2014-2015 Year-End Committee Report Form
(Status as of XXXXXX)

Committee: Program Planning Committee

Chair: Brandon White	**Chair-Elect for 2015-2016**: Brandon White Zip: 0100 Phone: 4-4840 Email: brandon.white@sjsu.edu
Number of Meeting held: 10	

Items of Business Completed 2014/2015

1. Memos sent F14 (from PPC chair) to departments due in F14 (CDS, GEOG, History, HSR, JCOM, JS, Music&Dance, SciEd), S15 (HSPM, RTVF, DSGN, PHIL, PSYC), and overdue (Economics, HS&Rec, on-campus ENG programs).
2. PPC Workshops held 10/08/14, 9-11am and 10/24/14, 2-4pm.
3. Letters to the Provost authored, reviewed and approved: Economics, Biology, SLIS, CHAD, NUFS, WLL, COM, SISS
4. Action plans completed and posted to Program Records website: ENG programs (ElectE, MechE, GenE, CompE, AeroE, CivilE), Economics, Biology, School of Information, CHAD
5. Program Plans turned in and awaiting external review: History, GEOG, PHIL, PSYCH

Unfinished Business Items from 2014/2015

1. Revised Program Plan Report Guidelines and Template were submitted to C&R for approval. Still under discussion and will continue in AY2015-16.
2. Request from PPC to C&R to review policy on minors and how best to assess minors from PPC.
3. Extensions granted by deans for programs: DSGN, HSPM
4. Action plans requiring signatures:NUFS (will occur during SU15)
5. Tabled until F15: ENG/Technology, AFAMS, JCOM, Music/Dance

New Business Items for 2015/2016
1. Programs requiring Meeting with Provost and Action Plan: WLL and CS 2. Programs ready for PPC review: JCOM, Music/Dance, AFAMS 3. Programs to start external review: History, Philosophy, GEOG, PSYC, SciEd, HSR, JS, CDS, MAS, RTVF 4. Programs due in 2015-16: F15(Social Work, General Ed, HSPM, DSGN), S16(OT)

Please return to the Office of the Academic Senate (ADM 176/0024) by July 6, 2015.

SJSU Program Planning Committee
Meeting Notes
September 5, 2014
Clark 412, 12:30-2:15pm

Present: Dennis Jaehne (GUP/UGS), David Bruck (GUP/GS), Melinda Jackson (POLS), Lili Luo (LIS), Stoyu Ivanov (BUS), Wenbin Wei (AVIA), Anthony Raynsford (ARTH), Brandon White (BIOL), Diana Wu (LIBR), Sutee Sujitparapitaya (IEA), Nadia Sorkhabi (CHAD),

Absent: Amy D'Andrade (SCWK), Noorein Inamdar (BUS), Adrienne Eastwood (ENGL), Peter Chua (SISS), Mary Wilson (HIST),

Start: 12:30pm

1. Agenda and approve

****ACTION**- Approve Agenda for September 5th- Unanimous, 9-Yes, 0-No, 0-Abstain

2. Welcome and Introductions
3. Discuss and vote on new PP guidelines
    a. Would like to add an area to the program planning guidelines regarding RSCA activities.

Research, Scholarship, and Creative Activity (RSCA) defined by Senate Policy S94-8 and Sense of the Senate SS-S11-5

- Describe and reflect upon departmental scholarship/creative activities. Evaluate your performance in this area in regard to your own expectations and challenges with meeting those expectations.. The nature of this report will vary depending on discipline, but might include items such as: publications, books, conference presentations, grants, compositions, etc. If applicable, include how students are involved in departmental scholarship/creative activities as part of high impact practices.
- Discuss Departmental goals for RSCA in next five years and strategies to achieve them.
- Report infrastructure needed to support RSCA activities that is not currently available or functional.

i. It may cause tension to have it listed by individual instead of department
ii. Maybe make it anonymous, no faculty names associated with it.
iii. Department could make decision as to how it is reported. Either as department whole or by individual faculty.
iv. Provide an reflection on their expectations of activities/scholarship
v. It aligns with the movement the university is moving. This would be a campus desire in PP, as it is not something that WASC/CO requests as part of the process.

