

Student Fairness Committee  
2013/2014 Year-End Committee Report to the Academic Senate

Chair: Aaron Lington (Fall)/Matthew Masucci (Spring)  
 Chair Elect: TBD  
 Number of meetings held: 15

<b>SFC Business Completed in 2013/2014</b>
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The Student Fairness Committee (SFC) met 15 times during the 2013/2014 academic year; 8 meetings in the Fall and 7 meetings in the Spring. The agendas and minutes summarizing the case dispositions are included with this report.

Due to a lack of student participation on the committee in 2012/2013, 8 cases were carried over to the 2013/2014 academic year. In addition to the carry over, the SFC received 9 new cases, significantly fewer than the previous year.

<b>2013/2014</b>	<b>9</b>
2012/2013	25
2011/2012	15
2010/2011	5
2009/2010	7

In 2013/2014, the SFC heard 9 formal complaints. In addition, 6 cases were settled informally and 2 cases were dismissed. The SFC was able to clear our case load by the end of the academic year for the first time since 2011.

Student Fairness Case History

The SFC findings and recommendations specific to each case are attached in order of case number.

<b>1213-011</b>	<b>Grade Dispute</b>	<b>Biology/BIO 215/Spring 2012</b> Finding in favor of the student.
<b>1213-014</b>	<b>Grade Dispute</b>	<b>Biology/BIO 215/Spring 2012</b> Finding in favor of the faculty but the SFC provided recommendations to reduce reoccurrence of the issue.
<b>1213-016</b>	<b>Grade Dispute</b>	<b>Television, Radio, Film &amp; Theatre/TA 5/Spring 2012</b> Finding in favor of the student.
<b>1213-017</b>	<b>Grade Dispute</b>	<b>English/ENG 242/Spring 2012</b> Finding in favor of the student.
<b>1213-020</b>	<b>Grade Dispute</b>	<b>Political Science/PADM 295/Fall 2012</b> Finding in favor of the faculty but the SFC provided

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		recommendations to reduce reoccurrence of the issue.
1213-023	Grade Dispute	<b>Marketing/BUS 130/Fall 2012</b> Case dismissed as it was determined that the SFC did not have jurisdiction to hear the complaint.
1213-024	Grade Dispute	<b>Marketing/BUS 130/Fall 2012</b> Case resolved informally with involvement of the SFC subcommittee.
1213-025	Grade Dispute	<b>Marketing/BUS 130/Fall 2012</b> Case dismissed as it was determined that the SFC did not have jurisdiction to hear the complaint.
1314-001	Grade Dispute	<b>Art/Art 151/Spring 2013</b> Finding in favor of the student.
1314-002	Grade Dispute	<b>Aeronautical Engineering/AE 171B/Spring 2013</b> Finding in favor of the student.
1314-003	Grade Dispute	<b>Secondary Education/SCED 375/Spring 2013</b> Finding in favor of the faculty/department.
1314-004	Grade Dispute	<b>Kinesiology/KIN 22/Fall 2013</b> Case resolved informally with involvement of the SFC subcommittee.
1314-005	Grade Dispute	<b>Kinesiology/KIN 22/Fall 2013</b> Case resolved informally with involvement of the SFC subcommittee.
1314-006	Grade Dispute	<b>Mechanical Engineering/ME 192/Fall 2013</b> Case returned to the department by the SFC for further review and resolved informally with the involvement of the Ombudsperson.
1314-007	Grade Dispute	<b>Justice Studies/JS 189/Fall 2013</b> Case returned to the department by the SFC for further review and resolved informally with involvement of the SFC Chair.

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<b>1314-008</b>	<b>Grade Dispute</b>	<b>Electrical Engineering/EE 210/Fall 2013</b> Finding in favor of the student.
<b>1314-009</b>	<b>Grade Dispute</b>	<b>Social Work/SW 10/Fall 2013</b> Case returned to the department by the SFC for further review and resolved informally with the involvement of the Ombudsperson.

**Unfinished Business Items for 2014/2015**

Cases 1213-023 and 1213-025 were dismissed because it was determined that the SFC did not have jurisdiction to hear these cases.

The Academic Integrity Policy gives instructors the right to assign an academic sanction independent of an administrative sanction from Student Conduct. However, if the Student Conduct investigation concludes that the student is not responsible or dismisses the referral due to insufficient evidence, there is no process for the student to challenge the grade.

The SFC policy specifically states that grades that result from cheating are not issues of fairness and they should, therefore, be removed from the Student Fairness process but fails to address how such grade disputes should be handled. These are the first cases in which an instructor has refused to revisit the grade once a case was dismissed from Conduct or the student was found *not responsible*. Since these two initial cases there have been 3 more.

The issue was first referred to and discussed by ISA on 9/9/13 and it was tabled. The request to reconsider the issue was made to ISA on 4/4/14 at the suggestion of campus counsel. Although our AI policy prohibits the challenging of grades resulting from violations of it, that is not the case at other campuses nor is it consistent with EO 1037. Counsel, therefore suggested the campus move to close this loophole.

**Policy Concerns Identified in 2013/2014**

The SFC has identified the most common policy issues involved in the petitions received by the committee. In an effort to reduce course complaints, the SFC has compiled the attached list of *Strategies to Reduce Course-Related Complaints* for distribution at New Faculty Orientation as well as to UCCD for distribution to departments.

**New Business for 2014/2015**

There is no pending business for 2014/2015.

## SFC Meeting Agendas

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, September 4, 2013

3:00 PM - 5:00 PM

Clark Fishbowl

1. Review of the Agenda
2. Introductions and Process Overview
  - a. SFC Policy and ISA revisions
  - b. Binder and Other Materials
  - c. Informal and Formal Process
  - d. College Representative
  - e. Attendance
  - f. Student Participation
  - g. Annual Report
  - h. Note Taker
  - i. Meeting Dates

3. Case Presentation(s)—None

4. Case Updates—None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
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5. Petitions for Review

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent
Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13
Huynh, Vi	1213-023	5/6/13	Bus 130	Kallis	08/27/13	
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	08/27/13	
Phan, Uyen	1213-025	5/15/13	Bus 130	Kallis	08/27/13	
Guerin, Amber	1314-001	7/23/2013	Art 151	Art	Art	09/4/13

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**AGENDA**  
**Wednesday, September 4, 2013**  
**3:00 PM - 5:00 PM**  
**Clark Fishbowl**

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Le, Thuy-Nhu	1213-014	10/02/12	Biology 215	French	Spring 2012	10/26/12	12/05/12
Geban, Krista Gail	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13
Smith, Terri	1213-017	12/21/12	ENGL 242	Scheeres	Spring 2012	01/23/13	01/30/13
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12

7. Other Business

8. Meeting Adjourned

**2013/2014 Meeting Dates**

September 4 and 18

October 2, 16, and 30

November 6 and 20\*

December 4 and 11

February 5 and 19

March 5 and 19

April 2, 16, and 30

May 7 and 14

STUDENT NESS COMMITTEE

AGENDA

Wednesday, September 18, 2013

3:00 PM - 5:00 PM

Clark Fishbowl

1. Review of the Agenda
2. Review of the September 4 Minutes
3. Case Presentation(s)—None
4. Case Updates—None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
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5. Petitions for Review

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Westfall, Jessica	1213-011	08/15/12	Biology 215	French	Spring 2012	08/24/12	10/03/12
Le, Thuy-Nhu	1213-014	10/02/12	Biology 215	French	Spring 2012	10/26/12	12/05/12
Geban, Krista Gail	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13
Smith, Terri	1213-017	12/21/12	ENGL 242	Scheeres	Spring 2012	01/23/13	01/30/13
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12

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Clark Fishbowl

Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13	09/04/13
Huynh, Vi	1213-023	5/6/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Phan, Uyen	1213-025	5/15/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13

7. Other Business

8. 2013/2014 Meeting Dates

September 4 and 18  
 October 2, 16, and 30  
 November 6 and 20\*  
 December 4 and 11

February 5 and 19  
 March 5 and 19  
 April 2, 16, and 30  
 May 7 and 14



STUDENT NESS COMMITTEE  
AGENDA

Wednesday, October 2, 2013  
3:00 PM - 5:00 PM  
Clark Fishbowl

1. Review of the Agenda
2. Review of the September 18, 2013 Minutes
3. Case Presentation(s)—None
4. Case Updates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Westfall, Jessica	1213-011	08/15/12	Biology 215	French	Spring 2012	08/24/12	10/03/12	09/18/13	Lington/Murray/ Pino	
Le, Thuy-Nhu	1213-014	10/02/12	Biology 215	French	Spring 2012	10/26/12	12/05/12	09/18/13	Lington/Murray/ Pino	
Geban, Krista Gail	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13	09/18/13	Sorkhabi/Czerwinski/ Cortez	
Huynh, Vi	1213-023	5/6/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13			
Phan, Uyen	1213-025	5/15/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13			

5. Petitions for Review--None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Smith, Terri	1213-017	12/21/12	ENGL 242	Scheeres	Spring 2012	01/23/13	01/30/13

STUDENT LEADERSHIP COMMITTEE

AGENDA

Wednesday, October 2, 2013

3:00 PM - 5:00 PM

Clark Fishbowl

Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12
Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13	09/04/13
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13

7. Other Business
  - a. Review Biology Informal Resolution
  - b. Informal Resolution Policy recommendation
  - c. Student Membership Issues

8. 2013/2014 Meeting Dates
  - September 4 and 18
  - October 2, 16, and 30
  - November 6 and 20\*
  - December 4 and 11
  - February 5 and 19
  - March 5 and 19
  - April 2, 16, and 30
  - May 7 and 14

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, October 16, 2013

3:00 PM - 5:00 PM

Clark Fishbowl

1. Review of the Agenda
2. Review of the October 2, 2013 Minutes
3. Case Presentation(s)—None
4. Case Updates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Westfall, Jessica	1213-011	08/15/12	Biology 215	French	Spring 2012	08/24/12	10/03/12	09/18/13	Lington/Murray/ Pino	
Le, Thuy-Nhu	1213-014	10/02/12	Biology 215	French	Spring 2012	10/26/12	12/05/12	09/18/13	Lington/Murray/ Pino	
Geban, Krista Gail	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13	09/18/13	Sorkhabi/Czerwinski/ Cortez	
Huynh, Vi	1213-023	5/6/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13			
Phan, Uyen	1213-025	5/15/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13			

5. Petitions for Review--None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Smith, Terri	1213-017	12/21/12	ENGL 242	Scheeres	Spring 2012	01/23/13	01/30/13

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, October 16, 2013

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Clark Fishbowl

Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12
Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13	09/04/13
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13

7. Other Business

- a. Updates
    - i. Biology Informal Resolution
    - ii. Informal Resolution Policy recommendation
    - iii. F68-18 Policy recommendation
- Current policy: Every student has the right to know, within reasonable time, his academic test scores, to review his papers and examinations, and to be provided with an explanation of the determination of his course grade.
- Proposed Revision: All students have the right to know, within a reasonable time, their academic scores, to review their grade-dependent work (including, but not limited to, tests, exams, papers, class presentations, online discussions, group projects, and field work), and to be provided with explanations for the determination of their course grades.

