**CSU TRUSTEES’ AWARD**

**FOR OUTSTANDING ACHIEVEMENT**

The William Randolph Hearst Foundation established an endowed scholarship fund in 1984 to honor William Randolph Hearst, founder of the Hearst newspaper chain. In 1999, the William Randolph Hearst Foundation partnered with the CSU Board of Trustees to create the CSU Trustees’ Award for Outstanding Achievement. Contributions from CSU Trustees and private donors increase the value and number of available awards. Special named scholarships will be awarded by the selection committee based on criteria such as studying in the STEM or education fields, veterans, and exemplary community service.

The awards recognize students who have overcome adversity, demonstrated financial need, and have attributes of merit including superior academic performance, significant personal achievements, and exemplary community service. The recipient who receives the highest score by the CSU Foundation scholarship selection committee is designated the Trustee Emeritus Ali C. Razi Scholar and will receive a $15,000 scholarship. Also distributed will be the Reed Scholarship ($10,000), the Hampton Scholarship ($9,000), and the Galinson Scholarship ($8,000).

Scholarships will be awarded up to the number of funding available. At minimum Twenty-three (23) scholarships will be awarded. Most scholarships will be $6,000. Applicants must:

* Demonstrate superior academic performance with a minimum cumulative GPA of 3.0 on a 4.0 scale and be in good academic standing.
* Demonstrate financial need as determined by the campus Financial Aid Office.
* Be currently enrolled as a full-time equivalent undergraduate or graduate student in any major field at a CSU campus and remain a CSU full-time equivalent student during the academic year.

**Applications are available through the campus Financial Aid Office.**

Financial Aid Offices on each campus will review the applications to ensure that they meet all requirements and, in consultation with the campus President, will select and forward **one to two nominations** with **one** candidate studying in the **STEM fields.** Nominees with the highest scores will be interviewed for one of the top scholarship awards.

Completed nominations submitted by the campus Financial Aid Office to the CSU Foundation will include the following:

* A completed Applicant Information form. *Please make sure that the student’s name is properly spelled the way he or she wants it to appear in the public biographies and photos.*
* A Nomination Cover Letter from the Campus President
* A current Official College Transcript including all undergraduate and graduate coursework completed
* A brief Personal Statement describing the student’s
  1. Background
  2. Challenges they have encountered
  3. Personal achievements
  4. Educational pursuits
  5. Community service, reflecting a commitment to education and to the community
  6. Goals and aspirations for the future
* Two letters of reference from individuals, such as teachers/professors, counselors, or community leaders, who can attest to the candidate's meritorious performance and personal strengths and assess the nominee’s potential for success. **One of the letters of reference must be from an academic instructor.**
* A completed Applicant Checklist

**Supplemental Materials**

Once final nominee is selected, campuses will work with corresponding communications team to submit the following supplemental materials to the CSU Foundation:

* **A one-paragraph Biography**, which must be approved by the campus Public Affairs Department (*see Checklist and Biography Guidelines*)
* **Photos of the nominee**, including a formal headshot to include in the program and individual informal shots of the nominee on campus, at home, at work, or at play. The informal photos can come from the nominee’s own collection, but must be submitted **via email (preferably through an online file sharing site)**. If the nominee does not have a formal headshot, then the campus Public Affairs department may assist before the student leaves the campus for the summer.
* **Biographical Statement Copy Release Form** and **Visual/Audio Image** **Release Form**, need to be signed and submitted the stories and the photos of the Trustees’ Awards recipients are publicized widely.

All recipients of the CSU Trustees’ Award for Outstanding Achievement will be invited to attend the awards presentation on September 22, 2020 at the Board of Trustees meeting in Long Beach. Transportation expenses will be covered by the CSU Foundation.

**APPLICATION CHECKLIST**

(Please make sure that all items are completed and verified

before the application packet is submitted to the CSU Foundation.)

**CSU TRUSTEES’ AWARD FOR OUTSTANDING ACHIEVEMENT**

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| --- | --- | --- | --- | --- | --- |
| **Application Item** | **Completed** | | **Verified by (Initial)**  ***Where indicated, either Financial Aid or the Scholarship Coordinator can verify completion*** | | |
| Applicant Information Form | **□** | | Financial Aid  Scholarship Coordinator | | **\_\_\_\_\_**  **\_\_\_\_\_** |
| Nomination Cover Letter  (from campus President) | **□** | | Financial Aid  Scholarship Coordinator  Presidential Aide | | **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_** |
| Official College Transcript | **□** | | Financial Aid  Scholarship Coordinator | | **\_\_\_\_\_**  **\_\_\_\_\_** |
| Personal Statement  (see Fact Sheet for *specific* details) | **□** | | Financial Aid  Scholarship Coordinator | | **\_\_\_\_\_**  **\_\_\_\_\_** |
| Two (2) Letters of Reference  (one from an academic instructor) | **□** | | Financial Aid  Scholarship Coordinator | | **\_\_\_\_\_**  **\_\_\_\_\_** |
| **Each application and checklist must be attached as one PDF and**  **e-mailed to the campus Financial Aid Department.**  **Please do not send physical files.**  Contact the Financial Aid Department for the **Spring Application Deadline**. | | | | | |
| **Supplemental Materials Due to CSUCO by June 30, 2020** | | | | | |
| One-Paragraph Biography  **APPROVED BY PUBLIC AFFAIRS** | **□** | | Public Affairs  Financial Aid  Scholarship Coordinator | | **\_\_\_\_\_**  **\_\_\_\_\_**  **\_\_\_\_\_** |
| Photos of the Applicant   * Formal Headshot * On campus, at home, at work, etc. | **□**  **□** | | Financial Aid  Scholarship Coordinator | | **\_\_\_\_\_**  **\_\_\_\_\_** |
| Signed Biographical Statement Release Form | | **□** | Financial Aid  Scholarship Coordinator | **\_\_\_\_\_**  **\_\_\_\_\_** | |
| Signed Visual/Audio Image  Release Form | | **□** | Financial Aid  Scholarship Coordinator | **\_\_\_\_\_**  **\_\_\_\_\_** | |