****ACTION**- Approve moving the updated program planning guidelines to Curriculum and

Research- Unanimous,11-Yes, 0-No, 0-Abstain

4. Training
    a. There is a folder in google drive for all committee materials
    b. Updated template for writing your letter to provost
    c. Roberts rules of order run meeting structure
    d. Program review process- based on CSU program guidelines-1980
    e. Responsibility to contribute to review and evaluation of departmental program plans, draft a letter to provost and present letter a scheduled PPC meeting.
    f. WASC Handbook
    g. New Committee Members should go through training course on CANVAS.
5. Overview of various programs that will be going through Program Planning this year.
    a. List of programs starting in Fall 2014.
    b. List of programs starting in Spring 2015
    c. List of programs to be reviewed by PPC this fall. Will be distributed by chair to appropriate committee memebers.
6. Approve minutes

Adjourn

SJSU Program Planning Committee
Meeting Minutes
Friday, October 3, 2014
12:15-1:45pm, Clark 412

Present: Stoyu Ivanov (BUS), Anthony Raynsford (ARTH), Brandon White (BIOL), Diana Wu (LIBR), Adrienne Eastwood (ENGL), Mary Wilson (HIST), Jennifer Dinalo (LIBR)), Sabine Rech (BIOL), Peter Chua (SISS), Dennis Jaehne (GUP/UGS), Nadia Sorkhabi (CHAD), David Bruck (GUP/GS), Yudhi Ahuja (BUS)

Absent: Melinda Jackson (POLS), Wenbin Wei (AVIA), Lili Luo (LIS), Amy D'Andrade (SCWK),

Start: 12:19pm

1. Introduction of new members, Sabine Rech, Jennifer Dinalo and Yudhi Ahuja
2. Informational Items for Discussion (10 minutes each)
    a. Follow up to modification to Research.
        i. Adding library resources to the rsca area.
    b. Review of PE waivers as part of program plan?
        i. New policy states the review of the PE Waivers, in Program Plan, including a justification.
        ii. Add to 2c. If your department has a PE waiver, please provide a justification for PE waiver based on Senate policy S14-11. The PPC may provide an evaluation of waiver in its recommendation to the provost.
    c. Review of Carnegie Designation for credit hours in classes?
        i. Federal government is looking for a process of evaluation of credit hours. It was identified that it should happen during Program Planning process via the syllabi.
        ii. 3g. Report your results of your review of credit hour assignments per senate policy S12-3, which aligns with federal policy
    d. Remove minors from Program Review?
        i. If program requires minor, minor should be evaluated.
        ii. We should re-write adjust our requirements for minor discussion in plan, and what should we do with departments who do not include minor evaluation in plan.
        iii. 1.b For minors, evaluate and discuss the importance of the minor as it meets the needs of your degree program.

****Table** discussion on minors in program review

3. Review and Vote of Programs (25 minutes each)
    - Economics
        - faculty office space is noted. Brandon noted issues around space and faculty are consistent in most program plans, we will develop a letter to the Provost at end of year alerting him to recurring issues found in most department reports in hopes solutions can be found in some areas.

****Voting** for Economics LTP will happen online

- Engineering-Technology
    - very little information was submitted (3 pages of proposal and a large chunk of accreditation materials).
    - Major recommendation is to increase faculty diversity specifically around women faculty.
    - retention is good, enrollments are not
    - Assessment return is bad, only recently coming in to compliance this past Spring.

**** Table** until Associate Dean Rhee can be contacted regarding assessment update

4. Approve minutes online

Adjourn 1:50pm

SJSU Program Planning Committee
Meeting Notes
November 7, 2014
Clark 412, 12:00-2:00pm

Present: Yudhi Ahuja (BUS), David Bruck (GUP/GS), Peter Chua (SISS), Amy D'Andrade (SCWK), Jennifer Dinalo (LIBR), Adrienne Eastwood (ENGL), Dennis Jaehne (GUP/UGS), Melinda Jackson (POLS), Lili Luo (SI), Clifton Oyamot (PSYC), Anthony Raynsford (ARTH), Sabine Rech (BIOL), Wenbin Wei (AVIA), Brandon White (BIOL), Mary Wilson (HIST), Diana Wu (LIBR), Chao Vang (IEA)

Absent: Nadia Sorkhabi (CHAD), Stoyu Ivanov (BUS)

