will send the confidentiality agreement form to members who did not receive it, and will send the report to members who already signed the agreement.
4. Junior faculty survey data: Meg will send the data to Teresa.
5. Campus diversity speaker series: All members will research potential topics and speakers that could draw broad interest from the campus community; FDC will collectively nominate the speaker(s).
6. Campus organizations related to faculty diversity: Teresa/Laura will send Scott information about the Christian Fellowship, and Scott will add it to the list; FDC will draft email with the updated list of organizations and send it to TT faculty; FDC will reach out to the organizations later on about Spring Fling.
7. Spring Fling publicity: FDC will think about sending Spring Fling info/photos to student newspaper.
8. Campus Climate survey (faculty portion): Meg will send members a link to the survey questions; all members will review and provide feedback on the questions.
9. Minutes taking on 11/7/14: Any member who will be able to swap dates and take minutes on 11/7 should contact Laura, as she will be absent that day.



**Academic Senate, Faculty Diversity Committee**  
**Agenda**  
 November 7, 2014  
 11:00am – 12:30pm, Room: YUH 243

<b>Name</b>	<b>Phone</b>	<b>Office/College</b>	<b>Term</b>	<b>Minutes</b>
Beth Pugliese	41116	AVP Human Resources or designee	EXO	--
Elna Green	42450	AVP Faculty Affairs or designee	EXO	--
Van Ta (Park), Chair	42988	Applied Sciences and the Arts	2016	--
Alaka Rao	43417	Business	2016	9/5/14
Pei-Tzu Tsai	43688	Education	2017	10/3/14
Laura Sullivan-Green	43906	Engineering	2015	11/7/14
Teresa Slobuski	82355	General Unit	2016	12/5/14
Scott Sublett	44572	Humanities & the Arts	2015	2/6/15
Gilles Muller	45000	Science	2017	3/6/15
Magdalena Barerra	45583	Social Science	2016	4/3/15
Cole Niblett	46413	AS Director of Faculty Affairs	2015	5/1/15
Aditya Mairal	46244	AS Director of Campus Climate Affairs	2015	

- I. Approve 10/3/14 minutes.
- II. Elna will take today's meetings. Thank you Elna!
- III. Google drive- all FDC documents are on google drive.
- IV. Stacy H. Gleixner, PhD, Interim Chief of Staff, Office of the President
  - a. President's Commission on Diversity (PCD) - working on making sure all of the Diversity Master Plan (DMP) items are addressed in some format.
  - b. Diversity Scholars Community
- V. Affirmative Action Plan data
  - a. Confidentiality agreement- ELNA
  - b. Next steps with the data- ALL COMMITTEE MEMBERS
- VI. Junior faculty survey data- TERESA
- VII. Diversity Speaker Series review of nominations- ELNA

- VIII. Spring Fling- Thursday, May 14, 2015, MLK 225, 10am
  - a. Intended audience- should we keep it for tenure-track faculty or open to others?
  - b. Add a theme/topic/additional objective?
  - c. Solicit donations from bookstore, coffee shops and other vendors for give aways
  - d. Entertainment
  - e. Publicity- photos to student newspaper?
  
- IX. Campus Climate Survey- FDC members' feedback on questions to Meg Virick
  
- X. Future meetings- Fridays @ 11am-12:30pm, Room: YUH 243
  - A. 12/5/14
  - B. 2/6/15
  - C. 3/6/15
  - D. 4/3/15
  - E. 5/1/15
  
- XI. Open
  
- XII. Adjourn

## Faculty Diversity Committee meeting, minutes for November 7, 2014

Members Present: Van Ta Park (Chair), Elna Green, Pei-Tzu Tsai, Scott Sublett, Gilles Muller, Aditya (Adi) Mairal, Alaka Rao, Magdalena Barrera

Members Absent: Laura Sullivan-Green, Teresa Slobuski

Minutes for October 3, 2014 were unanimously approved.

Cole Niblett, AS Director of Faculty Affairs, has resigned.

Stacy Gleixner, Interim Chief of Staff to the President, was our guest. The President's Commission on Diversity has been reviewing the Diversity Master Plan to determine the current status of the various components of the Plan. (Which parts may have been successfully institutionalized, which parts may have been neglected, etc.)

The process whereby faculty caucus groups petition for recognition needs a home. President's Commission suggests that the Faculty Diversity Committee would be an appropriate group to review applications for recognition. Details about previous review process are unclear. Would not be labor intensive for the Committee, since few such caucus groups would be forming each year. Stacy will look for documents from earlier years to see how these have been handled.