- b. Student Membership Proposal
- c. Online course assignment deadlines

8. 2013/2014 Meeting Dates

September 4 and 18	February 5 and 19
October 2, 16, and 30	March 5 and 19
November 6 and 20	April 2, 16, and 30
December 4 and 11	May 7 and 14

**STUDENT FAIRNESS COMMITTEE**  
**AGENDA**  
**Wednesday, November 6, 2013**  
**3:00 PM - 5:00 PM**  
**Clark Fishbowl**

1. Review of the Agenda
2. Review of the October 16, 2013 Minutes
3. Case Presentation(s)— 3:15 – 3:30 Jessica Westfall

Westfall, Jessica	1213-011	08/15/12	Biology 215	French	Spring 2012	08/24/12	10/03/12	09/18/13	Lington/Murray/ Pino
Le, Thuy-Nhu	1213-014	10/02/12	Biology 215	French	Spring 2012	10/26/12	12/05/12	09/18/13	Lington/Murray/ Pino

4. Case Updates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Geban, Krista Gail	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13	09/18/13	Sorkhabi/Czerwinski/ Cortez	11/20/13
Smith, Terri	1213-017	12/21/12	ENG 242	Scheers	Spring 2012	02/19/2013	2/20/13	10/30/13	Eirinaki/Morazes/Manss	11/20/13

5. Petitions for Review--None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Smith, Terri	1213-017	12/21/12	ENGL 242	Scheeres	Spring 2012	01/23/13	01/30/13

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, November 6, 2013

3:00 PM - 5:00 PM

Clark Fishbowl

Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12
Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13	09/04/13
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13

7. Other Business

- a. Updates
  - i. Student participation incentives
- b. Other Business

8. 2013/2014 Meeting Dates

- September 4 and 18
- October 2, 16, and 30
- November 6 and 20
- December 4 and 11
- February 5 and 19
- March 5 and 19
- April 2, 16, and 30
- May 7 and 14

STUDENT NESS COMMITTEE  
AGENDA

Wednesday, November 20, 2013  
3:00 PM - 5:00 PM  
Clark Fishbowl

1. Review of the Agenda
2. Review of the October 16 and November 6, 2013 Minutes
3. Case Presentation(s)— Continue the Westfall and Nguyen

Westfall, Jessica	1213-011	08/15/12	Biology 215	French	Spring 2012	08/24/12	10/03/12	09/18/13	Lington/Murray/ Pino
Le, Thuy-Nhu	1213-014	10/02/12	Biology 215	French	Spring 2012	10/26/12	12/05/12	09/18/13	Lington/Murray/ Pino

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Geban, Krista	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13	09/18/13	Sorkhabi/Czerwinski/ Cortez	11/20/13
Smith, Terri	1213-017	12/21/12	ENG 242	Scheers	Spring 2012	02/19/2013	2/20/13	10/30/13	Eirinaki/Morazes/Manss	11/20/13

5. Petitions for Review--None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12

STUDENT NESS COMMITTEE

AGENDA

Wednesday, November 20, 2013

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Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13	09/04/13
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13

7. Other Business
  - a. Updates--Student participation incentives
  - b. Other Business

8. 2013/2014 Meeting Dates
 

September 4 and 18	February 5 and 19
October 2, 16, and 30	March 5 and 19
November 6 and 20	April 2, 16, and 30
December 4 and 11	May 7 and 14



STUDENT AGENDA

AGENDA

Wednesday, December 4, 2013

3:00 PM - 4:00 PM

Clark Fishbowl

1. Review of the Agenda
2. Review of the November 20, 2013 Minutes
3. Case Presentation

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Geban, Krista	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13	09/18/13	Sorkhabi/Czerwinski/ Cortez

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Smith, Terri	1213-017	12/21/12	ENG 242	Scheers	Spring 2012	02/19/2013	2/20/13	10/30/13	Eirinaki/Morazes/Manss	12/11/13

5. Petitions for Review--None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12
Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13	09/04/13

STUDENT NESS COMMITTEE

AGENDA

Wednesday, December 4, 2013

3:00 PM - 4:00 PM

Clark Fishbowl

Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13

7. Other Business

- a. Updates--Student participation incentives
- b. Other Business

8. 2013/2014 Meeting Dates

- September 4 and 18
- October 2, 16, and 30
- November 6 and 20
- December 4 and 11
- February 5 and 19
- March 5 and 19
- April 2, 16, and 30
- May 7 and 14

**STUDENT FAIRNESS COMMITTEE**  
**AGENDA**  
**Wednesday, December 11, 2013**  
**3:00 PM - 5:00 PM**  
**Clark Fishbowl**

1. Review of the Agenda
2. Review of the November 20 and December 4, 2013 Minutes
3. Case Presentation—finish reviewing Geban information

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Geban, Krista	1213-016	12/20/12	TA 5	Boyd	Spring 2012	01/23/13	1/30/13	09/18/13	Sorkhabi/Czerwinski/ Cortez

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Smith, Terri	1213-017	12/21/12	ENG 242	Scheers	Spring 2012	02/19/2013	2/20/13	10/30/13	Eirinaki/Morazes/Manss	12/11/13

5. Petitions for Review--None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12
Ramos, Cassandra	1213-021	03/28/13	Bio 255M	Tran	Fall 2012	03/29/13	09/04/13

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, December 11, 2013

3:00 PM - 5:00 PM

Clark Fishbowl

Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13

7. Other Business
  - a. Updates—Presentation to O&G and the full Senate in February.
  - b. Other Business
  
8. 2013/2014 Meeting Dates
 

September 4 and 18	February 5 and 19
October 2, 16, and 30	March 5 and 19
November 6 and 20	April 2, 16, and 30
December 4 and 11	May 7 and 14

STUDENT AGENDA

AGENDA

Wednesday, February 5, 2014  
 3:00 PM - 5:00 PM  
 Clark Fishbowl

1. Review of the Agenda
2. Review of the December 11, 2013 Minutes
3. Case Presentation--None

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
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4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Smith, Terri	1213-017	12/21/12	ENG 242	Scheers	Spring 2012	02/19/2013	2/20/13	10/30/13	Eirinaki/Morazes/Manss	2/19/14
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12	12/11/13	Lington/Manss	4/2/14
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13	12/11/13	Morazes/Pino	03/19/14
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13	12/11/13	Murray/Cortez	03/05/14

5. Petitions for Review

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent
Bernat, Rebecca	1314-003	12/16/13	SCED 375	Rodriguez/Felton	Spring 2013	12/23/13
Schill, Emily	1314-004	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14
Baird, Paris	1314-005	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14
DiBlasio, Dean	1314-006	1/31/14	ME 192	Du	Fall 2013	1/31/14

STUDENT NESS COMMITTEE

AGENDA

Wednesday, February 5, 2014

3:00 PM - 5:00 PM

Clark Fishbowl

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13

7. Other Business

- a. Updates—Presentation to O&G and the full Senate in February.
- b. Other Business

8. 2013/2014 Meeting Dates

- September 4 and 18
- October 2, 16, and 30
- November 6 and 20
- December 4 and 11
- February 5 and 19
- March 5 and 19
- April 2, 16, and 30
- May 7 and 14

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, February 19, 2014

3:00 PM - 5:00 PM

Clark Fishbowl

1. Review of the Agenda
2. Review of the February 5, 2014 Minutes
3. Case Presentation—Terri Smith

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Smith, Terri	1213-017	12/21/12	ENG 242	Scheers	Spring 2012	02/19/2013	2/20/13	10/30/13	Eirinaki/Morazes/Manss

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12	12/11/13	Lington/Manss	4/2/14
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13	12/11/13	Morazes/Pino	03/19/14
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13	12/11/13	Murray/Cortez	03/05/14

5. Petitions for Review

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent
Robert Lopez	1314-007	2/14/14	JS 189	Hebert	Fall 2013	2/17/14

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, February 19, 2014

3:00 PM - 5:00 PM

Clark Fishbowl

Bernat, Rebecca	1314-003	12/16/13	SCED 375	Rodriguez/ Felton	Spring 2013	12/23/13	02/05/14
Schill, Emily	1314-004	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14
Baird, Paris	1314-005	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14
DiBlasio, Dean	1314-006	1/31/14	ME 192	Du	Fall 2013	1/31/14	02/05/14

7. Other Business
  - a. Updates—Policy review by the Academic Senate
  - b. Other Business

8. 2013/2014 Meeting Dates
 

September 4 and 18	February 5 and 19
October 2, 16, and 30	March 5 and 19
November 6 and 20	April 2, 16, and 30
December 4 and 11	May 7 and 14



STUDENT AGENCIES COMMITTEE  
**AGENDA**  
**Wednesday, March 5, 2014**  
**3:00 PM - 5:00 PM**  
**SSC 603**

1. Review of the Agenda
2. Review of the February 19, 2014 Minutes
3. Case Presentation—EJ Chavarria

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Chavarria, EJ	1314-002	08/22/13	AE 171B	Mendoza	Spring 2013	09/16/13	09/18/13	12/11/13	Murray/Cortez

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12	12/11/13	Lington/Manss	03/19/14
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13	12/11/13	Morazes/Pino	04/03/14
Robert Lopez	1314-007	2/14/14	JS 189	Hebert	Fall 2013	2/17/14	02/19/14	Rtd to Dept		
DiBlasio, Dean	1314-006	1/31/14	ME 192	Du	Fall 2013	1/31/14	02/05/14	Resolved		

5. Petitions for Review

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent
Pothukuchi, Nikhila	1314-008	02/27/14	EE210	Kwok	Fall 2013	2/28/14

STUDENT AGENCIES COMMITTEE  
**AGENDA**  
**Wednesday, March 5, 2014**  
**3:00 PM - 5:00 PM**  
**SSC 603**

6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13
Bernat, Rebecca	1314-003	12/16/13	SCED 375	Rodriguez/ Felton	Spring 2013	12/23/13	02/05/14
Schill, Emily	1314-004	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14
Baird, Paris	1314-005	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14

7. Other Business

- a. Updates—Policy review by the Academic Senate
- b. Other Business

8. 2013/2014 Meeting Dates

- September 4 and 18
- October 2, 16, and 30
- November 6 and 20
- December 4 and 11
- February 5 and 19
- March 5 and 19
- April 2, 16, and 30
- May 7 and 14

STUDENT BUSINESS COMMITTEE  
**AGENDA**  
 Wednesday, April 2, 2014  
 3:00 PM - 5:00 PM  
 SSC 603

1. Review of the Agenda
2. Review of the March 5, 2014 Minutes
3. Case Presentation

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Reed, Emma	1213-020	03/05/13	PADM 295	Edwards	Fall 2012	03/06/13	03/06/12	12/11/13	Lington/Manss

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13	12/11/13	Morazes/Pino	05/14/14
Robert Lopez	1314-007	2/14/14	JS 189	Hebert	Fall 2013	2/17/14	02/19/14	Rtd to Dept		
DiBlasio, Dean	1314-006	1/31/14	ME 192	Du	Fall 2013	1/31/14	02/05/14	Resolved		
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13	03/05/14	Bonachea/Soni/Eirinaki	04/30/14
Bernat, Rebecca	1314-003	12/16/13	SCED 375	Rodriguez/Felton	Spring 2013	12/23/13	02/05/14	03/05/14	Murray/Cortez	05/07/14
Schill, Emily	1314-004	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14	Informal Resolution	Sorkhabi/Jindal	
Baird, Paris	1314-005	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14	Informal Resolution	Sorkhabi/Jindal	
Pothukuchi, Nikhila	1314-008	02/27/14	EE210	Kwok	Fall 2013	2/28/14	03/05/14	03/05/14	Czerwinski/Khalil	04/16/14

