

Student Fairness Committee
2016/2017 Year-End Committee Report to the Academic Senate

Chair: Nadia Sorkhabi
Chair Elect: TBD
Number of meetings held: 10

SFC Business Completed in 2016/2017
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The Student Fairness Committee (SFC) met 10 times during the 2016/2017 academic year; 4 meetings in the Fall and 6 meetings in the Spring. The agendas and minutes summarizing the case dispositions are included with this report.

One petition was carried over from 2015/2016. The student withdrew the petition before the start of the Fall 2016 semester. In addition to the carry over, the SFC received 15 new petitions.

AY	New Cases Filed
2016/2017	15
2015/2016	14
2014/2015	23
2013/2014	9
2012/2013	25
2011/2012	15

Per policy S14-3, The Student Fairness Committee shall hear grade dispute petitions when petitions are deemed to be appropriate and include evidence of the following conditions:

1. When there is evaluation of students that differs from announced requirements.
2. When there are belated impositions of requirements.
3. When grades are based on criteria other than academic performance in the course.
4. When grading criteria do not provide a clear and consistent method of evaluating students' work or performance.
5. When students' requests for information during the semester regarding their academic progress in the course are not responded to in a reasonable time (e.g., two weeks after the request is made).
6. When students' requests for an explanation of how the posted course grades for a term were determined are not responded to in a reasonable time (e.g., the later of two weeks after the request is made or one week before the add deadline for the fall or spring semester following the term in question).
7. When students are penalized for expressing opinions.
8. When students are given to understand that they are removed from a course without due process of a hearing.

Of the nine petitions reviewed by the committee, three included evidence of one or more of the criteria listed and subcommittees were formed to investigate the claims. Of the three cases, two were determined in favor of the student, citing policy violations related to policy [F15-12](#),

Attendance and Participation, [F13-1](#), Right to Timely Feedback, and [S16-9](#), Course Syllabus policy. The third petition resulted in favor of the faculty member, with no evidence of academic unfairness.

Four of the nine petitions were dismissed by the SFC upon initial review due to no evidence of the criteria listed above. Two petitions were resolved informally before the SFC reviewed the petitions.

Six petitions will be carried over to Fall 2017 due to the fact that they were filed late in the semester.

Petition Status	2016/2017 AY
Formal Hearings	3
Petitions Dismissed	4
Resolved Informally	2
Petitions Withdrawn	0
Carried Over	6

2016/2017 petitions by College

	Petitions Recv'd	Formal Hearings	Dismissed	Informal Res.	Withdrawn	Carried Over
Business	0	0	0	0	0	0
CASA	7	0	3	1	0	3
Education	2	1	0	0	0	1
Engineering	2	0	0	1	0	1
Humanities	0	0	0	0	0	0
Science	2	0	1	0	0	1
Social Science	2	2	0	0	0	0
Student Affairs	0	0	0	0	0	0
Academic Affairs	0	0	0	0	0	0
	15	3	4	2	0	6

Student Fairness Case Detail

The SFC findings and recommendations specific to each case are attached in order of case number.

1516-013	Grade Dispute	Kinesiology/Kin30 /Fall 2015 Student Withdrew Petition
1617-001	Grade Dispute	CASA/INFO282/SP16 Petition dismissed after review by SFC; Found no evidence of academic unfairness.

1617-002	Grade Dispute	CASA/INFO280/SU16 Petition dismissed after review by SFC; Found no evidence of academic unfairness.
1617-003	Grade Dispute	COSS/PolSci2/SP16 Hearing held; SFC found no evidence of academic unfairness after reviewing student and faculty documentation.
1617-004	Grievance	CASA/HS180/FA16 Resolved informally within department.
1617-005	Grade Dispute	COS/Chem160/FA16 Dismissed and referred to Student Conduct for AI process.
1617-006	Grade Dispute	CASA/Nurs145/FA16 Petition dismissed by SFC after review. Found no evidence of academic unfairness.
1617-007	Grade Dispute Grievance	COSS/MAS210/FA16 Hearing held; SFC found in favor of students. Change of grade recommended and faculty member submitted documentation.
1617-008	Grade Dispute	COED/EDCO283/FA16 Hearing held; SFC determined that there was a violation of policy F15-12, found in favor of student.
1617-009	Grievance	ENG/EE284/FA16 SFC determined an administrative error lead to additional expenses for student. Resolved informally with department.
1617-010	Grade Dispute	CASA/ HS271/HS272/ SP17 Petition to be carried over to 17/18 year due to filing date
1617-011	Grade Dispute	COS/PHY50/FA16 Petition to be carried over to 17/18 year due to filing date
1617-012	Grade Dispute	CASA/JS151/FA16 Petition to be carried over to 17/18 year due to filing date
1617-013	Grade Dispute	ENG/ISE131/SP17 Petition to be carried over to 17/18 year due to filing date
1617-014	Grade Dispute	CASA/JS151/FA16 Petition to be carried over to 17/18 year due to filing date
1617-015	Grade Dispute	EDU/EDSC 172A/SP17 Petition to be carried over to 17/18 year due to filing date