Start: 12:09pm

1. Review online vote from 10/3/14 meeting
    a. Approval of October Minutes (8-Yes, 0-No, 3-Abstain)
    b. Approval of Economics LTP (8-Yes, 0-No, 4-Abstain)
2. Introduction of new member, Clifton Oyamot, Psychology
    a. We are almost a full committee we have one more seat and it is open to any Faculty at-large.
3. Review and Vote of Programs
    a. Engineering-Technology (Brandon White, 10 minutes)
        i. Recommend they re-submit their plan for review by PPC in Fall 16.
        ii. No synergies between Aviation and Technology
        iii. Faculty issue. Limited full-time, chair is on his way out. Who will sustain program or larger question is this program sustainable.
        iv. Their assessment dealt more with aviation than technology, and technology should focus more on their own assessment data, which was not provided
        v. The programs seem to assess and report separately should they indeed be separate departments.
        vi. We can reject it and require a resubmit of the plan, it has been requested that we do not do this and take care of issues at Action Plan phase. However, that is not what policy outlines and Provost does not want us to utilize Action Plan meetings to discuss these type of issues.
        vii. We would not submit an LTP but a letter from committee outlining reasoning for Rejection of Plan. A vote will be required for us to do this.
        viii. Move to reject

    ****ACTION:** Move to reject the Technology Program Planning Report due to lack of sufficient information. **12-Yes**, 0-No, 3-Abstain

b. Science-Biology (Anthony Raynsford, Wenbin Wei, Peter Chua, 25 minutes)
    i. Develop interdisciplinary coursework into different areas.
    ii. Reviewer thought the programs were too restrictive for students not allowing them to explore.
    iii. Consider future recruitment around areas of emerging needs.
        1. maybe it should be determine if current faculty align with future of department and possible emerging areas.
    iv. Investigate recent drop in number of degrees awarded.

****ACTION:** 13-Yes, 0-No, 1-Abstain

c. Education-ChAD (Lili Luo, 25 minutes)
    i. Did not discuss, ran out of time.

4. Continue Discussion of Changes to Program Plan
    a. Did not discuss, ran out of time.
5. Discussed extended meeting time for December meeting. Will send out doodle poll.

Adjourn

SJSU Program Planning Committee
Meeting Notes
December 5, 2014
Clark 412, 11:30-2:00pm

Present: Yudhi Ahuja (BUS), David Bruck (GUP/GS), Peter Chua (SISS), Jennifer Dinalo (LIBR), Marna Genes (IEA/Academic Budgets), Dennis Jaehne (GUP/UGS), Melinda Jackson (POLS), Stoyu Ivanov (BUS), Lili Luo (SI), Clifton Oyamot (PSYC), Anthony Raynsford (ARTH), Sabine Rech (BIOL), Nadia Sorkhabi (CHAD), Wenbin Wei (AVIA), Brandon White (BIOL), Mary Wilson (HIST), Diana Wu (LIBR),

Absent: Amy D'Andrade (SCWK), Adrienne Eastwood (ENGL),

Start: 11:35pm

1. Review online vote from 11/7/14 meeting
    a. Approval of November Minutes (13-Yes, 0-No, 1-Abstain)

2. Review CHad Program and Vote
    a. No RSCA was mentioned in report. Even though the faculty are conducting research none was reported. Will be asked to improve RSQA activities, since no mention was made.
    b. GE review is still being completed by BOGS. It will be sent to department as soon as complete and discussed at the departments Action Plan Meeting
    c. They need to be more specific on their PLO's for grad programs, they are not differentiated from UD program PLO's.
    d. Start gathering more assessment data on graduate programs.
    e. Recommendation is that College needs to consider giving priority to CHAD for faculty hires due to concern around sustaining quality of curriculum/program due to the imbalance between adjuncts and full-time faculty.
    f. Consider additional resources to support department and student success.

****Action-** Approve ChAD Letter to the Provost**: 17-Yes**, 0-No, 0-Abstain

3. Review School of Information Science and Vote
    a. Confusion over what programs needed to be reviewed. Credential and PhD program are not given by SJSU
    b. Investigate low 3rd year retention rates compared to College and University norms, committee suggests that maybe they compare data to other online programs or survey students who have left program.
    c. Investigate low graduation rates compared to college and university norms, committee suggests that maybe they compare data to other online programs or survey students who have left program.

d. Map to PLO's had pull down menus and that made it difficult to review (and would be for students as well), but overall very well put together. Great e-portfolios that have reflection documents by students on learning outcomes.

