

To: Tenured CoSS Faculty
From: Shishir Mathur, Associate Dean of Research
Re: Acceleration and Momentum Awards
Deadline: April 16, 2018, 5:00 pm

The College will award approximately six (6) Summer 2018 Salary Awards (\$5,000 each) to promote tenured faculty's research, scholarly, and creative activities (RSCA).

Three (3) awards—RSCA Momentum Awards—would enable faculty who have had RSCA success in the past four years to maintain their productivity. Three (3) awards—RSCA Acceleration Awards—would support faculty who have not been as productive as they would have liked. Please see Appendix A for information about a new threshold for determining “RSCA active faculty”; the RSCA Acceleration Awards have been established to help more faculty achieve RSCA active faculty status. See also the flowchart in Appendix B of this call for additional requirements and to determine your eligibility for the awards.

These awards are in addition to the CoSS 2018 Summer Salary awards, application for which were accepted up until March 7, 2018 and the awards were given out March 22.

Other important information:

1. Only CoSS tenured faculty with a Semester appointment, an Academic Year (AY) appointment, or a 12-month faculty appointment of .8 or less are eligible to apply.
2. Each applicant is limited to one proposal.
3. Recipients of the CoSS 2018 Summer Salary Awards are not eligible to apply.
4. Faculty are not permitted to receive two or more awards—e.g., a CoSS and a University award—for the same work. But, they can apply for different phases/components of one large project.
5. Award cannot be shared between two or more faculty members.
6. Work for this award must be undertaken during the period June 1-June 30, 2018. Since the total duration of a RSCA project is likely to extend beyond the 1-month award period of June 1-30, 2018, please highlight the following in your application: a) the specific work to be undertaken during this 1-month period, and b) the work that would be undertaken before and/or after this 1-month period.
7. If research involves human or animal subjects, please provide a copy of the IRB/IACUC approval letter or a draft IRB/IACUC application. Please note that if you provide a draft IRB/IACUC application now, the award will be contingent upon IRB/IACUC approval. If your project qualifies for IRB/IACUC exclusion, please provide evidence of waiver, for example, by submitting the IRB Exclusion Worksheet available at <http://www.sjsu.edu/research/docs/irb-exclusion-worksheet-nw.pdf>.
8. No substantive changes in the RSCA Plan shall be made without the approval of the Dean's Office.
9. All publications that are funded in whole or in part from this award shall include a credit line naming the College of Social Sciences, San José State University.
10. A final report is required from all faculty who receive an award. Please provide this report by July 30, 2018. See the last page for report format.
11. If travel is proposed, travel authorization, submitted and approved via FTS, must be submitted before travel can occur. In-state and national travel requires approval from the Chair and the Dean. International travel requires approval from the Provost and the President, 45 days prior to the trip. Contact your department office manager for assistance in applying for travel approval.

COLLEGE OF SOCIAL SCIENCES – RSCA Acceleration and Momentum Awards

The application must include a Cover Page, a RSCA Plan and Attachments as requested on page 3. The RSCA Plan **must not exceed 3 pages**; this excludes the cover page and attachments (CV; a copy of the IRB/IACUC approval letter or a draft IRB/IACUC application or an IRB Exclusion Worksheet/waiver letter; travel approval, etc.). Use one-inch margins and 12-point font.

COVER PAGE

Name:

Department:

Appointment Level:

Email:

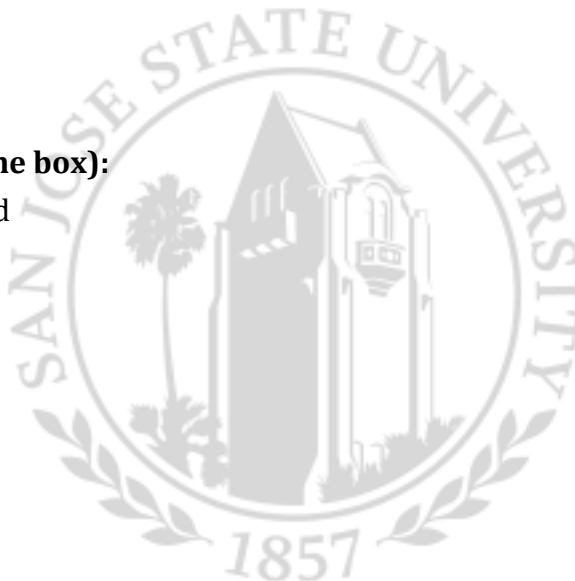
Award applied for (check one box):

RSCA Acceleration Award

RSCA Momentum Award

Project Title:

Abstract (100-150 words):



Signature (applicant): _____

Department Chair Approval: _____

Print name and sign (or send an approval email at shishir.mathur@sjsu.edu)

RSCA PLAN (no more than 3 pages)

- Statement of need/problem to be addressed and/or likely contribution to the discipline.
- Description of the scope of work for the proposed project including methodology.
- Draft timeline and RSCA feasibility (feasibility of completing the project on time; information about your RSCA background and record to support the likelihood the project will be successfully completed)
- Plan for dissemination and/or seeking external funding.
- References/works cited, as appropriate (counted as part of the 3-page limit).

ATTACHMENTS (not in the 3-page limit)

- Those applying for RSCA Momentum Award: Citations of RSCA outputs and evidence that the outputs meet the peer- or critical-review criteria noted in Appendix A. Applicants are not required to provide citations for all RSCA outputs, only for the number adequate to establish their RSCA-active status as per Appendix A. For example, those who published a book and several journal articles in the last four (4) years, could simply provide the citation for the book, and for safety, for one or two journal articles. Similarly, those who published several book chapters, journal articles and plays in the last four (4) years, could provide citations for a subset of such RSCA outputs. Feel free to check with Associate Dean of Research for advice on whether a RSCA output meets the criteria.
 - Curriculum Vitae;
 - A copy of the IRB/IACUC approval letter, or a draft IRB/IACUC application, or evidence of exclusion;
 - Survey instrument, if applicable;
 - Final report from previous CoSS Summer Salary Award, if applicable; and
 - Travel approval, if applicable.

OTHER INFORMATION FOR APPLICANTS

EVALUATION CRITERIA FOR PROPOSALS

Proposals will be evaluated by an appropriate college committee on a 50-point scale as follows:

- Clarity of the proposal (10 points)
- Completeness of the proposal (10 points)
- Contribution to knowledge/ scholarship/creativity in the discipline (15 points)
- Likelihood the award would enhance applicant's RSCA productivity (e.g. plays, conference papers, documentaries, books, and journal articles) (10 points)
- Likelihood that the proposed activity would be completed on time (5 points)

REPORT FORMAT (submit the report to Associate Dean of Research within one month after the end of the award period.)

1. RSCA Award Cover Page
2. Summary of work undertaken; specifically describe methods used and results produced
3. Clear description of the role of students and collaborators in the work, if applicable
4. Clear description of products produced. If items are in progress, state when you expect to complete them.

DEADLINE: 5:00 pm, Monday, April 16, 2018.

Email application in a single file to shishir.mathur@sjsu.edu

Appendix A

Criteria for Minimum RSCA Activity

In the last four (4) years (January 1, 2014 to December 30, 2017), any ONE from the following list (List A):

1. Scholarly Book (not edited) or
2. Documentary equal or longer than 30 minutes as a director or as a director/producer. Documentary should have undergone some vetting process (e.g. adopted in classes, bought by libraries, aired on TV, reviewed in journals, etc.)