5. Petitions for Review—None
6. Cases Awaiting Assignment—None

STUDENT BUSINESS COMMITTEE  
AGENDA  
Wednesday, April 2, 2014  
3:00 PM - 5:00 PM  
SSC 603

7. Other Business
  - a. Updates—Policy review by the Academic Senate
  - b. Other Business
  
8. 2013/2014 Meeting Dates

September 4 and 18	February 5 and 19
October 2, 16, and 30	March 5 and 19
November 6 and 20	April 2, 16, and 30
December 4 and 11	May 7 and 14

STUDENT AGENDA COMMITTEE  
**AGENDA**  
**Wednesday, April 16, 2014**  
**3:00 PM - 5:00 PM**  
**SSC 603**

1. Review of the Agenda
2. Review of the April 2, 2014 Minutes
3. Case Presentation

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Pothukuchi, Nikhila	1314-008	02/27/14	EE210	Kwok	Fall 2013	2/28/14	03/05/14	03/05/14	Czerwinski/Khalil

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	Fall 2012	08/27/13	09/04/13	12/11/13	Morazes/Pino	Grade unchanged as of 4/15
Robert Lopez	1314-007	2/14/14	JS 189	Hebert	Fall 2013	2/17/14	02/19/14			
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13	03/05/14	Bonachea/Soni/Eirinaki	04/30/14
Bernat, Rebecca	1314-003	12/16/13	SCED 375	Rodriguez/Felton	Spring 2013	12/23/13	02/05/14	03/05/14	Murray/Cortez	05/07/14
Schill, Emily	1314-004	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14	Informal Resolution	Sorkhabi/Jindal	Grade unchanged as of 4/15
Baird, Paris	1314-005	01/31/14	KIN 22	Kwok	Fall 2013	1/31/14	02/05/14	Informal Resolution	Sorkhabi/Jindal	Grade unchanged as of 4/15

5. Petitions for Review—None
6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent
Gardner, Kentashanaa	1314-009	04/14/14	SW 10	Vilagran	Fall 2013	04/15/14

7. Other Business
  - a. Updates—Policy review by the Academic Senate
  - b. Other Business

8. 2013/2014 Meeting Dates—April 30, May 7, May 14

STUDENT BUSINESS COMMITTEE  
AGENDA  
Wednesday, April 30, 2014  
3:00 PM - 5:00 PM  
SSC 603

1. Review of the Agenda
2. Review of the April 2, 2014 Minutes
3. Case Presentation

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Guerin, Amber	1314-001	7/23/2013	Art 151	Groft	Spring 2013	08/27/13	09/04/13	03/05/14	Bonachea/Soni/Eirinaki

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Sm	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Rodezno, Rocio	1213-024	5/9/13	Bus 130	Kallis	F12	08/27/13	09/04/13	12/11/13	Morazes/Pino	Grade change approved but not processed as of 4/28/14
Lopez, Robert	1314-007	2/14/14	JS 189	Hebert	F13	2/17/14	02/19/14			Informal resolution accepted
Bernat, Rebecca	1314-003	12/16/13	SCED 375	Rodriguez/Felton	S13	12/23/13	02/05/14	03/05/14	Murray/Cortez	05/07/14
Schill, Emily	1314-004	01/31/14	KIN 22	Kwok	F13	1/31/14	02/05/14	Informal Resolution	Sorkhabij/Jindal	Withdrawal processed and conf. 4/28/14
Baird, Paris	1314-005	01/31/14	KIN 22	Kwok	F13	1/31/14	02/05/14	Informal Resolution	Sorkhabij/Jindal	Withdrawal processed and conf. 4/28/14
Pothukuchi, Nikhila	1314-008	02/27/14	EE210	Kwok	F13	2/28/14	03/05/14	03/05/14	Czerwinski/Khalil	Grade change confirmed 4/28/14
Gardner, Kentashanaa	1314-009	04/14/14	SW 10	Vilagran	F13	04/15/14	04/16/14	Rtd. to Dept.		

5. Petitions for Review—None
6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

7. Other Business
  - a. Updates—Policy review by the Academic Senate
  - b. Other Business

8. 2013/2014 Meeting Dates—May 7, May 14

STUDENT NESS COMMITTEE  
**AGENDA**  
**Wednesday, May 7, 2014**  
**3:00 PM - 5:00 PM**  
**SSC 603**

1. Review of the Agenda
2. Review of the April 30, 2014 Minutes
3. Case Presentation

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent	Reviewed	Assigned	Subcommittee
Bernat, Rebecca	1314-003	12/16/13	SCED 375	Rodriguez/ Felton	S13	12/23/13	02/05/14	03/05/14	Murray/Cortez

4. Case Updates & Review of Meeting Dates

Name	Case #	Date Filed	Course	Instructor	Sm	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
Gardner, Kentashanaa	1314-009	04/14/14	SW 10	Vilagran	F13	04/15/14	04/16/14	Rtd. to Dept.		Change of Grade verified 5/6
Chavarria, EJ										Grade remains unchanged
Smith, Terri										Grade remains unchanged

5. Petitions for Review—None
6. Cases Awaiting Assignment

Name	Case #	Date Filed	Course	Instructor	Semester	Notice Sent

7. Other Business
  - a. Updates—Policy review by the Academic Senate
  - b. Other Business

8. 2013/2014 Meeting Dates—No meeting on Study Day, May 14

## SFC Meeting Minutes





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STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
September 4, 2013

Present: Lington (Chair), Brooks, King, Scharberg, Czerwinski, Sorkhabi, Eirinaki, Murray, Morazes, Sanchez  
Absent: Yi-Baker  
Notetaker: Brooks

1. Review of the Agenda
2. Introductions and Process Overview
  - a. SFC Policy and ISA revisions—All new members received a copy of the SFC policy prior to the meeting for review. The SFC is scheduled to provide a progress report to the full Senate in Dec and May. The issue of student recruitment is still a challenge. This semester ISA is considering a policy gap that has arisen from 2 complaints filed with the SFC. In the Spring we should be prepared to suggest SFC policy changes.
  - b. Binder and Other Materials—Given that cases have become more complicated, each member has been provided with a binder of frequently referenced SJSU policies. Please bring your binders to each meeting. They will be particularly important when conducting investigations and when we have hearings.
  - c. Informal and Formal Process—One of the tasks of the SFC this year is to draft an informal resolution process for consideration by the full senate. Many cases came to us last year that should have been resolved at the department level. We should, therefore, recommend a process to the Senate that outlines the department level interventions required before a case can be forwarded to the SFC.
  - d. College Representative—When instructors are notified that students have filed a complaint with the SFC, they will also be encouraged to consult with their College representative on the committee about the *process*, not the facts/merits of the complaint. Particularly in cases that involve a deficient greensheet, college reps may be able to speak to how that is generally handled by the SFC and the benefits of an informal resolution.
  - e. Attendance—Senate policy allows for the replacement of committee members after their third missed meeting. This policy will be strictly enforced this year as it is important to have a complete and consistent membership in order to get through our case load.
  - f. Student Participation—Student Participation continues to be a challenge. Please encourage students to apply. We are the only senate committee that can't conduct our work without student participation.
  - g. Annual Report—All members were provided with a copy of the 2012/2013 SFC recommendations to the Senate. Greensheets and the assessment of participation continue to be issues.
  - h. Note Taker—We have received approval to hire a note taker.
  - i. Meeting Dates—There was a question about meeting before Thanksgiving but it is the week *after* our second Nov. meeting so it's not an issue.



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3. Case Presentation(s)—None
4. Case Updates—None
5. Petitions for Review
  - a. Ramos (1213-021)—Revisiting from last Spring. After we first looked at her petition, she received a response from the Chair and there seems to be no doubt that neither a Greensheet nor feedback were provided during the semester. Based on these 2 violations of University policy (F06-2, F68-18) the SFC will accept the complaint.
  - b. Huynh (1213-023) and Phan (1213-025)—Both students were accused of a violation of the Academic Integrity Policy. After an investigation, the cases were dismissed by Student Conduct for lack of/insufficient evidence but the instructor refuses to reassess their grades. Due to the wording of the AI policy, there is a question of jurisdiction. The question has been raised to ISA and will be discussed at the 9/9/13 meeting. Update will be provided at the next meeting.
  - c. Rodezno (1213—024)—The student has requested an explanation of how her grade was determined. The student was provided with a final grade that is slightly different than what the instructor provided to the committee. Additionally, there is a question about his calculation and an email he sent in January 2013, which seemed to indicate he was willing to reassess her participation and assign a passing grade. There was no further response from him to the student's requests for information after that email. Based on the email and the calculation questions, the SFC will accept the complaint.
  - d. Guerin (1314-001)—The student questioned her grade and was provided with a written explanation of how her participation was calculated. The explanation of the participation grade was based solely on the time she spent in the final critique. Based on attendance being used as criteria for grading, a response from the department that could reasonably be construed as retaliation for pursuing a formal complaint, and a possible breach of confidentiality by the instructor via an email to other members of the department, the SFC will accept the complaint.
6. Cases awaiting assignment—All
7. Other Business—None
8. Meeting Adjourned—4:57 pm



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STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
September 18, 2013

Present: Brooks, King, Scharberg, Czerwinski, Sorkhabi, Murray, Cho, Yi-Baker, Sanchez, Cortez, Pino  
Absent: Khalil, Morazes, Lington, Eirinaki  
Notetaker: Brooks

1. Review of the Agenda
2. Review of the September 4, 2013 Minutes
3. Case Presentation(s)—None

4. Case Updates

**Vi Huynh, Uyen Phan –Dismissed Academic Integrity Cases**

Presented the issue to the Department on Sept. 17 because the Chair/Assoc. Dean are the individuals identified by policy with the authority to change these students grades.

Dr. Kallis did not agree with Conduct's decision to dismiss the Academic Integrity cases. The Academic Integrity Policy gives instructors the right to assign an academic sanction independent of an administrative sanction from Student Conduct. If the Student Conduct investigation concludes that the student is not responsible or dismisses the referral due to insufficient evidence, there is no process for the student to challenge the grade. The SFC policy specifically states that grades that result from cheating are not issues of fairness and they should, therefore, be removed from the Student Fairness process. It does not, however, address how such grade disputes should be handled and this is the first time that we are aware of that an instructor has refused to revisit the grade once a case was dismissed from Conduct or the student was found *not responsible*.

A question is, if the issue has already gone through a Conduct hearing, what is the next step? The Grading Policy (S09-7), AI Policy (S07-2), Student Fairness (S07-6) are all involved in this issue. It was discussed by ISA on 9/9/13 and will be on the agenda again for further discussion on how to close this loophole. In the meantime, these students are patiently waiting for a resolution.

In the most recent communication from the instructor to the SFC, he indicated, "The students who were engaged in academic dishonesty were failed for their actions. I am prepared to proceed with any inquiry that your office wishes to move forward with. Cheating is simply not acceptable."