Frequently Discussed Topics

- The timeline in which academic integrity violations are reported by faculty or administrators to Student Conduct and Ethical Development and how it affects the student's due process.
- New instructors/lecturers may be grading students based on attendance versus participation. This can lead to an increase in appeals and would be helpful to discuss with new hires ([F15-12](#)).
- There are inconsistencies when it comes to providing student feedback in regards to their assignments and status in the class. Although Canvas is available, several students were not able to identify their grades throughout the semester due to inconsistent use of the tool across the colleges ([F13-1](#)).
- Clarification of expectations for the class, how assignments will be graded and how much time students are given when syllabi are updated ([S16-9](#)).

Unfinished Business Items for 2017/2018

Six new petitions will be reviewed in FA 17 due to submission date in spring 2017.

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, September 7, 2016

3:00 PM - 5:00 PM

Student Union, Room 1360

1. Welcome back and welcome new members
2. Review of the Agenda
3. Case Presentation(s) – None
4. Case Updates
5. Review of Meeting Dates

Case #	Date Filed	Course	Sem	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
1516-010	12/10/2015	ENG133	SP15	1/25/2016	2/3/16	5/4/16	SM, LN	BAFPR
1516-012	3/4/2016	Eng 133	FA2015	3/15/16	3/16/16	3/16/16	SM, LN	BAFPR

6. Petitions for Review

Case #	Date Filed	Course	Sem	Notice Sent
1617-001	7/23/2016	Info282	S16	9/6/16

7. Other Business

8. 2016/2017 Meeting Dates:

Fall 2016	Spring 2017
9/21	2/1
10/5	2/15
10/19	3/1
11/2	3/15
11/16	4/5
11/30	4/19
12/7	5/3

Student Fairness Committee
MEETING MINUTES
September 7, 2016

1. Meeting called to order 3:08pm
Present: D.Gonzales, Skovran, Morales, Rivera, Castillo, Harris, Main, Sanchez-Cruz
Absent: J. Gonzales, Najib, Sorkhabi, Bullen
Recorder: Ramos
Meeting chair: Skovran

2. Welcomed new committee members and provided an overview of committee process

3. Request for new table tents for all committee members

4. New Petition Review / Discussion

1617-01: iSchool

Faculty member Main abstained from voting and discussion; Committee members reviewed documents individually and discussed afterward. Committee feels that there is no evidence of unfairness to assign a subcommittee. Instructor provided feedback and suggestions for improvement. Committee also notes that opportunities were given to repeat assignments for an improved grade.

Vote:

Deny petition: 4

Abstain: 4

Opposed: 0

5. Discussion reviewing process for subcommittee, when petitions approved, and how subcommittees are formed as well as who can vote in a grievance and grade dispute

Meeting Adjourned 3:51pm

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, September 21, 2016

3:00 PM - 5:00 PM

Student Union, Room 1360

1. Review of the Agenda
2. Review of the September 7, 2016 meeting notes
3. Petitions for Review

Case #	Date Filed	Course	Sm	Notice Sent
1617-02	9/19/2016	INFO280	Spring 16	9/6/16