Stacy also described a plan for a Diversity Scholars Community, a group of scholars working on issues of diversity. Plans are for small group events, celebrations, and more. Possibilities include joint poster sessions, awards program.

Suggestion made that the FDC could serve as an awards committee, and awards could be announced at Spring Fling.

Question of how to support the existing caucus groups. What can the FDC do to support them? We need to ask the groups what they would like to do to support them.

These discussions will continue.

Submitted by Elna Green

Revised by Van Ta Park, 11-25-14



**Academic Senate, Faculty Diversity Committee**  
**Agenda**  
 December 5, 2014  
 11:00am – 12:30pm, Room: YUH 243

Name	Phone	Office/College	Term	Minutes
Beth Pugliese	41116	AVP Human Resources or designee	EXO	--
Elna Green	42450	AVP Faculty Affairs or designee	EXO	--
Van Ta (Park), Chair	42988	Applied Sciences and the Arts	2016	--
Alaka Rao	43417	Business	2016	9/5/14
Pei-Tzu Tsai	43688	Education	2017	10/3/14
Laura Sullivan-Green	43906	Engineering	2015	11/7/14
Teresa Slobuski	82355	General Unit	2016	12/5/14
Scott Sublett	44572	Humanities & the Arts	2015	2/6/15
Gilles Muller	45000	Science	2017	3/6/15
Magdalena Barrera	45583	Social Science	2016	4/3/15
	46413	AS Director of Faculty Affairs	2015	
Aditya Mairal	46244	AS Director of Intercultural Affairs	2015	5/1/15

- I. Approve 11/7/14 minutes.
- II. Diversity Speaker Series review of nominations- ELNA
- III. Future meetings- First Fridays @ 11am-12:30pm, Room: YUH 243
  - A. 2/6/15
  - B. 3/6/15
  - C. 4/3/15
  - D. 5/1/15
- IV. Open
- V. Adjourn

## Faculty Diversity Committee

### December 5th, 2014 Meeting Minutes

#### Members in Attendance:

Elna Green  
Van Ta  
Alaka Rao  
Pei-Tzu Tsai  
Laura Sullivan-Green  
Gilles Muller  
Magdalena Barerra  
Teresa Slobuski

#### Action Items:

1. Diversity Speaker Series: Elna will follow up with the top speakers decided by committee. Top choices were decided by looking at each committee member's choice for top 3 and only looking at speakers who were in at least 2 top 3's. Since the proposed budgets are not confirmed, Elna will work from the top of the list below to see how many speakers we could have this spring. Some could be for the fall.
  - a. Marachi: Rick Phillips and Becki Cohn-Vargas
  - b. Burciaga: Samuel D. Museus
  - c. Bellofiore: Naomi C. Chesler
  - d. Nathan-Roberts: W. Ethan Eagle and Jim Kleiber
2. Spring Fling: Need to start thinking about if we want to keep the same format or change it. Everyone asked to reflect for our next meeting.
3. Proposed Office of Diversity: The diversity commission will be proposing a new Office of Diversity. Diversity officer will be member of president's cabinet. office would work with existing campus groups, such as FDC.

## Academic Senate, Faculty Diversity Committee

### Agenda

March 6, 2015

11:00am – 12:30pm, Room: YUH 243

Name	Phone	Office/College	Term	Minutes
Beth Pugliese	41116	AVP Human Resources or designee	EXO	--
Elna Green	42450	AVP Faculty Affairs or designee	EXO	--
Van Ta (Park), Chair	42988	Applied Sciences and the Arts	2016	--
Alaka Rao	43417	Business	2016	9/5/14
Pei-Tzu Tsai	43688	Education	2017	10/3/14
Laura Sullivan-Green	43906	Engineering	2015	11/7/14
Teresa Slobuski	82355	General Unit	2016	12/5/14
Scott Sublett	44572	Humanities & the Arts	2015	2/6/15
Gilles Muller	45000	Science	2017	3/6/15
Magdalena Barrera	45583	Social Science	2016	4/3/15
	46413	AS Director of Faculty Affairs	2015	
Aditya Mairal	46244	AS Director of Intercultural Affairs	2015	5/1/15

- I. Spring Fling
  - a. Scheduled on Study Day, **Thursday, May 14<sup>th</sup> at MLK 225!** ☺
  - b. Time of event- 12-1:30?
  - c. Assign/follow-up with roles and responsibilities
    - i. Bookstore Donations- Van sent an email on 2/4/15
      1. Assembling the gifts/give-aways- Laura, Van, other volunteers?
    - ii. Securing other donations for faculty give aways- Pei-Tzu, volunteers?
    - iii. Room set-up including tech and tables- Teresa
    - iv. Flyer- volunteer?
    - v. Email TT faculty to save the date- Elna
    - vi. Email College TT faculty to RSVP by (deadline?)- ALL
      1. Need college TT faculty email list – Elna
      2. Point person for RSVPs- Van
    - vii. Food
      1. Donation from Provost, \$1,500 – Thanks Elna!
      2. Get catering- Elna, Teresa, volunteers?
    - viii. Entertainment - volunteers?
    - ix. Photography – Magdalena. Also, what happened to our photos from last year's event?