****Action-** Approve Information School Letter to the Provost**: 17-Yes**, 0-No, 0-Abstain

4. Continued Discussion of Changes to Policy of PPC

****Tabled until next semester**

5. What's up for Spring?
    - Nutrition and Food Science
    - SISS
    - COM
    - WLL
    - AFAMS
    - Computer Science

Adjourn, Happy end of semester and Happy Holidays!

SJSU Program Planning Committee
Meeting Notes
February 6, 2015
Clark 412, 12:15-1:45pm

Present: Yudhi Ahuja (BUS), David Bruck (GUP/GS), Peter Chua (SISS), Jennifer Dinalo (LIBR), Amy D'Andrade (SCWK), Dennis Jaehne (GUP/UGS), Melinda Jackson (POLS), Stoyu Ivanov (BUS), Lili Luo (SI), Clifton Oyamot (PSYC), Anthony Raynsford (ARTH), Sabine Rech (BIOL), Nadia Sorkhabi (CHAD), Chao Vang (IEA), Brandon White (BIOL), Mary Wilson (HIST),

Absent: Adrienne Eastwood (ENGL), Wenbin Wei (AVIA), Diana Wu (LIBR),

Start: 12:15

1. Approval of December Minutes

****Action-** Approve**:** 9-Yes, 0-No, 0-Abstain

2. Announcements for Semester
    - Save the date, April 14th, 4pm. Interview with WASC. Would like to speak with entire PPC.
3. Review of questions and answers for WASC site visit.
    - The questions will be on the google drive for us to review and edit before they are due to Cami Johnson at end of february. This will be part of the package given to WASC.
    - Does the template and data gathered help a program build an argument for their resource needs.
    - Action Plans are very new to our process. We do not have enough data to know how effective they are. We are in process of assessing how our new process works.
    - There is an issue regarding who reviews the annual assessments that have to address how the Action Plan is playing out.
        i. we're still so new on this process we will need to look at the process when all committees (PPC, BOGS and ASMT) are up to speed with new procedures.
4. Discussion of Changes to Policy of PPC
    - The issue of how we evaluate minors within a requirement, C&R is taking this issue up as there is no policy around this.
        i. They are going to look into who should be reviewing the minor the program who houses it, or the program that includes it as part of their degree requirements.
    - Certificates are going to become a similar issue, how are they incorporated into the review process.
    - PE waivers will become part of our process in the next year, those programs are going to start coming in this Spring.

- Credit hour review is a new policy and is now part of our review process.
    i. It's a 1 to 1 (1 unit= 1 hour in class, 1 hour outside)
    ii. Grade can not be based on attendance
- RSCA is also part of the update
- Please review outside of committee so we can begin getting this the way we want it.

5. Review of NUFS
    - Tabled until march meeting to review some aspects regarding assessment.
6. Spring Assignments
    - We'll re-assign since some members are assigned to their own colleges/programs.
    - SISS-March Meeting (Anthony and Peter Chua)
    - COMM Studies-March meeting (Stoyu and Mary)
    - WLL-April Meeting (Sabine and Amy)
    - AFAMS - May Meeting (Adrienne and Yudi)
    - Computer Science - May Meeting (Nadia and Diana)
    - Others possible, be ready! (Wenbin, Lili, and myself)

Adjourn

****Action-** Approve**:** 0-Yes, 0-No, 0-Abstain

SJSU Program Planning Committee
Meeting Notes
March 6, 2015
Clark 412, 12:15-1:45pm

Present: Yudhi Ahuja (BUS), Peter Chua (SISS), Jennifer Dinalo (LIBR), Amy D'Andrade (SCWK), Adrienne Eastwood (ENGL), Dennis Jaehne (GUP/UGS), Melinda Jackson (POLS), Stoyu Ivanov (BUS), Clifton Oyamot (PSYC), Anthony Raynsford (ARTH), Sabine Rech (BIOL), Nadia Sorkhabi (CHAD), Marna Genes (IEA/AAB), Wenbin Wei (AVIA), Brandon White (BIOL), Mary Wilson (HIST), Diana Wu (LIBR),

Absent: David Bruck (GUP/GS), Lili Luo (SI), Wenbin Wei (AVIA),

Start: 12:15

1. Approval of February Minutes

****Action-** Approve**:** 0-Yes, 0-No, 0-Abstain

2. Review of NUFS
    - They randomly swap out use of Concentration or Emphasis when describing the same program.
    - It appears that the amount of GE courses they are offering is impacting their major course offerings.
    - Overall theme is that they need to address the problems within their major.