4. Other Business/Announcements

5. 2016/2017 Meeting Dates

Fall 2016

10/5

10/19

11/2

11/16

11/30

12/7

Spring 2017

2/1

2/15

3/1

3/15

4/5

4/19

5/3

Student Fairness Committee

Meeting Minutes

September 21, 2016

1. MEETING CALLED TO ORDER: 3:20p.m.
PRESENT: Gonzales, Main, Sorkhabi, Skovran, Sanchez-Cruz, Morales, Rivera, Castillo, Gonzales
ABSENT: Harris
RECORDER: Ramos
2. No changes were made to the Agenda
3. The MINUTES of the Sept 7, 2016 meeting reviewed and approved with no changes
4. Updates regarding SFC policy binders / resources – possible to create digital folder for easier access?
5. CASE PRESENTATIONS –None
6. PETITIONS FOR REVIEW
1617-002: Grade Dispute/Grievance
Discussion: Unsubstantiated claims as there is no policy requiring the faculty utilize the SJSU email, there was clear feedback regarding work
Vote to deny petition – 6 Yes; 1 Abstain
7. OTHER BUSINESS: Committee would like a digital version of policy/resource binder to be made available
8. MEETING ADJOURNED: 4:30 pm

STUDENT FAIRNESS COMMITTEE

AGENDA

Wednesday, November 16, 2016

3:00 PM - 5:00 PM

Student Union, Room 1360

1. Review of the Agenda
2. Review of the September 21, 2016 meeting notes
3. Case Updates:
 - 1516-03 – Mech. Engr 106
 - 1516-10 – English 133
 - 1516-12 – English 135

4. Petitions for Review

Case #	Date Filed	Course	Sm	Notice Sent
1617-03	11/14/16	Poli Sci 2	Spring 16	11/16/2016

5. Other Business/Announcements

6. 2016/2017 Meeting Dates

Fall 2016
11/30
12/7

Spring 2017
2/1
2/15
3/1
3/15
4/5
4/19
5/3

Student Fairness Committee
MEETING MINUTES
November 16, 2016

1. MEETING CALLED TO ORDER: 3:15p.m.

PRESENT: Ramos, Main, Sorkhabi, Skovran, Harris, Sanchez-Cruz, Morales, Najib, Rivera, Castillo,
Gonzales, Maffini

ABSENT: Gonzales

RECORDER: Ramos

2. No changes were made to the Agenda

3. The minutes of the Sept 21, 2016 meeting reviewed and approved with edit to ending time

4. PETITIONS FOR REVIEW

1617-003 : Found that additional assignments supported the student grade in this case; if you take out assignments and participation grade would be C-, higher C without participation; unclear how participation was being tracked.

Vote to take the case: 7

Not to take the case: 2

Abstain: 3

Subcommittee assigned: Sorkhabi and Castillo

5. MEETING ADJOURNED: 4:10pm

STUDENT FAIRNESS COMMITTEE
AGENDA
Wednesday, November 30, 2016
3:00 PM - 5:00 PM
Student Union, Room 1360

1. Review of the Agenda
2. Review of the November 16 meeting notes
3. Petitions for Review

Case #	Date Filed	Course	Sm	Notice Sent
1617-004	11/18/2016	HS 180	Fall 2016	11/29/2016

4. Other Business/Announcements
 - Can we count who would like hard copy documents and who would be ok bringing their tech?

5. 2016/2017 Meeting Dates

Fall 2016
12/7

Spring 2017
2/1
2/15
3/1
3/15
4/5
4/19
5/3

Student Fairness Committee
MEETING MINUTES
November 30, 2016

1. Meeting called to order 3:10pm after individual review of documents
2. **Present:** Gonzales, Sorkhabi, Maffini, Skovran, Harris, Sanchez-Cruz, Rivera, Castillo, Gonzales
Absent: Main, Bullen, Sirkeci, Morales, Najib, Corrales
Recorder: Ramos
Meeting chair: Sorkhabi
3. No changes to agenda
4. Minutes from 11/16/2016 reviewed and approved
5. No ongoing case presentations
6. New petition review:
1617-004: After discussion, unanimously decided to connect with department and see if a resolution is possible outside of assigning a subcommittee
7. Case update:
1617-003 - Scheduled appointment with student and reached out to instructor, will schedule hearing in Spring semester
8. Printing of materials – voted to bring limited hard copies, with most using electronic devices
9. Meeting Adjourned 3:45pm

STUDENT FAIRNESS COMMITTEE
AGENDA
Wednesday, February 1, 2017
3:00 PM - 5:00 PM
Student Union, Room 1360

1. Review of the Agenda
2. Review of the November 30, 2016 meeting notes
3. Case Presentations (3:15pm and 3:30pm scheduled times)

Case #	Date Filed	Course	Semester	Notice Sent
1617-003	11/14/2016	Poli Sci 2	Spring 2016	11/16/2016

