

2012-2013 Year-End Committee Report Form

Committee: Undergraduate Studies

Chair:
Ravisha Mathur

Chair-Elect for 2013-2014:

Ravisha Mathur
Child and Adolescent Development
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Number of Meetings held: 14

September 19, 2012
October 3, 2012
October 17, 2012
November 7, 2012
November 21, 2012
December 5, 2012
February 6, 2013
February 20, 2013
March 6, 2013
March 20, 2013
April 3, 2013
April 17, 2013
May 1, 2013
May 15, 2013

(Please include phone/zip/email if available)

Items of Business Completed 2012/2013

1. Discussion of CSU Education Policy and reduction of units in high-unit majors (and UGS role in working with departments). Discussed various methods of reducing units and provided feedback to the AVP of Undergraduate Studies.
2. Reviewed and approved Department/Degree/Concentration name change guidelines and posted to the UGS website.
3. Accounting and Finance department concentration name change from Corporate Financial Management to Corporate Accounting and Finance was approved and forwarded to C&R in Fall 2012.
4. Minor in Science Education was reviewed, approved, and forwarded to C&R in Fall 2012 with additional requested requirements.
5. Math Department Name change was approved and forwarded to C&R pending additional data on the survey of students.
6. Reviewed and approved the RN to BSN concentration. Proposal was forwarded to C&R in Fall 2012.
7. Degree name change from BA, Life Science concentration in Biodiversity Stewardship to BA, Life Science, concentration in Wildlife Stewardship was approved and forwarded to C&R in Fall 2012.
8. Degree name change from BA, Biological Science concentration in Organismal and Conservation Biology to BA, Biological Science, concentration in Ecology and Evolution was approved and forwarded to C&R in Fall 2012.
9. Approved the change in the curriculum prefix for HRTM and the move to Recreation to Health Science and forwarded to C&R in Fall 2012.
10. Change to online modality for the BS, Business Administration, concentration in Marketing was approved and forwarded to C&R with a few minor concerns.
11. Department name change from Department of Health Science to Department of Health Science and Recreation was approved and forwarded to C&R in Fall 2012.

12. Department name change from Department of Hospitality, Recreation, and Tourism Management to Department of Hospitality Management was approved and forwarded to C&R in Fall 2012.
13. Discussed and developed a revision of the charge of the committee to be referred to the Academic Senate.
14. Initial review of Honors programs (e.g., number of graduates, which departments have honors programs, Honors at entrance, Program Honors). Developed a survey for departments to gather and conduct an official review of honors programs (survey to be sent to departments in Fall 2013).
15. Initial review of capstones across the campus. Discussion of what constitutes a 'capstone' course and description of their functionality at the university.
16. Discussion of guidelines for Double Degrees and Unique Concentrations within degree programs.
17. Began collecting information regarding college curriculum procedures, materials, and process to develop best practices and shared resources across colleges.
18. Began development of a UGS committee orientation guide (outlining procedures, activities, guidelines and reporting mechanisms).
19. Discussion of tracking service learning courses across campus. Met with risk management to review what 'counts' as service learning.
20. Minor name change from Women's Studies to Women, Gender, and Sexuality Studies was approved and forwarded to C&R in Spring 2013.
21. Reviewed new concentration in Women, Gender, and Sexuality concentration in the Department of Sociology and sent back to the department for additional justification.
22. Reviewed new minor in Sociology in Education in the Department of Sociology and sent back to department to correct several errors/problems in the proposal.

Unfinished Business Items for 2012/2013

1. Capstone courses, review, memo for departments, and developing guidelines.
2. Developing guidelines for unique concentrations.
3. Development of UGS orientation guide.
4. Completing Honors survey across departments.
5. Change in the charge of the committee (referral process).

New Business Items for 2013/2014

No new business items.

Please return to the Office of the Academic Senate (ADM 176/0024) by June 28, 2013.