The action that he took is inconsistent with what is required of instructors in Section III of the Academic Integrity policy. He did not confer with the students nor did he follow the requirements in reporting. He did not meet the obligation of the Faculty member role in this process and provided no supporting documentation to substantiate his claim. The standard is a preponderance of evidence which there is not. If not, then the students were not graded appropriately and this is an issue of professional responsibility because the assignment of the grade on a cheating accusation is unfounded.

We know from the OSCED investigation that the instructor was absent without permission/notice from the exam and had a non-affiliate SJSU proctor. Therefore, a second question is, can an instructor sanction any person of his choosing to apply the AI policy to students? He then gave a second-hand report to Conduct about the 2 students in question. In both AI referrals, he identifies the wrong exam (4th instead of 5th midterm) and identifies one of the students as male, although both are female. He failed to respond for 2-3 months to Conduct's requests for additional information from him. The students were

accused of copying, but no scantrons or other evidence of copying was submitted. The AI policy (4.1) states that before an academic sanction can be employed, the cheating has to be substantiated by personal observation or documentation. The instructor was not present and provided no documentation.

The AI report was filed January 2 and the case was finally dismissed on April 22. EO 1073 states that a student has the right to have the investigation conducted within 60 *calendar* days after a complaint has been made. Although the EO gives the Conduct Administrator the authority to notify the student of changes to the timeline, the committee agrees that the failure of the instructor to respond with appropriate evidence is not a legitimate reason to prolong the investigation as it should have been provided from the start with the AI referral. This investigation went on for 110 days while Conduct gave Dr. Kallis multiple opportunities to respond. EO 1073 defines the standard of proof as "a preponderance of the evidence" which was not demonstrated to support an administrative sanction. The case was, therefore, dismissed.

According to the Grading Policy (S09-7):

*If the instructor of record does not assign a grade, or if he or she does not change an assigned grade when the necessity to do so has been established by appropriate campus procedures, it is the responsibility of other qualified faculty as determined by the appropriate campus entity. "Qualified faculty" means one or more persons with academic training comparable to the instructor of record who are presently on the faculty at that campus.*

This has been done in the past by the Chair or Associate Dean. The students contend that they have gone through the appropriate campus procedure and the necessity to change the grade has been established. The SFC believes that the easiest and fairest resolution is to drop the scores in question and base their grades on the remaining criteria using the calculation presented in the greensheet.

Informal recommendation to the department is that the students grades be changed based on the scores that appear in the instructor's spreadsheet, dropping the 0 assigned for cheating, and using the percentages provided on his greensheet and that this action be taken within a week. If there is no response within 7 days, the issue should be escalated to the Provost because they took this course in Fall 2012 and that may provide the most expedient resolution possible.

The SFC also suggests to Undergraduate Studies that the Probation designation on the transcripts be removed if the change in grade results in a GPA which would not have caused the students to be placed on probation at the end of the Fall 2012 semester.

There is still the question of at what point this becomes a grade dispute. If there is no supporting evidence of cheating and if the instructor will not change the grade, it is an issue of academic freedom and professional responsibility and should go to BAFPR. There is also concern that this sets a precedent that faculty are not required to comply with OSCED findings. What is the authority of student conduct and what is the disconnect? Students have the expectation of fair treatment and an objective process.

Conduct never received the scantrons and it is unclear if the instructor has them. The students have some, but not all, as they stated that some were not returned. The instructor emailed the entire class gradebook to all students, which was addressed in Spring 2013 as a FERPA issue.

Demerris will meet with the Assoc. Dean and Chair to resolve the issue at the department level. If the grades remain unchanged after 2 week, the Provost will be contacted.



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There is no question that a greensheet was not distributed to the class. Even if the student did not receive one, he effectively knew what was required of him in the class and on the group project. There is a fairness issue, however, because there is no greensheets, grading scales, or other indicator determining how grades would be assessed and calculated. The SFC therefore agrees to take the case based on a violation of the greensheet policy.

6. Cases Assigned

Westfall, Jessica	1213-011	Biology 215	French	Lington/Murray/ Pino
Le, Thuy-Nhu	1213-014	Biology 215	French	Lington/Murray/ Pino
Geban, Krista Gail	1213-016	TA 5	Boyd	Sorkhabi/Czerwinski/ Cortez

7. Other Business—Policy Issues, Future goals to be discussed at the next meeting

8. Meeting Adjourned—4.:58 pm



**SAN JOSÉ STATE  
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**STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
October 2, 2013**

Present: Brooks, King, Shcarberg, Czerwinski, Sorkhabi, Eirinaki, Lington, Consovari, Murray, Cho, Morazes, Sanchez, Cortez, Pino  
 Absent: Yi-Baker, Khalil  
 Notetaker: Brooks

1. Review of the Agenda
2. Review of the September 18, 2013 Minutes
3. Case Presentation(s)—None
4. Case Updates
  - a. Westfall—Scheduling; Student wants to know if she should bring her attorney.
  - b. Le—Has not responded. Will look up her email to see if it has changed since she graduated. Will email her at the address(es) listed and notify her that she has one week to respond or we will proceed without her participation in a subcommittee meeting.
  - c. Geban—Sheduling
  - d. Huynh and Phan

Grades have been calculated as follows

T1	T2	T3	T4	T5	T6	Final	Add Pts	Part	%
90	72	96	90	98	X	86	2	4	81.07 = B
76	69	96	92	100	X	90	2	0	74.46 = C

89.2 x 0.60	53.57
86 x 0.25	21.50
40 x 0.15	6
	81.07

86.6 x 0.60	51.96
90 x 0.25	22.50
0 x 0.15	0
	74.46

5. Petitions for Review--None
6. Cases awaiting assignment
7. Other Business
  - a. **Review Biology Informal Resolution**

The committee has concerns about the involvement of academic advisors as it has the potential to cause unnecessary tension between faculty. The policy does state that informal resolution should include those directly involved in the dispute. Additionally, there is a degree of personal risk involved for advisors who are not fully tenured. As for Staff advisors, mediation is not part of their job descriptions and is not in the scope of the SSP contract, therefore, they cannot be required to perform this function. For these reasons, the SFC does not expect that students would receive consistent and appropriate support and believes that advisors should be removed from this process.

The SFC is drafting a revision of the SFC Policy to more clearly define what is expected in the informal resolution process. We are working from the COE model but plan to delete the last sentence under 1, as the committee concluded it is verbose and could be construed by students as intimidating. It should also be stated more prominently/earlier that students may consult with the Ombudsperson at any point in the process. Our recommendation will also reference the timeline for submission of formal complaints to the committee:

*Formal grievance or grade dispute petitions must be filed with the SFC no later than the end of the subsequent fall or spring semester following that in which the alleged cause of the dispute occurred.*

**b. Informal Resolution Policy recommendation—see attached draft**

**c. Student Membership Issues**

- i. offer a little payment, though of course that would necessitate funding
- ii. treat the entire student body as a potential pool, as with a jury, and call up a number of them when needed; this would be complicated for working students.

It was previously suggested that participation be incentivized through Advanced Reg because it allows students appointed to the committee the opportunity to schedule their classes around our meeting time in subsequent semesters and continue to serve. Students would be required to serve and actively participate for a semester before they would qualify. The argument against this idea was that the university has taken measures to reduce the number of students eligible for Advanced Reg. The SFCs argument, however, is that the impact is only 7 to 10 students a semester.

- Advanced Reg
- Tuition waiver, similar to fac and staff
- Service learning credit
- Internship credit
- Stipend
- Book Credit/Gold Points

The committee comfortably moved away from Advanced Reg understanding that it probably is not possible, and considered other options such as pay, a tuition credit, fee waiver, or Gold Points to be awarded at the end of each semester once it had been verified that the SFC commitment was met. In the past 80% attendance and active participation in meetings and on

subcommittees has been our standard. It was agreed that \$250 a semester was a good place to start. If we go back to 7 students on the committee, with all of the positions filled, that is \$3500 a year. Funding is an issue but Art King said he would look into that and report back.

Another issue is the appointment process. Each AS administration selects their own appointees so the process does not start until the Fall. In the past we have had students who express an interest in the Spring but cannot be appointed/reappointed until the new administration is elected. We finally get students in October and November and start to make headway, and then the semester ends, schedules change, and we are back to square one. Having students in place for Fall beginning in the Spring could help, but there is still the issue of schedule changes at the semester.

Finally, the SFC is concerned that issues are not being appropriately addressed at the department level and are, therefore, becoming formal grievances for which simpler resolutions could have been found. The SFC would like to see an informal resolution process articulated that requires some department action before a case can be considered by the SFC. In cases where this issue has been identified in the past 2 years, the committee has provided the COE's informal resolution process (<http://www.sjsu.edu/education/docs/StudentDisputes.pdf>) as a suggestion of what the minimum effort of the instructor, Chair, and Assoc. Dean should be to resolve issues informally. Some departments/colleges are very good at this, others are too quick to refer students to the SFC.

d. Policy Recommendation update:

F68-18 states, "Every student has the right to know, within reasonable time, his academic test scores, to review his papers and examinations, and to be provided with an explanation of the determination of his course grade."

Although it may have been inclusive at the time it was written, it leaves gaps that are becoming apparent in complaints that come to the SFC. For example, a student was graded on Power Point Presentations (80%) and participation (20%) and received no feedback during the semester. The only grade/feedback she received was her final grade in the course. Technically, there was no violation of the policy on timely feedback because there were no papers, exams, or test scores in the course.

It is suggested that this policy be updated to address the timeliness of feedback related to all learning activities including, i.e., presentations, online discussions, group projects, fieldwork experiences, student teaching assignments, etc.

8. Meeting Adjourned—4:57 pm



STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
October 16, 2013

Present: Brooks, Scharberg, Czerwinski, Sorkhabi, Eirinaki, Lington, Consoviri, Murray, Cho, Morazes, Sanchez, Cortez, Pino

Absent: King, Yi-Baker, Khalil

Notetaker: Ferguson

1. Review of the Agenda
2. Review of October 2, 2013 minutes
  - a. Change Gold points wording
3. Case Presentations – none
4. Case Updates
  - a. Westfall – has been out of town. Meeting scheduled for 10/24 with Lington. Trying to meet with professor before 10/30.
  - b. Le – Still has not responded to emails.
  - c. Geban – talked to student on 10/14. Cannot get ahold of Instructor (Boyd). Recommended to talk with department chair (Simonson)
  - d. Huynh and Phan – case resolved, grades have been changed.
5. Petitions for review – none
6. Cases awaiting assignment—5 filed between 12/21/12 and 8/22/13
7. Other business
  - a. Updates
    - i. Biology Informal Resolution – hard to find on Bio website (still needs to be updated)
    - ii. Informal Resolution Policy recommendation – academic integrity still an issue –Sec III Grievances: change ‘either of’ to ‘these’
    - iii. F68-18 Policy recommendation – SFC decides what is ‘reasonable’
  - b. Student membership proposal (compensation) – 9 meetings per semester. 5-6 hours per case. 23.5 hours per semester. Payment would be equivalent to minimum wage.

Being on the committee as a student gives valuable experience and is a service to the University. Instructors often conduct University service without pay.