4. Case/Petition Updates

Case #	Date Filed	Course	Sm	Notice Sent	Reviewed	Assigned	Subcommittee	Target Hearing Date
1617-004	11/18/2016	HS 180	Fall 2016	11/29/2016	11/30/16	NA	NA	Resolved with department

5. Other Business

6. Spring 2017 Meeting Dates

- 2/1
- 2/15
- 3/1
- 3/15
- 4/5
- 4/19
- 5/3

Student Fairness Committee

MEETING MINUTES

February 1, 2017

1. Meeting called to order 3:00pm

Present: Main, Bullen, Sorkhabi, Skovran, Maffini, Harris, Sanchez-Cruz, Morales, J.Gonzales

Absent: D. Gonzales, Sirkeci, Najib, Rivera, Castillo, Corrales,

Recorder: Ramos

Meeting Chair: Sorkhabi

2. Discussed Quorum – A quorum is a majority of the members actually appointed, provided that at least 40 percent of the authorized membership is present. For the purposes of calculating a quorum, Committee members are not considered actually appointed until attending their first committee meeting in each academic year.

3. Presentation

Case #	Date Filed	Course	Sm	Notice Sent
1617-03	11/14/16	Poli Sci 2	Spring 16	11/16/2016

Student Presentation: 3:04pm (Instructor not available)

- Student shared that canvas wasn't used for grade announcements, so felt her status was not clear during the class. Would visit office hours or email instructor when she missed class.
- When asked how student participated in class, she felt the class was not discussion based and not many opportunities do participate; seemed that the instructor talked most of the time – felt it wasn't a discussion class but more of a lecture; Student didn't provide answers to questions in class
- Info given to petition to retroactive withdraw because you were out of class for a significant portion of the semester – If it's no longer required you don't have to retake it -

Discussion:

- Was she provided enough information?
- Added assignments improved overall grade
- From email conversations it shows that late assignments were accepted
- Asking for extension or asking about assignments doesn't constitute classroom participation
- Recommend that the instructor update the syllabus with clear guidelines for syllabus
- Not justified to change the grade; no evidence of academic unfairness
- Potential options to consider: Retro withdraw, Incomplete

Vote: Agree No Change – 6

4. Discussed marketing student fairness –
5. Meeting notes approved from November 30, 2016
6. Meeting concluded 4:30pm

**STUDENT FAIRNESS COMMITTEE
 AGENDA
 Wednesday, March 1, 2017
 3:00 PM - 5:00 PM
 Student Union, Room 1360**

1. Review of the Agenda
2. Review of the February 1 meeting notes
3. Petitions for Review (SFC 2016/2017 folder)

Case #	Date Filed	Course	Sm	Notice Sent
1617-005	2/23/2017	Chem 160	Fall 2016	2/29/2017
1617-006	2/26/2017	Practicum	Fall 2016	2/29/2017

4. Spring 2017 Meeting Dates:
 March 15
 April 5
 April 19
 May 3

Student Fairness Committee
Meeting Minutes
March 1, 2017

1. Meeting called to order 3:02pm after individual review of documents
2. **Present:** Ramos, Gonzales, Main, Bullen, Sorkhabi, Maffini, Skovran, Harris, Sanchez-Cruz, Morales, Najib, Rivera, Castillo, Carlson, Zhao
Absent: Corrales
Recorder: James Gonzales
3. No changes to agenda
4. Minutes Reviewed from 2/15/17 and approved
5. Each member introduced themselves because two new members joined.
6. Nadia/Evelyn explained the function of the committee and process
7. **Case 1617-005** discussion starts at 3:22pm
 - Committee discusses the case and tries to determine if there is evidence within all the information if the student cheated.
 - The committee believes student conduct has to make a determination on whether the student cheated or not, if student conduct determined the student cheated then it can only become a grievance.
 - The committee discusses if it the responsibility of the professor to change the exam if the students have access to previous exams and whether or not we should just continue to pursue this case or if we should wait for student conduct.
 - Decision made to ask instructor submit to student conduct before next meeting to allow student due process with Conduct Office
8. **Case 1617-006** discussion starts at 3:51pm
 - The committee discusses whether we can get involved in the case
 - The committee thinks Title Nine should take the case
 - The committee is discussing how much of her grade was affected by the professor possibly bullying.
 - The committee decides to finish discussing this case next meeting after other faculty who may be able to help is contacted
9. **Meeting Adjourned 4:22pm**