****Action-** Approve NUFS letter to the Provost**:** 17-Yes, 0-No, 0-Abstain

3. Review of COMM
    - Confusion over why they did not discuss their Teacher Preparation Concentration

****Action-** Approve COMM letter to the Provost**:** 16-Yes, 0-No, 1-Abstain

Adjourn 1:50p

****Action-** Approve**:** 0-Yes, 0-No, 0-Abstain

SJSU Program Planning Committee
Meeting Notes
April 3, 2015
Clark 412, 12:15-1:45pm

Present: Peter Chua (SISS), Jennifer Dinalo (LIBR), Amy D'Andrade (SCWK), Melinda Jackson (POLS), Dennis Jaehne (GUP/UGS), Clifton Oyamot (PSYC), Anthony Raynsford (ARTH), Nadia Sorkhabi (CHAD), Scott Heil (IEA), Wenbin Wei (AVIA), Brandon White (BIOL), Wenbin Wei (AVIA),

Absent: Yudhi Ahuja (BUS), David Bruck (GUP/GS), Adrienne Eastwood (ENGL), Lili Luo (SI), Sabine Rech (BIOL), Stoyu Ivanov (BUS), Mary Wilson (HIST), Diana Wu (LIBR),

Start: 12:20pm

1. Chair Vote to approve chair candidate Brandon White for 15-16 PPC Chair.

****Action- Approve Brandon White continuing as PPC Chair: 10-Yes**, 0-No, 0-Abstain

2. Additional meeting dates for May will be sent via a doodle poll. Pizza will be provided for one of the meetings.
3. Upcoming Programs
    a. AFAM, Computer Science, MUDA, LLD
4. Welcome Scott Heil, new IEA Director now representing that area on PPC.
5. Review of SISS
    a. The merger occurred due to resources, the overlap created the idea that it would work as a merged department. Coherency is still an issue as they figure out how best to support each other.
    b. If program conceptually relate, then we should be able to ask departments to write the plan as one while still discussing how the fusion works within the department.
    c. Reviewer was critical of Masters program, it was not as rigorous as undergraduate program. They were concerned with the culminating experience and how students were choosing projects instead of thesis.
    d. Requesting department to be more clear on how courses are being assessed, what rubrics, assignments, etc that need more detail in the report. This request is being made of all programs not just SISS.
    e. They reviewed their Teacher Prep programs as one and not two which is how they offer. They should have been evaluated/assessed separately as they address different areas of Teaching. (Teacher Prep programs as a whole are being researched as they historically started to appear as concentrations, we are looking for clarification on how those programs are actually supposed to function (i.e. as Concentrations or Advising Emphases) from the Chancellor's Office).

f. They have quite a few minors, yet we [University] do not track graduation rates for minors, so we can not discuss or address any issues around minors when programs aren't able to assess them properly.

****Action-** Approve Letter to the Provost for SISS**:** 0-Yes, 0-No, 0-Abstain

Adjourn 1:54p

****Action-** Approve**:** 0-Yes, 0-No, 0-Abstain

SJSU Program Planning Committee
Meeting Notes
May 1, 2015
Clark 412, 12:15-1:45pm

Present: Yudhi Ahuja (BUS), David Bruck (GUP/GS), Peter Chua (SISS), Jennifer Dinalo (LIBR), Amy D'Andrade (SCWK), Melinda Jackson (POLS), Dennis Jaehne (GUP/UGS), Clifton Oyamot (PSYC), Anthony Raynsford (ARTH), Nadia Sorkhabi (CHAD), Scott Heil (IEA), Brandon White (BIOL), Sabine Rech (BIOL), Stoyu Ivanov (BUS), Mary Wilson (HIST), Diana Wu (LIBR),