- Gold points: not taxed, like a gift card, tuition credit
- Poll students, gives options
- Wages would be subject to federal taxes



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- Gold points is an easier proposal for the administration
  - Work study would be like an hourly position, could be complicated
  - \$250 stipend
  - Tuition waiver: have to talk to bursar's
- Recommendations will be made, SFC will not be making the decision
- c. Online course assignment deadlines
- Assignments due on Sunday (online) for a class that meets in person on Tuesdays and Thursdays.
  - Argument against: student should be able to organize time accordingly
  - Student has not discussed with professor
  - Professor may have issues with scheduling their time, which may explain the Sunday due date.
  - Students can turn in assignments early.
  - Greensheet should say 'due by' instead of 'due at'
  - For a class meeting in person, student may need info from lectures.
  - Unsure as to how lectures line up with due dates: **validity of student's argument depends on this**
  - Professor 'suggesting' posting over the weekend
  - Student should take into consideration what is on the greensheet
  - Issue is with professors assigning *specific* time commitment outside of class
  - Difference between assignments due on the weekend vs. requiring specific time commitments outside of class
  - Is "over the weekend" a specific time commitment requirement?
  - Need to define 'reasonable options'
  - No mandatory training with online teaching
  - Expectations are not clearly defined for 'hybrid' classes
  - Parameters for online instruction need to be better defined
  - Lots of technical issues for students with online classes

8. Meeting adjourned – 4:30pm



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**STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
November 6, 2013**

**Present:** Brooks, King, Scharberg, Czerwinski, Sorkhabi, Eirinaki, Lington, Consovari  
Murray, Morazes, Yi-Baker, Sanchez, Cortez, Pino, Manss

**Absent:** Cho, Woodard

**Notetaker:** Ferguson

1. Review of the Agenda
2. Case Presentations
  - a. Westfall, Jessica--No evidence found of other student (discussion partner) influencing grades.

**Testimony**

- Discussion-based course, weekly grading.
- Weekly papers given for discussion.
- Broad information given by professor during office hours when referring to Westfall's grade.
- No updates on D2L.
- Professor reluctant to meet to discuss final grade
- Under the impression that discussion grades were based on individual merit, not group performance.
- Already graduated (Spring 2013) with MA Biology.
- More info on discussion assignment: met with professor to make sure she understood the paper. Felt she presented properly. Professor did not provide detailed requirements on what constitutes 'participating' in discussion.
- Partner did not discuss concerns with Westfall. Did not partner with any other student during the class. Some discussions were individual presentations, including first two 'large' presentations.
- 8 people in class.
- Westfall provided introduction, conclusion. Partner provided experiment and data (body).
- Westfall feels if roles were reversed she still would have presented for the same amount of time.
- No guideline from professor for how to break down presentations between partners. Professor likely unaware of how Westfall and partner intended to divide presentation.

**Discussion**

- No evidence that professor discussed grade with Westfall's partner
- Entirety of grade for presentation should not be based simply upon presentation; research should be taken into account.
- Greensheet indicated that a zero grade would be given for not showing up to presentation.
- Disconnect on professor's grade policies. Grade breakdown in syllabus is not clear. Still does not give adequate breakdowns in current classes.
- Seems that professor still thinks Westfall 'deserves' a zero.
- Professor did not address inconsistency in Westfall's performance; she had been doing well until the presentation in question. Professor told Westfall she was doing well.

- Professor is inconsistent in regards to Westfall seeing her to address her performance.
- Professor should have reached out to Westfall in regards to her performance on the presentation.
- Concern from Westfall of partner being 'overbearing'.
- No record of presentation.
- Two sides: Westfall says she talked for at least 15 minutes; professor says she spoke barely 2 sentences.
- Consensus that 'zero' is undeserved.
- Clearly stated on the greensheet in regards to the weight of the assignment
- Professor should have provided incremental grade updates during the semester.
- Professor using grading scale and rubric interchangeably.
- Learning outcomes not taken into consideration.
- Professor giving point values for assignments but also saying that the breakdown is 'not quantifiable'.
- Professor may have been using someone else's greensheet, possibly first time teaching Bio 215.
- Greensheet should be revised to include SLOs, class objectives, CLOs, etc.
- Partner's presence likely influenced Westfall's performance based on the fact that she did very well on the previous presentation.
- Last assignment may not have been originally intended to be a group project. Greensheet unclear.
- Grade for presentation in question should not be dropped? Some say grade should be dropped.

### **Recommendation**

Subcommittee recommendation revised: Motion to recalculate course grade dropping the assignment in question.

**For:** Czerwinski, Sorkhabi, Eirinaki, Lington, Consovari, Morazes, Cortez, Pino, Manss(?)

**Against:** Lington, Murray

**Abstain:** Yi-Baker, Sanchez, Scharberg, King

### **Motion passed.**

Issue with SFC process (unable to address case in a timely manner) May have resulted in student seeking legal counsel. This is an issue that needs to be acknowledged and addressed in separate correspondence to the Senate.

b. Le, Thuy-Nhu

- Presentation performance feedback not adequately provided during the semester.
- Course was performance based so effort in preparation not taken into account during grading.
- **Need to look into how dropping a class would affect Le now that she has graduated.**

3. Meeting adjourned – 4:58



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STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
November 20, 2013

**Present:** Brooks, King, Scharberg, Czerwinski, Sorkhabi, Eirinaki, Lington, Consoviri, Murray, Morazes, Yi-Baker, Cortez, Manss, Woodard

**Absent:** Cho, Pino

**Notetaker:** Ferguson

1. Review of the agenda
2. Review of November 6, 2013 minutes
3. Case Presentations
  - a. Westfall, Jessica
    - Reviewed and revised letter to Dr. French regarding the SFC decision on the Westfall case.
    - 'Arbitrary' may be too strong of a word.
  - b. Le, Thuy-Nhu
    - Could have audited the class if she didn't need it for her degree.
    - Is it more of the student's responsibility or the professor's to keep check on how the student is doing in a course?
    - Le says she met with French to discuss her performance during the semester; French says she did not.
    - In email correspondence with French, she mentioned keeping weekly records of grades, yet she did not post them.
    - Were office hours meetings "required" in the course?
    - No academic renewal for graduate classes.
    - Professor's comments on Le's slides are justified.
    - Professor mentioned Le's work being subpar for graduate level, would likely be acceptable for an undergraduate course.

**Subcommittee Recommendation: Le could not be contacted after multiple attempts. Le's grade should stand and her request to remove the course from her record be denied.**

**Discussion**

- Some professors give "feedback" but not "grades".
- Professors are not required to provide rubrics.
- How much responsibility should professors have to provide grade progress to students during the semester?
- Policy only refers to the student's right to have *access* to grade progress in a "timely manner". This policy has since been reworded.
- **Recommendation to Dr. French:** if weekly grade progress is being kept, they should be provided to students or made available online. Add information to the syllabus explaining the process of seeing the professor for grade progress. **"Create a classroom climate that fosters student success by providing prompt and explicit feedback. Provide the protocol to students as to the process of obtaining said feedback."** --8 eligible voters: 7 for, 1 against.



**SAN JOSÉ STATE  
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**STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
December 4, 2013**

**Present:** Brooks, King, Scharberg, Czerwinski, Sorkhabi, Eirinaki, Lington, Consovari, Murray, Cjo, Morazes, Yi-Baker, Sanchez, Cortez, Pino, Manss

**Absent:** Woodard

**Notetaker:** Brooks

1. Did not review the Agenda
2. Did not review the November 2, 2013 Minutes
3. Case Presentation(s)—Krista Geban

The SFC reviewed the case file before any testimony was heard.

Student Statement

Krista explained that she took the course in her first year as an SJSU student. She is now in her 3<sup>rd</sup> year and acknowledged that some of the specifics of the situation may be difficult to recall. Krista explained that she asked her instructor why she received a “D” in TA 5 and did not believe the explanation was satisfactory, therefore, she pursued a formal complaint. Krista stated that she was surprised by the grade because she is not a D student. Krista believes that she missed an essay, was absent for 3 classes at most, and missed the 3<sup>rd</sup> quiz

Krista explained that she tried to meet with the instructor but he refused to meet with her. She believed that he may have had her mistaken with someone else and hoped that by meeting, he would realize that he’s attributed some other student’s tardiness to her. The student stated that, in their email exchange, the instructor told her that quizzes didn’t significantly impact her grade and that the essay was worth 10 points. When Krista attempted to contact the Chair, she did not receive a response.

The committee asked Krista if she believes her attendance impacted her grade. Krista explained that the class was 3 hours and she was about 5 minutes late to class on 3 occasions. Again, she wanted to meet in person so he could see her face she believes that may have been a case of mistaken identity. Krista stated that she contacted the instructor at the end of the semester, then again in the Fall, and he would not meet with her. Krista asked to make up the assignment(s) that she missed, but the instructor said that he did not accept late assignments.

The student estimates that there were 3 writing assignment, but only 2 were required. Krista also reports that students were told that the quizzes “would not affect the grade too much”.



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Because all of the assignments were turned in as hard copies, there was no record of what was submitted using D2L. The committee asked Krista if she found it odd that she wasn't receiving any feedback and never knew how she was doing in the class. Krista explained that it was her frosh year and that she didn't understand that she could do more than wait until her grade was offered. Because she was participating and giving her effort and believed that is what would be used to determine her grade, she didn't anticipate a problem.

When asked to clarify, Krista explained that she was only aware that 2 quizzes were given and missed turning in the critique because she was sick the day that it was due.

Krista said that she notified her instructor at the start of the semester of her registration with the DRC (now AEC).

Faculty Statement

Mr. Boyd submitted a written statement for review by the SFC.

Discussion

- The student provided conflicting testimony to the subcommittee and the full committee. Krista told committee that she did attend the performance and told the subcommittee that she didn't.
- The instructor provided conflicting information in the syllabus and narrative.
- Krista says he did not give back assignments and Boyd said that he did give them back.
- Daily in class exercises went from 15% to 40% of the grade.
- Dropping an assignment doesn't permit for weighting more heavily elsewhere.

Will continue discussion at the 12/11 meeting and will review the different grade calculations.

4. Case Updates—Subcommittee for Smith case is meeting with the Chair tomorrow. Will provide an update via email to determine if the case can be heard on 12/11
5. Petitions for Review—None
6. Cases Assigned—NA
7. Other Business—None
8. Meeting Adjourned—4:00 pm



**SAN JOSÉ STATE  
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Student Fairness Committee

Meeting Minutes

December 11, 2013

Present: Brooks, King, Scharberg, Czersinski, Eirinaki, Lington, Murray, Morazes, Yi-Baker, Cortez, Manss, Khalil, Pino, Woodard

Absent: Sorkhabi, Consovari, Cho, Sanchez

Notetaker: Ferguson

1. Review of the agenda
2. Review of Nov 20 and Dec 4, 2013 minutes
3. Case Presentations

- a. Geban

-Lington: during Geban's presentation she may have felt attacked and "on trial". May have been accusing her too much.

-Review and discussion: different results for student's grade calculation.

- Too many discrepancies between announced requirements. Punctuality counting for two different grading categories on greensheet.

- Discrepancies with how many points assignments are worth: contentlessness scene, Duo scene

- Professor did not report participation points.