**STUDENT FAIRNESS COMMITTEE
AGENDA
Wednesday, March 15, 2017
3:00 PM - 5:00 PM
Student Union, Room 1360**

1. Review of the Agenda
2. Review of the March 1st meeting notes
3. Petition Updates (SFC 2016/2017 folder in Google Drive)

Case #	Date Filed	Course	Sm	Notice Sent	Status
1617-005	2/23/2017	Chem 160	Fall 2016	2/29/2017	Going to Student Conduct & Ethical Development first – Dismiss case at this time
1617-006	2/26/2017	Pracitcum	Fall 2016	2/29/2017	Review materials from faculty

4. New Petitions

Case #	Date Filed	Course	Semester	Notice Sent	College	Department	Status
1617-007	3/13/2017	MAS 210	Fall 2016	3/15/2017	COSS	IMAS	Grievance & Grade Dispute

5. Spring 2017 Meeting Dates:

April 5
April 19
May 3

6. Confidentiality Forms

7. Student Names/ID's for Advanced Registration – Plan to continue on committee Fall 17?
Name ID Fall 17? Y/N

Student Fairness Committee
Meeting Minutes
March 15, 2017

1. Meeting called to order 3:02pm after individual review of documents
2. Present: Ramos, Gonzales, Main, Sorkhabi, Maffini, Skovran, Harris, Sanchez-Cruz, Morales, Najib, Rivera, Carlson, Zhao
Absent: Corrales, Castillo, Bullen
Recorder: James Gonzales
3. Changed agenda – case number 167-008 was changed to 1617-007
4. Minutes Reviewed; edits needed and made – approved with edits
5. Evelyn gave updates on case 1617-005 and 1617-006 – 005 will go to student conduct. 006 – The student will retake the course.
6. Case 1617-006 discussion starts at 3:22pm
 - We are not sure if we can reimburse the student and if we do take the case we may only be able to give her a retro-active withdrawal.
 - 5 voted yes and 7 voted no.
 - Discussion to send to title 9.
7. Case 1617-007 discussion starts at 4:10pm
 - Ombudsperson summarizes case
 - Discussed whether or not retaliation was involved and how to determine whether a hostile environment was the circumstance in this case.
 - 12 voted to assign the case to subcommittee
 - Two subcommittees assigned due to number of students/interviews required
 - Sorkhabi, Rivera, Zhao, Maffini and Skovran, Carlson

Adjourned at 4:54

STUDENT FAIRNESS COMMITTEE
 AGENDA
 Wednesday, April 5, 2017
 3:00 PM - 5:00 PM
 Student Union, Room 1360

1. Review of the Agenda
2. Review of the March 15th meeting notes
3. Subcommittee Updates

Case #	Date Filed	Course	Sm	Notice Sent	Status
1617-007	3/13/2017	MAS 210	Fall 2016	3/15/2017	Subcommittee interviewing students/faculty

4. New Petitions

Case #	Date Filed	Course	Semester	Notice Sent	College	Department	Status
1617-008	3/31/17	EDCO 283	Fall 2016	4/4/17	Education	Counselor Education	Grade Dispute

5. Spring 2017 Meeting Dates:

April 19
 May 3

6. Deadline to file Fall 2016 disputes is May 30th, Petitions filed after 5/3 would be held off until first meeting in fall August 30th or September 1st – first day back in fall

Student Fairness Committee
Meeting Minutes
April 5, 2017

1. Meeting called to order at 3:00
2. Present: Ramos, Gonzales, Main, Bullen, Skovran, Maffini, Harris, Sanchez-Cruz, Morales, Castillo, Carlson, Zhao
Absent: Sorkhabi, Rivera, Najib
Recorder: James Gonzales
3. Minutes from March 15th reviewed and approved
4. Update on Case 1617-007
 - Scheduling times with everyone in the sub-committee in order to meet with the chair or the department.
5. New petition review: 1617-008
 - Discussion on whether a sub-committee is necessary or if may recommend a grade change without a sub-committee because the syllabus is in clear violation. Instructor is new to campus, likely not aware of attendance vs. participation policy; assign subcommittee: Harris, Main, Castillo
6. Discussion about grading, concerning another department.
 - Is it fair a professor to allow for student to make up an assignment that they received a grade lower than a C on and give them an option to get as high as a B if they do the remake assignment.
7. Meeting ended at 3:49

STUDENT FAIRNESS COMMITTEE
AGENDA
Wednesday, April 19, 2017
3:00 PM - 5:00 PM
Student Union, Room 1360