- x. Need to assign FDC member to contact individual organizations to participate/present
  - 1. Chicano Latino Faculty Staff Association- Teresa
  - 2. Untenured Faculty Association- Alaka
  - 3. African American Faculty and Staff Association- Scott
  - 4. Asian Pacific Islander Caucus- Scott
  - 5. Lesbian, Gay, Bisexual, Transgendered Faculty and Staff Association- Scott
  - 6. SJSU Faculty Staff Christian Fellowship- Teresa
  - 7. Student groups
- xi. Get our banner, and left over gifts from Elna
- xii. Ice-cream- Gilles
- xiii. Set-up crew (need at least 5 members)- Van, Elna (or clean-up), Teresa, Laura, Magdalena, Alaka, volunteers?
- xiv. Clean up crew (need at least 5 members)- Van, Gilles, Scott, Teresa (if needed), volunteers?

II. Future meetings- First Fridays @ 11am-12:30pm, Room: YUH 243

- A. 4/3/15
- B. 5/1/15

III. Open

IV. Adjourn

## Faculty Diversity Committee

### March 6, 2015 Meeting – Minutes

#### Members Attending:

- Elna Green
- Van Ta (Park), Chair
- Alaka Rao
- Pei-Tzu Tsai
- Laura Sullivan-Green
- Teresa Slobuski
- Scott Sublett
- Gilles Muller
- Magdalena Barrera
- Aditya Mairal

#### Action Items:

1. **Spring Fling, Thursday, May 1 in MLK 225 12:00 – 1:30 PM** (Reserved room: 10 am – 3:00 PM with set-up at 11:00 AM).
2. **Room set-up at 11:00 AM:** Teresa will look into it for tech and tables needed. It was proposed to use a Q&A type set-up (microphone needed). **Set-up crew** consists of Van, Teresa, Laura, Magdalena, and Alaka, whereas **Clean-up crew** comprises Elna, Van, Gilles, and Scott.
3. **Event Schedule:** Start at 12:30 pm with a few minutes before announcement of the panelists present. Remind in advance to each organization a 5-minute limit time.
4. **Bookstore proposed raffle items** this time: Van will follow up with Bookstore.
5. Elna: bring **left over items, gifcards, and banner** from previous Spring Fling at next meeting (04/03/15) and the FDC will assemble them.
6. Pei-Tzu to look into **securing give away items** from Spartan Shop and/or off campus shops (e.g. coffee shop...).
7. Elna: work with Elna's Student Assistant to **prepare Spring Fling flyer** and get the flyer template for future events. **Title:** Spring Fling Celebrates Diversity (Add ice-cream and Bailey's ice-cream on the flyer if allowed).
8. Elna: look into having **information from DPC on the Diversity webpage**.
9. **Save the Date announcement:** Van will provide template used in the past to FDC members after Elna provides TT faculty e-mail list to FDC members to contact TT faculty in each College.
10. **Point person for RSVPs** is Van and the **requested RVSP date is Friday, May 8, 2015**.
11. **Catering:** Van will look into it to use **Cafe Pomegranate if possible**. Elna will provide the contact person on campus to Van to discuss the use of an outside catering service (campus procedure has changed and additional paperwork maybe required if allowed). If not possible, Spartan catering will be used.

12. **Invitation to Campus organizations related to faculty diversity:** Teresa (Chicano Latino Faculty Staff Association and SJSU Faculty Staff Christian Fellowship), Alaka (Untenured Faculty Association), and Scott (African American Faculty and Staff Association, Asian Pacific Islander Caucus, and Lesbian, Gay, Bisexual, Transgendered Faculty and Staff Association).
13. **Elna will send an invitation to Provost Andy Feinstein and Chief of Staff to the President Stacy Gleixner.**
14. **Elan will send an invitation to awarded faculty for the call regarding the Diversity Speaker's Series and Weir-Galm.**
15. Entertainment: Pandora (Van).
16. Photography: Magdalena will contact the university photographer (Bob Bain) to see if he can do the photography. Elna's Student Assistant will be the back-up.
17. Ice cream: Gilles in charge.
18. Van will notify FDC members for location of meeting room for 04/03/15 and 05/01/15.



