

San Jose State University
Department of Special Education- Clear Education Specialist Program
Support Provider MOU - Job Description

A Support Provider from the district of employment will be assigned, and will provide support to the Candidate during the program. A job description for the Support Provider is outlined below. The Support Provider signs the bottom part of this form and sends to SJSU. The Support Provider will:

- Collaborate with the Candidate to identify his/her current needs, prioritize the areas needing assistance, define the type of support that will be provided, and develop a schedule for contacts.
- Support the Candidate while in the program, and provide the support according to the schedule. Minimum of 1 hour each week is required i.e., meetings, emails, observations, contacts, etc.
- Observe in the classroom at least one time each semester, if possible.
- Assist the Candidate in meeting the teaching goals on the Induction Learning Plan.
- Document the contacts and support provided to the Candidate by completing the Support Provider Contact form each semester, and submitting it to SJSU, Department of Special Education, One Washington Square, San Jose, CA 95192-0078; fax: (408) 924-3701
- Attend Support Provider Seminars hosted by San Jose State University, TBD
- Notify the University Supervisor or Department Chair if there are challenges with collaboration between you and the Candidate.

Memorandum of Understanding:
Support Provider, Candidate, and the Clear Induction Program

I am the Support Provider for Candidate (*name*) _____ *from* the school district,
_____, and I agree to meet all of the responsibilities listed above.

Support Provider (Please print and sign name) Date

Candidate (Please print and sign name) Date

University Supervisor (Please print and sign name) Date

Please send completed form to Dr. Peg Hughes, Department of Special Education,
College of Education, One Washington Square, San Jose State University, San Jose, CA
95192-0078, fax number: (408) 924-3701, Email: peg.hughes@sjsu.edu