1. Review of the Agenda
2. Review of the April 5th meeting notes
3. Subcommittee Updates

Case #	Date Filed	Course	Sm	Notice Sent	Status
1617-007	3/13/2017	MAS 210	Fall 2016	3/15/2017	Subcommittee interviewing students/faculty
1617-008	3/31/17	EDCO 283	Fall 2016	4/4/17	Subcommittee interviewing students/faculty

4. New Petitions

Case #	Date Filed	Course	Semester	Notice Sent	College	Department
1617-009	4/4/2017	EE 284	Fall 2016	4/19/2017	COENG	Electrical Engineering

5. **Spring 2017 Meeting Dates:**
May 3

6. Deadline to file Fall 2016 disputes is May 30th, Petitions filed after 5/3 would be held off until first meeting in fall August 30th or September 1st – first day back in fall

Student Fairness Committee
Meeting Minutes
April 19, 2017

1. Meeting called to order at 3:00

2. Present: Ramos, Gonzales, Main, Bullen, Skovran, Maffini, Harris, Sanchez-Cruz, Carlson, Zhao, Sorkhabi, Rivera, Najib
Absent: Morales, Castillo
Recorder: James Gonzales

3. Minutes reviewed and approved from 4/5 meeting

4. Update on case 1617-008
 - Grades were entered inconsistently throughout the semester; instructor's first semester and did not receive an orientation to campus policies therefore was likely not aware of policy 15-12; committee finds a clear policy violation, will hold hearing next meeting to vote formally

5. Update on case 1617-007
 - Discussion regarding students' experience in the class as well as interactions with department chair and dean
 - Decided to schedule hearing for next meeting to close soon, as some are graduating

6. Vote on petition 1617-009
 - Summarized the case.
 - Discussed if the committee has the ability to refund the student for the class or the plane tickets he purchased
 - Ask for line item of everything the student wants to be reimbursed for and follow up with the interim dean
 - Voting to take petition – Yes: 11 No: 1 Abstain: 0
 - Subcommittee: Gonzales and Sanchez-Cruz

7. Meeting end 4:20pm

STUDENT FAIRNESS COMMITTEE
 AGENDA
 Wednesday, May 3, 2017
 3:00 PM - 5:00 PM
 Student Union, Room 1360

1. Review of the Agenda
2. Case Presentation (1617-007)
 - 3:10-3:30pm – Faculty member
 - 3:30-4:00pm – Debrief/Vote on EdCo (1617-008) case
 - 4:00-4:10pm – Student I (Statement)
 - 4:10-4:30pm – Student II
 - 4:30-4:50pm – Student III

3. Subcommittee Updates (as time permits)

Case #	Date Filed	Course	Sm	Notice Sent	Status
1617-008	3/31/17	EDCO 283	Fall 2016	4/4/17	Student available via phone if needed; instructor not available

Case #	Date Filed	Course	Semester	Notice Sent	College	Department
1617-009	4/4/2017	EE 284	Fall 2016	4/19/2017	COENG	Electrical Engineering

4. No Updates for 1617-009 – follow up over summer with Department Dean for resolution
5. August 30th or September 1st – first day back in fall

Student Fairness Committee
Meeting Minutes
May 03, 2017

1. Meeting called to order 3:05pm
2. Present: Ramos, Gonzales, Main, Bullen, Sorkhabi, Maffini, Skovran, Harris, Sanchez-Cruz, Morales, Najib, Rivera, Castillo, Carlson, Zhao

Absent: None

Recorder: James Gonzales

3. Minutes Reviewed from 4/19/17 and approved
4. Hearing for case number 1617-008 – student nor faculty member present; finding in favor of student as faculty had deducted points for attendance and could not verify participation as documents were missing. Vote: 10 in favor; 4 Abstain
5. Hearing for case number 1617-007

Case presentation: Discussion with faculty member involved. Questions asked of faculty member and clarification as to expectations for the class. Session with faculty ends 3:55. Student session begins soon after, with first student reading a prepared statement for 2nd student involved. Questions are asked of 1st student for clarification purposes. Shares concern over time and process, feels process is not supportive of student insight and process is lengthy. Third student attends and reads personal statement. Committee engaged in discussion once all parties have exited. Found in favor of the students to recommend a grade change by removing the 3rd assignment from overall grade calculation. Vote to remove 3rd assignment and recalculate grades for 3 students.

Adjourned at 5:00pm