Absent: Adrienne Eastwood (ENGL), Lili Luo (SI), Wenbin Wei (AVIA),

Start: 12:20pm

1. Approve Meeting Minutes from February, March and April Meetings.

****Action-** Approve April 3rd Meeting Minutes: 11-Yes, 0-No, 2-Abstain

****Action-** Approve March 6 Meeting Minutes**:** Unanimous 13-Yes, 0-No, 0-Abstain

****Action-** Approve February 6th Meeting Minutes**:** Unanimous 13-Yes, 0-No, 0-Abstain

2. SISS Letters
    a. Our recommendations regarding faculty would merely support the departments claims/requests to College.
    b. Some programs do have Action Plans from previous Program Review cycle and we must address whether they have fixed/adjusted issues that were addressed in that plan.
    c. We will address all the concerns around the merger at the Action Plan meeting.
    d. Leaving in discussion about BA Social Sciences and its future in regards to how it would affect the Teacher Preparation programs.

****Action-** Approve SISS Letter to the Provost**:** Unanimous 13-Yes, 1-No, 0-Abstain

3. Issues with Recommendations about discontinuing programs
    a. Why are we telling programs to shut down
    b. We merely ask them to consider, if we really want to have a program close it has to go to C&R before even getting to an Action Plan Meeting
    c. This can always be discussed and taken out of the Final Action Plan at the Action Plan Meeting with the Provost
    d. This gives them a way to justify the reasons for keeping their program small, as long as they have supportive data (good grad and retention rates).
    e. We have a lot of small programs, maybe we should develop a different template for these programs for them to justify their data as a means for why our resources should be continued to be spent on them. Get them to think critically about their fit in the University offerings.
4. Minors
    a. We have asked C&R to evaluate the Minor policy, but they are not sure how to address the policy.
    b. Students should be declaring minors at Junior status (90 units).

c. If a minor is thriving why isn't it a major.
d. If a program includes a minor then obviously the department feels the student is gaining something from taking this minor.
e. We do know how many students are graduating in minors.
f. We can talk about how many students are in the minor at one time, although they do get counted retroactively
g. A minor has outcomes so they technically should be assessed, could we possibly develop an exit survey for students who have to complete this.

5. World Languages and Literatures (WLL)
    a. They prepared their document as if they were all separate degree programs, so seven individual like documents were submitted.
    b. BOGS does have the GE review completed for this program.
    c. They seem to function as silos, does not seem to have a "gathering of the minds" sort of collaboration about their department. This was noted in recommendations from the reviewer.
    d. Should we be giving more support to departments to help them get their documents with the elements we need and want from them.
        i. Maybe we should invite them to sit in the room during the meeting

****Table to finish at next meeting**

Adjourn 1:52pm

SJSU Program Planning Committee
Meeting Notes
May 15, 2015
Clark 412, 12:15-1:45pm

Present: Yudhi Ahuja (BUS), David Bruck (GUP/GS), Peter Chua (SISS), Adrienne Eastwood (ENGL), Jennifer Dinalo (LIBR), Amy D'Andrade (SCWK), Melinda Jackson (POLS), Dennis Jaehne (GUP/UGS), Lili Luo (SI), Clifton Oyamot (PSYC), Anthony Raynsford (ARTH), Nadia Sorkhabi (CHAD), Scott Heil (IEA), Brandon White (BIOL), Sabine Rech (BIOL), Stoyu Ivanov (BUS), Mary Wilson (HIST), Diana Wu (LIBR),

Absent: Wenbin Wei (AVIA),

Start: 12:20pm

1. Approve Meeting Minutes from February, March and April Meetings.

****Action-** Approve May 1st Meeting Minutes: 0-Yes, 0-No, 0-Abstain

2. WLL Letter
    a. If we are looking for them to increase their majors then we should be explicit that they develop a plan to do so. For courses that are low enrolled and not serving their major they should look at assessing those courses to ensure their viability.