**Academic Senate, Faculty Diversity Committee**  
**Agenda**  
 April 3, 2015  
 11:00am – 12:30pm, Room: MQH 438A

Name	Phone	Office/College	Term	Minutes
Beth Pugliese	41116	AVP Human Resources or designee	EXO	--
Elna Green	42450	AVP Faculty Affairs or designee	EXO	--
Van Ta (Park), Chair	42988	Applied Sciences and the Arts	2016	--
Alaka Rao	43417	Business	2016	9/5/14
Pei-Tzu Tsai	43688	Education	2017	10/3/14
Laura Sullivan-Green	43906	Engineering	2015	11/7/14
Teresa Slobuski	82355	General Unit	2016	12/5/14
Scott Sublett	44572	Humanities & the Arts	2015	2/6/15
Gilles Muller	45000	Science	2017	3/6/15
<b>Magdalena Barrera</b>	<b>45583</b>	<b>Social Science</b>	<b>2016</b>	<b>4/3/15</b>
	46413	AS Director of Faculty Affairs	2015	
Aditya Mairal	46244	AS Director of Intercultural Affairs	2015	5/1/15

- I. Stacy Gleixner, Chief of Staff - update on the activities of the President's Commission on Diversity
- II. Campus Climate Survey
- III. Spring Fling
  - a. Scheduled on Study Day, **Thursday, May 14<sup>th</sup> at MLK 225, 12-1:30pm!** ☺
  - b. Updates?
    - i. Bookstore Donations- Van sent an email on 2/4/15
    - ii. Assembling the gifts/give-aways- Laura, FDC members
    - iii. Securing other donations for faculty give aways- Pei-Tzu
    - iv. Flyer- Elna
    - v. Email TT faculty to save the date- Elna
    - vi. Email College TT faculty to RSVP by May 8<sup>th</sup> - ALL
      1. Need college TT faculty email list – Elna
      2. Point person for RSVPs- Van
    - vii. Get catering- Elna, Teresa
    - viii. Photography – Magdalena
    - ix. Invitation to organizations to participate/present
      1. Chicano Latino Faculty Staff Association- Teresa
      2. Untenured Faculty Association- Alaka

3. African American Faculty and Staff Association- Scott
4. Asian Pacific Islander Caucus- Scott
5. Lesbian, Gay, Bisexual, Transgendered Faculty and Staff Association- Scott
6. SJSU Faculty Staff Christian Fellowship- Teresa
7. Student groups
- x. Get our banner, and left over gifts from Elna
- xi. Bailey's Ice-cream?- Gilles

IV. Future meetings- First Fridays @ 11am-12:30pm, Room: MQH 438A

A. 5/1/15

V. Open

VI. Adjourn

**Faculty Diversity Committee**  
**Meeting Minutes**  
April 3, 2015

**In attendance:**

Elna Green  
Pei-Tzu Tsai  
Laura Sullivan-Green  
Teresa Slobuski  
Scott Sublett  
Magdalena Barrera  
Aditiya Mairal

**Action Items**

1. March minutes approved
2. Spring Fling tasks
  - A. Van following up with bookstore manager
  - B. Elna working on flyer, sending save-the-date
  - C. Catering: Elna and Van following up with Café Pomegranate
    - i. Expecting ~70 – 75 people
  - D. Photography: Magdalena
  - E. Invitations to organizations:
    - i. Teresa to follow up with CLFSA and Christian Fellowship
    - ii. Alaka to give update on UFA
    - iii. Aditiya to invite some student groups
  - F. We will not have Bailey's ice cream
  - G. Van to create template invitation that will distinguish our event from the Diversity Champions Awards Luncheon in MLK 225 the day before
  - H. Elna to check with Meg Virick to find out how many years the Spring Fling has taken place
3. Future discussions:
  - A. Moving Spring Fling to Fall: come prepared to discuss and vote at our next meeting
  - B. Possibly buddy system within each college
  - C. Recognizing research on diversity through article award

**Next Meeting**

May 1, 2015 in MQH



Minutes approved unanimously

Arranging and assembling gifts – gift card balance check

First 18 guests not including panel members and FDC members get gift cards

Elna – catering from café pomegranate #75 discussions to reduce to 50 quantities

Discussions to move to Spring fling to Fall fling around Halloween time

Logistics

motion to 1) move fling to fall 2015 – preferably late October /early November

2) mirror arrangements made in spring 2015

moved by scott sublet

seconded by Teresa slobuski

Voted yes by members present

Action item proposed for the next time: think of a name for the event “Diversity Social”, “Fall Friendship”

CECE flyer (Culturally Engaging Campus Environments )