OR

In the last four (4) years (January 1, 2014 to December 30, 2017), any TWO from the following list (List B):

1. Scholarly Books (edited)
2. Hand/Trade/Text Books
3. Book Chapters
4. Journal Articles (in peer-reviewed academic journals)
5. Conference Proceedings (full paper)
6. Review Articles/Literature Review Articles/State of the Field Review Articles/ Invited Articles and Essays
7. Peer-reviewed Research Reports, White Papers, and Technical Papers
8. Critically- or Peer-reviewed Performances (new or major revisions): Performance with a sole or leading role (e.g. director or playwright)
9. Critically- or Peer-reviewed Performances (new or major revisions): Performance as a dramaturg or performer
10. Peer- or Critically-reviewed Performance Remounts: Performance with a sole or leading role (e.g. director or playwright)
11. Peer- or Critically-reviewed Performance Remounts: Performance as a dramaturg or performer
12. Peer- or Critically-reviewed published plays
13. Documentary less than 30 minutes as director or as director/producer. Documentary should have undergone some vetting process (e.g. adopted in classes, bought by libraries, aired on TV, reviewed in journals, etc.)
14. Exhibitions: Peer- or critically-reviewed
15. External RSCA Grants & Contracts

OR

In the last four years (January 1, 2014 to December 30, 2017), any ONE from the List B and any FOUR from the following list (List C):

1. Encyclopedia Entries
2. Non-peer Reviewed Research Reports, White Papers, Technical Papers, and Professional/Consulting Reports for Clients and Community Partners
3. Op-ed/blog entry/websites/etc.
4. National and International Conference Presentations
5. Regional Conference Presentations
6. Presentations of Research to Community Partners and other Clients
7. Presentations of Professional Practice to Community Partners and other Clients

8. Other Invited RSCA Talks
9. Critically- or Peer-reviewed Performances (new or major revisions): Performance with a major consulting role (e.g. production consultant, script consultant, or cultural consultant)
10. Non-peer or Non-critically-reviewed Performances (new or major revisions): Performance with a sole or leading role (e.g. director or playwright)
11. Non-peer or Non-critically-reviewed Performances (new or major revisions): Performance as a dramaturg or performer
12. Non-peer or Non-critically-reviewed Performances (new or major revisions): Performance with a major consulting role (e.g. production consultant, script consultant, or cultural consultant)
13. Peer- or Critically-reviewed Performance Remount: Performance with a major consulting role (e.g., production consultant, script consultant, or cultural consultant)
14. Non-peer or Non-critically-reviewed Performance Remount: Performance with a sole or leading role (e.g. director or playwright)
15. Non-Peer- or Non-critically-reviewed Published Plays
16. Exhibitions: Non-peer- or non-critically-reviewed
17. Other Peer- or Critically-reviewed RSCA Outputs (e.g., podcasts, streaming, YouTube videos, apps, and installations; poetry, novels, manga, and cartoons; paintings, musical compositions, sculptures, and mixed-media collages)
18. Other Non-peer- or Non-critically-reviewed RSCA Outputs (e.g., podcasts, streaming, YouTube videos, apps, and installations; poetry, novels, manga, and cartoons; paintings, musical compositions, sculptures, and mixed-media collages)
19. Peer-reviewed external grant applications of \$50,000 or more.

Appendix B:
Flowchart to determine eligibility for RSCA Acceleration and
Momentum Awards

Choose from one of the two options below

Met the criteria for minimum RSCA Activity using Appendix A of the call.

Did you receive the CoSS 2018 Summer Salary Award?

Yes

No

Not eligible for Tenured Faculty RSCA Momentum or Acceleration Awards

Eligible for Tenured Faculty RSCA Momentum Award, but not for Acceleration Award

Did not meet the criteria using Appendix A of the call.

AND

Have not received any assigned time or summer salary to support RSCA from CoSS and the University in the last four years.

Did you receive the CoSS 2018 Summer Salary Award?

Yes

No

Not eligible for Tenured Faculty RSCA Momentum or Acceleration Awards

Eligible for Tenured Faculty RSCA Acceleration Award, but not for Momentum Award