****Action-** Approve WLL Letter to the Provost**:** Unanimous 16-Yes, 1-No, 0-Abstain

3. CS Letter
    a. Statement about issues with mechanisms in program curriculum process
    b. No CS 100W GE submission

****Action-** Approve CS Letter to the Provost**:** Unanimous 17-Yes, 0-No, 0-Abstain

Adjourn 2:05pm

SJSU Program Planning Committee
AGENDA
Friday, September 6, 2013
12:30-2:00pm, Clark 412

1230 – 1240	Welcome and Introductions
1240 – 1245	Approve Agenda
1245 – 1315	Approve new PP guidelines
1315 – 1340	Training

- Robert's Rules of Order
- Google Docs
- Context for assessment and planning
- Responsibilities of PP members

1340 – 1355	Upcoming programs
1355 – 1400	Approve minutes
1400	Adjourn

SJSU Program Planning Committee
AGENDA
Friday, October 3, 2014
12:15-1:45pm, Clark 412

1215 – 1220	Review vote, Minutes approved from 9/5/14 meeting
1220	Introduction of new members, Sabine Rech and Yudhi Ahuja
1220 – 1250	Informational Items for Discussion (10 minutes each)

- Follow up to modification to Research.
- Review of PE waivers as part of program plan?
- Review of Carnegie Designation for hours in classes?
- Remove minors from Program Review?

1250 – 1340	Review and Vote of Programs (25 minutes each)

- Economics
- Engineering-Technology

1340 – 1345	Approve minutes
1345	Adjourn

SJSU Program Planning Committee
AGENDA
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1215 – 1220 Review online vote from 10/3/14 meeting

- Approval of October Minutes (8-Yes, 0-No, 3-Abstain)
- Approval of Economics LTP (8-Yes, 0-No, 4-Abstain)

1220 Introduction of new member, Clifton Oyamoto, Psychology

1225 – 1325 Review and Vote of Programs

- Engineering-Technology (Brandon White, 10 minutes)
- Science-Biology (Anthony Raynsford, Wenbin Wei, Peter Chua, 25 minutes)
- Education-ChAD (Lili Luo, 25 minutes)

1325 – 1345 Continue Discussion of Changes to Program Plan

1345 Adjourn

SJSU Program Planning Committee
AGENDA
December 5, 2014

1130-1140	Grab food and get settled
1140	Review online vote from 11/7/14 meeting ● Approval of November Minutes (13-Yes, 0-No, 1-Abstain)
1140 – 1215	Review CHad Program and Vote ● Lili Luo, 25 minutes
1215 - 1300	Review School of Information Science and Vote ● Stoyu Ivanov and Sabine Rech, 45 minutes
1300 - 1320	Continued Discussion of Changes to Policy of PPC
1320	What's up for Spring? ● Nutrition and Food Science ● SISS ● COMM Studies ● WLL ● AFAMS ● Computer Science
1330	Adjourn, Happy end of semester and Happy Holidays!

SJSU Program Planning Committee
AGENDA
February 6, 2015

Clark Library, 412

1215 Approval of December Minutes

1215 - 1220 Announcements for Semester

- Save the date, April 14th, 4pm. Interview with WASC. Would like to speak with entire PPC.

1220 - 1240 Review questions and answers for WASC site visit.

1240 - 1300 Continued Discussion of Changes to Policy of PPC

1300 - 1340 Review of NUFS

1340 Spring Assignments

- SISS-March Meeting (Anthony and Sabine)
- COMM Studies-March meeting (Stoyu and Mary)
- WLL-April Meeting (Peter and Amy)
- AFAMS - May Meeting (Adrienne and Diana)
- Computer Science - May Meeting (Nadia and Yudi)
- Others possible, be ready! (Wenbin, Lili, Clifton, and myself)

1345 Adjourn

SJSU Program Planning Committee
AGENDA
March 6, 2015

Clark Library, 412

I. Finish review of NUFS. LTP can be found here.
II. Review of COMM. LTP can be found here.
III. Review of SISS. LTP can be found here.

SJSU Program Planning Committee
AGENDA
April 3, 2015

Clark Library, 412

I. Elect chair to PPC for AY 2015-16

II. Welcome Scott Heil

III. Review SISS Program

SJSU Program Planning Committee
AGENDA
Friday, May 1, 2015
12:15-1:45pm, Clark 412

I. Review, and vote to approve the following minutes from past meetings:

A. April 13, 2015 minutes

B. March 6, 2015 minutes

C. February 6, 2015 minutes

II. Complete review of SISS LTP.

III. Begin and complete review of WLL LTP.

IV. Time permitting, discussion of CHAD program.

V. Other business

SJSU Program Planning Committee
AGENDA
Friday, May 15, 2015
12:00-2:00pm, Clark 412

I. Finish review of WLL LTP.

II. Review of Computer Science

III. If time, begin review of African American Studies

IV. Enjoy your summer. Thanks for the hard work.