- Letter grade assigned to her may be arbitrary.

- Calculations for Geban's grade range from above 70 to below 70 not including extra credit.

- **Remove the 10 points for participation since professor did not report it.**

- With extra credit grade could go up to 80.

- With Czerwinski calculation (Including extra credit): 57/80.

**Subcommittee recommendation: change Geban's grade from D to C removing the 10% requirement for in-class participation.**

- Amendment: C- instead of C

Professor needs to review greensheet in terms of penalties for punctuality. 40% of grade appears to be calculated based on the first 15 mins of class. May unduly impact student's grades for penalizing them for punctuality in two different categories.

Grade needs to be recalculated based on the values on the greensheet.

**Unanimous: recommendation passed**—In Favor : 7, Against: 0, Non-voting members: 4

\*In general, greensheets need to be reviewed more carefully\*

\*Could possibly provide a template or bullet points to which professors can refer.\*

4. Case Updates
  - a. Smith – Talked to student and chair. Should be ready to present on Feb 5.
5. Petitions for review – none
6. Cases awaiting assignment
  - a. Reed—Lington and Manss
  - b. Rodezno—Morazes and Pino
  - c. Chavarria—Murray and Cortez
7. Other business
  - a. Updates – Presentation to O&G and the full Senate in February.
  - b. Other business
  - c.

Meeting adjourned – 4:19 pm





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**Student Fairness Committee  
Meeting Minutes  
February 5, 2014**

Present: Brooks, King, Scharberg, Masucci, Czerwinski, Sorkhabi, Eirinaki, Lington, Murray, Yi-Baker, Sanchez, Khalil, Cortez, Manss

Absent: Cho, Morazes, Pino, Woodard

Notetaker: Ferguson

1. Review of the agenda
2. Review of December 11, 2013 minutes
3. Case Presentations -- none
4. Case Updates
  - a. Smith, Terri—Carry over to
    - i.
5. Petitions for review
  - a. Bernat, Rebecca
    - SJSU does not grant teaching credentials
    - Student's internship supervisor was possibly not following proper procedure
    - Possible solution: Phase 2 teaching may have to be redone
    - Students are typically not allowed to do their own placements
    - Another possible solution: allow student to retake course
    - Student fairness issue?
    - Similar to prior OT case
    - Student wants process to be evaluated
    - Supervisor did not observe 0 period (AM) sessions, only afternoon sessions
    - Student wants tuition compensation/loss of wages compensation (possible lawsuit)
    - High schools semesters sometimes don't line up with university semesters (dates)
    - Another possible solution: give student a W for phase 2
    - More info needed

**Case Accepted – Subcommittee to be assigned**

- b. Schill, Emily
  - Registration for the class was likely prior to the determining of the basketball schedule
  - Athletes usually present schedule of games to professor at beginning of semester
  - If student has done so, those games are considered excused absences



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- No policy in greensheet as to how students should deal with injuries
- Students with long-term injuries should consult with the AEC
- Students were not instructed to consult with the AEC
- Murray – student athletes often require extra accommodations
- Students could have requested an incomplete
- Progress reports from basketball team?
- Part-time instructor
- Release of basketball schedule within class add/drop period?

Presence in class vs. participation (for KIN classes)?

- Greensheet is not very explicit on what was expected
- In email, professor said students did not attempt to make up 'work'
- More info needed

**Case Accepted – Subcommittee to be assigned**

- c. Baird, Paris
  - See above case
- d. DiBlasio, Dean
  - Class vote is problematic
  - Accommodation was given, then retracted
  - Verbal agreement vs. what is on the greensheet
  - Material change to the greensheet very late in semester
  - Instructor justifies as "greensheet says 'tentative'"

**Case Accepted – Subcommittee to be assigned**

- Khalil and Czerwinski

- 6. Cases awaiting assignment
  - a. Reed, Emma – Lington and Manss
  - b. Rodezno, Rocio – Morazes and Pino
  - c. Guerin, Amber –
  - d. Chavarria, EJ –
- 7. Other business
  - a. Updates
    - i. Presentation to O&G and the full Senate in February
  - b. Other business
    - i. SFC investigation process
      - 1. Give graduating seniors case priority?
      - 2. Subcommittee process could be more streamlined
  - c. Next meeting – Feb 19
- 8. Meeting adjourned – 4:56pm

STUDENT FAIRNESS COMMITTEE  
MEETING MINUTES  
February 19, 2014

Present: Brooks, King, Scharberg, Masucci, Czerwinski, Sorkhabi, Eirinaki, Lington, Morazes, Murray, Bonachea, Yi-Baker, Sanchez, Khalil, Cortez, Manss  
Absent: Pino  
Notetaker: Ferguson

1. Review of the agenda
2. Review of February 5, 2014 minutes
3. Case Presentations -- Smith, Terri
  - Not too much too add outside her statement.
  - At least 3 other students that also submitted workshopped papers
  - Those students were not asked to resubmit anything
  - Her basis for asking for an 'A' is based on work submitted in other workshops as well as her leading 2 discussions and giving feedback to other students
  - Professor was not concerned/did not acknowledge that other students submitted workshopped work.
  - Professor did not announce her 'explicit policy' on submitting workshopped papers when another student contacted her wanting to submit his workshopped paper.
  - New essay - Smith's personal experience with racial discrimination in grade school. Assignment was memoir - nonfiction based.
  - Smith had no sense of friction between her and professor prior to submitting the new essay
  - Smith reworked essay at recommendation of Prof. Engell. She did not get feedback on her resubmission.
  - Another student, Jessica Keaton, announced to the class that she was submitting recycled work. Prof. Scheeres did not seem to have a problem with this.
  - No apparent connection between Smith's 'goose-stepping behind Hitler' comments and Prof. Scheers. Prof. Scheers had issue with Smith's comment to the effect of "there might still be professors out there not protecting students"
  - Nothing on the syllabus about 'explicit policy on workshopped essays'. Nothing on syllabus about plagiarism.
  - In Smith's meeting with Scheeres and Engell, Scheeres apparently spent most of the meeting trying to convince the others that she was not racist.
  - Engell graded the revised paper with an 'A'. He thought the matter was resolved.
  - Smith gave feedback to all other students and led 2 class discussions. Other students did not do the same. Other students were allowed to submit workshopped papers.

- Smith was not allowed to attend class because of her workshopped paper.
- Visiting professors "treated like celebrities".
- Subcommittee Recommendation: Grade to be changed to 'A'
- Visiting professors should abide by official greensheet policies
- Revision: recalculate grade removing 25% participation grade
- University policy does not allow Self-plagiarism; if a professor does not want to abide by that it needs to be explicitly stated in the greensheet

Vote in favor of revisions: For – 10, Abstain - 4

#### 4. Case Updates

- Reed, Emma
- Rodezno, Rocio
- Chavarria, EJ

#### 5. Petitions for review

- Lopez, Robert—To be sent back to the department

#### 6. Cases awaiting assignment

- Guerin, Amber -
- Bernat, Rebecca -
- Schill & Baird -
- DiBlasio, Dean -

#### 7. Other business

##### i. Updates

1. Policy review by the Academic Senate

##### ii. Next meeting – Mar 5th

#### 8. Meeting adjourned – 4:57pm

Student Fairness Committee  
Meeting Minutes  
March 5, 2014

Present: Brooks, King, Scharberg, Bonachea, Masucci, Sorkhabi, Morazes, Eirinaki, Murray, Yi-Baker, Sanchez, Cortez, Manss, Tamboli, Soni, Basole, Jindal

Absent: Pino, Lington, Czerwinski, Khalil

Notetaker: Ferguson

1. Review of the agenda

2. Review of February 19, 2014 minutes

3. Case Presentations -- Ej Chavarria

- Team gave him a bad grade, which resulted in him failing the class.
- Was unaware that the peer evaluation grade would weigh so heavily on his semester grade.
- His team did not communicate with him much.
- No actual greensheet, professor sent out an email of powerpoint slides.
- Professor did not make clear how much weight the peer evaluations would carry.
- Grade breakdown was confusing.
- Felt what he contributed was enough due to team not asking him to do any more.
- Team met and worked on project without EJ's. He was unaware of these meetings.
- Did not graduate on time because of his grade in the course.
- Had to rearrange his graduation requirements in order to graduate in Fall 2013.
- In the first semester roles were assigned and generally carried out, by the second semester roles started to blend.
- He did more work for the group in the first semester.
- He gave high evaluations to his team members (6 members including EJ).
- Some group members contributed "significantly more" than others.

**Discussion:**

- Powerpoint "greensheet" was from first semester.
- Adjunct professor from out of state.
- Grades weighted differently each semester
- Grade breakdown was in Professor's personal files, was not given to students.
- Professor did not share mid-semester specific evaluations to students, just gave general statements.

- The powerpoint does not discuss grades relating to peer evaluations
- Real-world teamwork mentioned on powerpoint, not put into practice in course.
- Much of course grade is determined by group.
- 0.31 scaling grade factor in group evals.
- Team leader should have communicated to EJ that he was slacking.
- Withdrawal would improve EJ's GPA, but he would not be able to be reimbursed.
- Amendment to recommendation: eliminating scaling grades from calculation, resulting in a B-. Recommend to professor to have a greensheet and give timely feedback with peer evaluations
- 0 oppose 5 abstain

#### 4. Case Updates

- a. Reed, Emma - Target 3/19
- b. Rodezno, Rocio - Target 4/3
- c. Lopez, Robert - Assignment to be re-evaluated, student agreed.
- d. DiBlasio, Dean - Resolved

#### 5. Petitions for review

- a. Pothukuchi, Nikhila
  - Made much effort to resolve informally, department was uncooperative.
  - Professor changed questions during exam (eliminating a question to which she knew the answer).
  - TA made many grading errors.
  - Extra credit was given to certain students.
  - Department is not signing her candidacy form.
  - She is now on academic probation.
  - International student.
  - Case Accepted - All in favor (to be given priority)

#### 6. Cases awaiting assignment—All were assigned

Next meeting - Mar 19th  
Meeting adjourned - 4:59pm

Student Fairness Committee

Meeting Minutes

April 2, 2014

Present: Brooks, Czerwinski, Bonachea, Lington, Masucci, Murray, Yi-Baker, Sanchez, Cortez, Pino, Manss, Tamboli, Soni, Basole

Absent: Morazes, Sorkhabi, Eirinaki, Khalil, Jindal, King, Scharberg

Notetaker: Ferguson

1. Review of the agenda
2. Review of March 5, 2014 minutes
3. Case Presentations – Emma Reed
  - Not much to add outside statement
  - Says she did not raise the issue of the extra credit until finals week
  - Went to instructor first, instructor was defensive
  - Dean of social sciences said they can't change grades
  - Was doing well until final paper, says she followed requirements for the paper and was surprised when she received a bad grade
  - On syllabus there was a deadline for the extra credit, she did not consider it until after the deadline
  - Discussed with professor about her final paper, professor did not discuss paper much instead focusing on the extra credit issue
  - Says she likely would have paid for the subscription if it was actually required

Professor

- Some students (about 50/50) did the extra credit. No student approached her during the semester with concerns about the extra credit/alternative options.
- She uses this extra credit opportunity in almost every class, there was once a student who could not afford the assignment and was given an alternative
- She feels graduate students benefit greatly from subscribing to the extra credit publications
- On her final paper: she had many elements that were not to the standards of the rubric in the greensheet
- Says she gave the student a complete explanation of where the paper fell short on the rubric after the semester
- Students who sign up for the extra credit prove their subscription but supplying their member ID number
- Letter grades not given on assignments
- Students who sign up for the publications tend to reference those journals in their papers.
- Did not want to make exceptions to the greensheet for one student

**Discussion:**

- Difference between extra credit and supplemental reading is an issue of grade points
- Lington: if student had approached professor earlier in the semester she would have provided an alternative assignment
- Extra credit costing money is inherently problematic
- Better option is to assign it as required reading, or have it as optional reading without points
- Do 'recommended readings' give an unfair advantage to students who do so?
- Main issue is that the student came to the professor after the fact
- No mention in the syllabus about other options
- 5 extra credit points = 5% of grade
- The professor announced before the class ended that her email would be unavailable after the semester
- Student was from another department - urban planning. Subscription to those publications may not have been of any benefit to student
- Recommendation: in favor of the professor
- Responsibility is on student to approach professor if there are financial hardships; if professor refuses an alternative then it becomes a fairness issue
- Vote: Yes - 11 ; No - 0 ; Abstain - 3

4. Case Updates

- a. Rodezno, Rocio – Target 5/14
- b. Lopez, Robert - Assignment to be re-evaluated, student agreed. (Informal Resolution)
- c. Guerin, Amber – Target 4/30
- d. Bernat, Rebecca – Target 5/7
- e. Schill/Baird – Informal Resolution
- f. Pothukuchi, Nikhila – Target 4/16

5. Petitions for review - None

6. Cases awaiting assignment - None

7. Other business

- a. Updates
- b. Other business

Next meeting – Apr 16th  
Meeting adjourned – 4:23pm



Student Fairness Committee  
Meeting Minutes  
April 16, 2014

Present: Brooks, King, Sorkhabi, Khalil, Jindal, Czerwinski, Scharberg, Bonachea, Lington,  
Masucci, Murray, Yi-Baker, Sanchez, Pino, Manss, Tamboli, Basole,

Absent: Morazes, Eirinaki, Soni, Cortez

Notetaker: Ferguson

1. Review of the agenda

2. Review of April 2, 2014 minutes

3. Case Presentations – Nikhila Pothukuchi

- Who advised Nikhila that her Rochester course would count for EE210?  
Student statement
- Graduate advisor (Treeko) for EE told her she could waive EE210
- Dr. Kwok communicated with her via email that the course could be waived.
- She was unsure which courses she would transfer, she could only transfer 2. Had to wait until November to submit transfer forms due to miscommunication on EE210 being a core course
- EE210 is a department core course, but not a core course for her major.
- Dr. Kwok did not use canvas, so students had difficulty tracking their progress
- Dr. Kwok was inconsistent in returning assignments
- Dr. Kwok directed her to his TA to get her assignments back, but the TA could not find hers and said that they were with Dr. Kwok.
- He was unwilling to give her additional points on some exam questions without looking at the impact on her grade.
- He did not address whether or not the questions she answered deserved more points.
- He shared grading responsibilities with his TA on exams.
- During the final he went around changing various questions for various students. Nikhila's question was changed 15 mins into the exam after she had already answered it.
- Even after taking the final she was not aware of the weight of it.
- When she asked Dr.Kwok to review her final he said he was too busy.
- She had to wait until after winter break to meet with him.
- He said that if he recalculated her grade it would end up being lower.

Associate Chair statement

- Learned about the case during break.
- Student has a right to look into the grade without the risk of it being recalculated.
- Was unaware that Nikhila contacted SFC.
- With grade calculations it appeared there was no way for her to get a B.
- Admits that extra credit should have been offered to entire class.
- Admits to policy violation involving the change of greensheet and grading scale.
- The department cannot take any further action with this case.

- Says that Dr. Kwok announced that the question on the final exam would be changed?
- Dr. Kwok did not provide Nikhila's exam during subcommittee meeting.
- Did Dr. Kwok give instructions to his TA as to how partial grading is determined?
- 5 points were added to students who were not able to do the extra credit.

#### Discussion

- No evidence for addition of 5 points to students grades.
- Dr. Kwok is part time.
- Threatened many students with grade reductions. Denied others extra credit.
- Department was aware of many of these issues, but still did not attempt to resolve informally.
- According to Nikhila, Dr. Kwok gave her 10 mins to review her final without an answer key.
- **There are clearly much larger issues in Engineering that need to be addressed.**
- Recommendation: recalculate grade to 67, which is a B.  
Vote: For: 9 Against: 0 Abstain: 7

#### 4. Case Updates

- a. Rodezno, Rocio
- b. Lopez, Robert
- c. Guerin, Amber – Target 4/30
- d. Bernat, Rebecca – Target 5/7
- e. Schill/Baird –

#### 5. Petitions for review - None

#### 6. Cases awaiting assignment – Kentashanaa Gardner – Send back to department

#### 7. Other business

- a. Updates – Policy review by the Academic Senate
- b. Other business

Next meeting – Apr 30th

Meeting adjourned – 5:05pm

Student Fairness Committee  
Meeting Minutes  
April 30, 2014

Present: Brooks, King, Khalil, Jindal, Czerwinski, Scharberg, Bonachea, Lington,  
Masucci, Sanchez, Pino, Tamboli, Basole, Manss, Soni, Jindal, Morazes, Cortez

Absent: Murray, Yi-Baker, Sorkhabi

Notetaker: Ferguson

1. Review of the agenda
2. Review of April 16, 2014 minutes
3. Case Presentations – Guerin, Amber

Student

- Critique was too short to allow for 2 points.
- She did not stay after class.
- Groft sent an email to chair as well as others on 5/17/13. Student feels this was inappropriate as she was not familiar with those on the email.
- Did not show her work during the critique. Was still turned in on time
- Extra credit opportunity required a payment. Class materials cost was already high according to student.
- Student did not approach professor about an extra credit opportunity.
- Assignment breakdown was not given until the last day of class.
- Groft's discussions with other students/acquaintances was distracting, prompting Guerin to work outside the lab.
- Those discussions often took time away from class, and delayed starting of critiques on time.
- Guerin is unsure of what resolution she wants.

Chair

- Studio classes are structured differently from other classes in terms of time.
- Participation in the form of critiques is crucial.
- Inexperienced teachers may inflate grades early on in the semester.
- Different students have different experience levels.
- Was unaware of Groft giving grade breakdowns late.
- Students are able to redo assignments in the form of portfolios at the end of the class.
- Discrepancies with point allocations for participation may have been miscalculated.
- Unsure as to if the person Groft was talking to during class was enrolled.
- Unlikely that Guerin did not get feedback during the semester.

Discussion

- No calculation results in an A, even without participation included.
- Guerin left 30 mins early during the final critique.
- Groft was likely unsure of who to contact, possible FERPA violation?
- No assigned point valued for + and - grades on syllabus.
- Student admitted to not following assignments exactly.
- She was inexperienced with screenprinting compared to most others in the class.
- Having students in the class that are not enrolled is a safety violation.
- Need to investigate other students grades to see if +/- grades were given.

Recommendation: grade recalculation removing participation score: 89.2%.

Recommend policies to be covered: FERPA and TAs point of contact when concerns arise, Timely Feedback, Greensheet, Grading, Attendance

For: 14, Against: 0, Abstain: 4

4. Case Updates

- a. Rodezno, Rocio - grade change approved but not processed
- b. Lopez, Robert - informal resolution accepted
- c. Bernat, Rebecca – Target 5/7
- d. Schill/Baird – withdrawal processed and confirmed
- e. Pothukuchi, Nikhila - Grade change confirmed
- f. Gardner, Kentashanaa – Sent back to department

5. Petitions for review - None

6. Cases awaiting assignment – None

7. Other business

- a. Updates – Policy review by the Academic Senate
- b. Other business

Next meeting – May 7th

Meeting adjourned – 4:41pm

Student Fairness Committee  
Meeting Minutes  
May 7, 2014

Present: Brooks, Czerwinski, Scharberg, Murray, Bonachea, Lington, Masucci, Sanchez, Tamboli, Basole, Soni, Morazes, Cortez

Absent: Yi-Baker, Sorkhabi, King, Jindal, Manss, Pino, Khalil,

Notetaker: Ferguson

1. Review of the agenda
  2. Review of April 30, 2014 minutes
  3. Case Presentations – Bernat, Rebecca
    - Student/Faculty not present for hearing
    - student should not have been placed in that classroom knowing that it was unruly with an unorganized teacher.
    - Phase 2 assigned instructors are usually not the same as Phase 1
    - Student placement should have involved more consideration, especially for Phase 2
    - 100 hours of direct supervision. 12 classroom visits by supervisor
    - Student claims she was not observed
    - Student was offered to redo Phase 2, without redoing PACT but she refused
    - Student requested to be placed with the same teacher as Phase 1
    - Unrealistic to expect student to manage an unruly class when the class's master teacher is unable to do so
    - Bad relationship with supervisor
    - Student should have been reassigned
    - Unruly classes and poor classroom management are strongly related
    - Safety issues in the classroom, student was not attentive and downplayed the issues
    - Student did not take feedback or criticisms well
    - Discrepancy between written complaint and meeting with subcommittee
    - SJSU does not give credentials, just recommendations
    - Students who fail phase 2 twice are not recommended for credential
    - Student left out paperwork relating to mid-semester evals
    - Student has been out of classes for 2 semesters, would have to retake phase 2 as open U
- Subcommittee recommendation: not a fairness issue, cannot make a recommendation.
- SFC feels that the offer to retake phase 2 without PACT was a reasonable offer

3 abstain





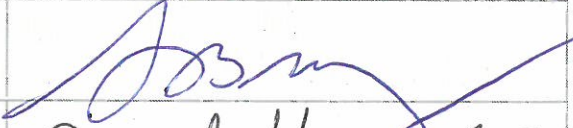
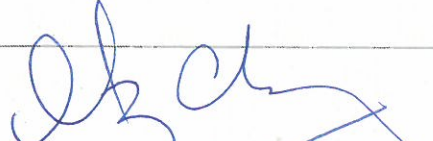
4. Case Updates
  - a. Gardner, Kentashanaa – Grade change verified
  - b. Chavarria, Ej - Grade remains unchanged
  - c. Smith, Terri - Grade remains unchanged
5. Petitions for review - None
6. Cases awaiting assignment –
7. Other business
  - a. Updates – Policy review by the Academic Senate
  - b. Other business

Meeting adjourned – 4:41pm

## SFC Meeting Attendance

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: SEPTEMBER 4, 2013

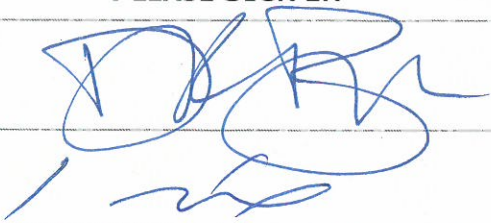

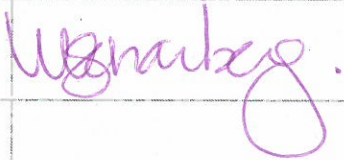
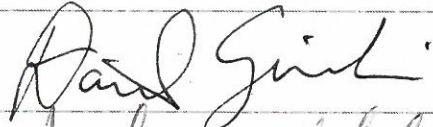





MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Science	2015	
	Social Sciences	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jennifer Morazes	Counseling Services (FAL)	2014	
	Vacant (FAL)		
Hyon Chu Yi-Baker	Staff Member	2014	
Itza Sanchez	Staff Member	2016	





# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: SEPTEMBER 18, 2013

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Science	2015	
	Social Sciences	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	



# STUDENT FAIRNESS COMMITTEE ATTENDANCE




MEETING DATE: OCTOBER 2, 2013

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
Elizabeth Consovari	Humanities & the Arts (FAL)	2014	
	Social Sciences	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	



# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: OCTOBER 16, 2013

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
Elizabeth Consovari	Humanities & the Arts (FAL)	2014	
	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

Manaar Khalil	Student	2014	
Alyssa Cortez	Student	2014	<i>A Cortez</i>
Lucien Pino	Student	2014	<i>Lucien Pino</i>
Lisa Manss	Student	2014	
<i>Baltazar Lopez</i>	Student	2014	<i>Baltazar Lopez</i>
<i>Will Ferguson</i>	Student <i>Note taker</i>	2014	<i>Will Ferguson</i>
	Student	2014	
	Student	2014	
	Student	2014	
	Student	2014	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: NOVEMBER 6, 2013







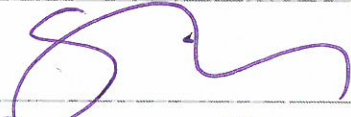

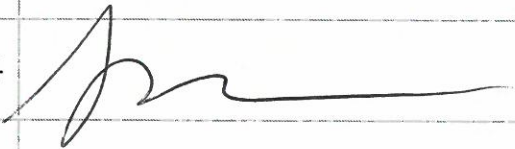
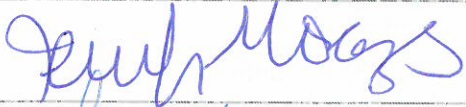

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	W. Scharberg
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	Nadia Sorkhabi
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
Elizabeth Consovari	Humanities & the Arts (FAL)	2014	
	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	Hyon Chu Yi-Baker
Itza Sanchez	Staff, Enrollment Serv.	2016	





# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: NOVEMBER 20, 2013



MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
Elizabeth Consovari	Humanities & the Arts (FAL)	2014	
	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

Manaar Khalil	Student	2014	
Alyssa Cortez	Student	2014	<i>A Cortez</i>
Lucien Pino	Student	2014	
Lisa Manss	Student	2014	<i>Lisa Manss</i>
Taneisha Woodard	Student	2014	<i>T Woodard</i>
	Student	2014	
	Student	2014	
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	Student	2014	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: DECEMBER 4, 2013

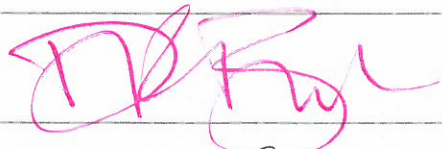
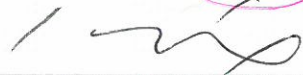
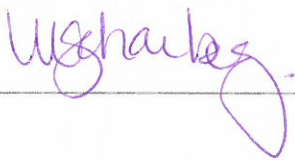


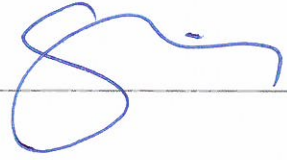
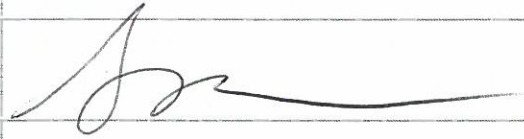


MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
Elizabeth Consovari	Humanities & the Arts (FAL)	2014	
	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	



Fall 2013

## STUDENT FAIRNESS COMMITTEE ATTENDANCE









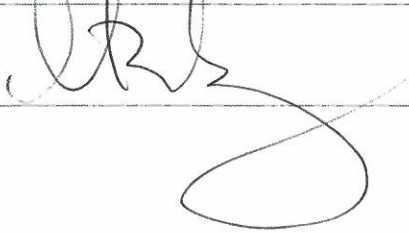
MEETING DATE: DECEMBER 11, 2013

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
Elizabeth Consovari	Humanities & the Arts (FAL)	2014	
	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	



# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: FEBRUARY 5, 2014

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Humanities & the Arts (FAL)	2014	
Luis Bonachea	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	





# STUDENT FAIRNESS COMMITTEE ATTENDANCE

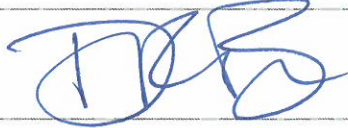

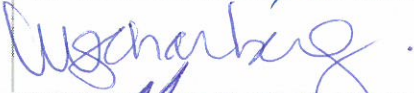








MEETING DATE: FEBRUARY 19, 2014

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Humanities & the Arts (FAL)	2014	
Luis Bonachea	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
Jang-Hyung Cho	Business (FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	



# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: MARCH 5, 2014

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Humanities & the Arts (FAL)	2014	
Luis Bonachea	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
	(FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	

## STUDENT FAIRNESS COMMITTEE ATTENDANCE




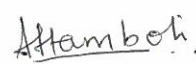
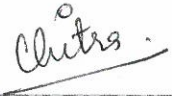

Manaar Khalil	Student	2014	
Alyssa Cortez	Student	2014	<i>A Cortez</i>
Lucien Pino	Student	2014	
Lisa Manss	Student	2014	<i>Lisa Manss</i>
Akshay Tamboli	Student	2014	<i>Akshay Tamboli</i>
Chitra Soni	Student	2014	<i>Chitra Soni</i>
Sayali Basole	Student	2014	<i>Sayali</i>
Siddharth Jindal	Student	2014	<i>Siddharth Jindal</i>
	Student	2014	
	Student	2014	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: APRIL 2, 2014


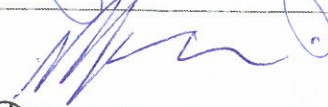
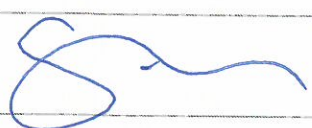
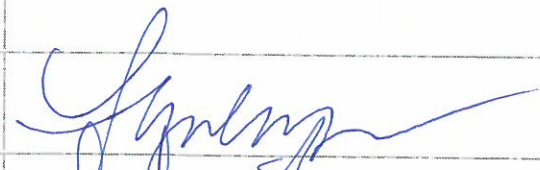

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Humanities & the Arts (FAL)	2014	
Luis Bonachea	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
	(FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	

## STUDENT FAIRNESS COMMITTEE ATTENDANCE

Manaar Khalil	Student	2014	
Alyssa Cortez	Student	2014	
Lucien Pino	Student	2014	
Lisa Manss	Student	2014	
Akshay Tamboli	Student	2014	
Chitra Soni	Student	2014	
Sayali Basole	Student	2014	
Siddharth Jindal	Student	2014	
	Student	2014	
	Student	2014	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: APRIL 16, 2014

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Humanities & the Arts (FAL)	2014	
Luis Bonachea	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
	(FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	



## STUDENT FAIRNESS COMMITTEE ATTENDANCE





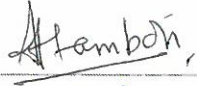

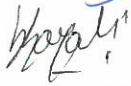
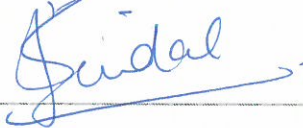
Manaar Khalil	Student	2014	<i>Manaar Khalil</i>
Alyssa Cortez	Student	2014	
Lucien Pino	Student	2014	<i>Lucien Pino</i>
Lisa Manss	Student	2014	<i>Lisa Manss</i>
Akshay Tamboli	Student	2014	<i>Akshay Tamboli</i>
Chitra Soni	Student	2014	
Sayali Basole	Student	2014	<i>Sayali Basole</i>
Siddharth Jindal	Student	2014	<i>Siddharth Jindal</i>
	Student	2014	
	Student	2014	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: APRIL 30, 2014

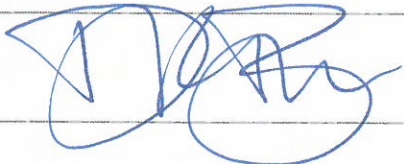






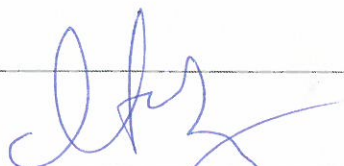
MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	<i>Art King</i>
Maureen Scharberg	Admin. Representative	Exo	<i>Maureen Scharberg</i>
Matthew Masucci	Applied Sciences & Arts	2015	<i>Matthew Masucci</i>
David Czerwinski	Business	2016	<i>David Czerwinski</i>
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	<i>Magdalini Eirinaki</i>
Aaron Lington	Humanities & the Arts	2016	<i>Aaron Lington</i>
	Humanities & the Arts (FAL)	2014	
Luis Bonachea	Science	2014	<i>Luis Bonachea</i>
Susan Murray	Social Sciences (FAL)	2014	
	(FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	<i>Jennifer Morazes</i>
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	

## STUDENT FAIRNESS COMMITTEE ATTENDANCE

Manaar Khalil	Student	2014	
Alyssa Cortez	Student	2014	
Lucien Pino	Student	2014	
Lisa Manss	Student	2014	
Akshay Tamboli	Student	2014	
Chitra Soni	Student	2014	
Sayali Basole	Student	2014	
Siddharth Jindal	Student	2014	
	Student	2014	
	Student	2014	

# STUDENT FAIRNESS COMMITTEE ATTENDANCE

MEETING DATE: MAY 7, 2014

MEMBER NAME		TERM	PLEASE SIGN IN
Demerris Brooks	Ombudsperson	Exo	
Art King	Admin. Representative	Exo	
Maureen Scharberg	Admin. Representative	Exo	
Matthew Masucci	Applied Sciences & Arts	2015	
David Czerwinski	Business	2016	
Nadia Sorkhabi	Education	2015	
Magdalini Eirinaki	Engineering	2015	
Aaron Lington	Humanities & the Arts	2016	
	Humanities & the Arts (FAL)	2014	
Luis Bonachea	Science	2014	
Susan Murray	Social Sciences (FAL)	2014	
	(FAL)	2015	
Jennifer Morazes	Counseling Services (FAL)	2015	
Hyon Chu Yi-Baker	Staff, MOSAIC	2014	
Itza Sanchez	Staff, Enrollment Serv.	2016	

## STUDENT FAIRNESS COMMITTEE ATTENDANCE

Manaar Khalil	Student	2014	
Alyssa Cortez	Student	2014	<i>A Cortez</i>
Lucien Pino	Student	2014	
Lisa Manss	Student	2014	
Akshay Tamboli	Student	2014	
Chitra Soni	Student	2014	<i>Chitra</i>
Sayali Basole	Student	2014	
Siddharth Jindal	Student	2014	<i>Jindal</i>
	Student	2014	
	Student	2014	