

STUDENT UNION BOARD OF DIRECTORS

Facilities & Programs Committee Meeting Minutes November 29, 2016 at 4:00pm in Student Union Meeting Room 5

Members Present: Eve Allums, Emily Wughalter, Charlie Faas, Cathy Busalacchi, Terry Gregory

Members Absent: Jared Garcia, Joseph Sandoval-Rios

Guests: Amy Guerra-Smith

I. CALL TO ORDER

Eve Allums called the November 29, 2016 Student Union Board of Directors Facilities and Programs Committee Meeting to order at 4:10pm in the Student Union Meeting Room 5.

II. ROLL CALL

Eve Allums asked Amy Guerra-Smith to do a visual roll call. Amy Guerra-Smith noted that she completed a visual roll call.

III. APPROVAL OF AGENDA FOR NOVEMBER 29, 2016

Eve Allums asked for any changes to the November 29, 2016 Facilities and Programs meeting agenda. Seeing no changes needed, Eve Allums asked for a motion to approve the November 29, 2016 Facilities and Programs Meeting Agenda as presented.

Emily Wughalter moved to approve the November 29, 2016 Facilities and Programs Meeting Agenda as presented.

Charlie Faas seconded the motion.

VOTE ON THE MOTION: 3 – 0 – 0 MOTION PASSED.

IV. APPROVAL OF THE MEETING MINUTES FROM OCTOBER 18, 2016 JOINT MEETING OF THE FACILITIES & PROGRAMS COMMITTEE AND THE FINANCE COMMITTEE

Eve Allums asked for any changes needed to the October 18, 2016 Joint Meeting of the Facilities and Programs and Finance Committee meeting minutes. Seeing no changes needed, Eve Allums asked for a motion to approve the October 18, 2016 Joint Meeting of the Facilities and Programs and Finance Committee meeting minutes as presented.

Charlie Faas moved to approve the October 18, 2016 Joint Meeting of the Facilities and Programs and Finance Committee meeting minutes as presented.

Eve Allums seconded the motion.

VOTE ON THE MOTION: 2 – 1 – 0 MOTION PASSED.

V. AGENDA ITEMS:

A. Update on Construction Projects

Cathy Busalacchi noted that the Recreation Project is on schedule. Ms. Busalacchi noted that Hoover and Royce are being demolished. Ms. Busalacchi noted that there is trenching work being done in front of the Event Center for utility lines and water lines. Cathy Busalacchi commented that she hopes the Recreation Center Project will break ground soon. Cathy Busalacchi noted that the Student Union met with Campus and the Athletics to review the furniture for the building and equipment to get prices.

Cathy Busalacchi commented that she was informed that in order to use the pass-through window, a separate register needs to be installed or they would have to use the mobile phone application, Tapingo, for Starbucks window service into the Bowling Center. A lengthy discussion ensued about the benefits and negatives of using the pass-through window from Starbucks to the Bowling Center. Ms. Busalacchi commented that the entrance to Starbucks to the billiards area is an alarmed emergency exit.

Ms. Busalacchi noted that the College of International and Extended Studies (CIES) space is currently in the bidding process. Mr. Faas noted that he expects occupancy and furniture in early April (April 3). Mr. Faas also commented about a partnership between the University and Apple.

B. Update on Potential Use of Space by Student Affairs in the Student Union

Cathy Busalacchi commented that she has asked Student Affairs to provide a plan for space use that can be presented to the Board of Directors for approval. Several of our student Board representatives are concerned about taking away public space that is highly used.

C. Update on ADA Report

Cathy Busalacchi noted that the ADA Study is done and the report is published. Ms. Busalacchi noted that the Student Union needs to address some findings. One of the findings pertains to the requirement that items that protrude from the wall four (4) inches or more need to be recessed into the wall or moved to a minimum height of eighty (80) inches or higher. Because the AEDs are required to be accessible (lower than eighty inches) and portable, all the AEDs will need to be recessed. Ms. Busalacchi noted that the Student Union will also move the televisions in the Starbucks lounge so that they are higher than the required eighty (80) inches.

D. Winter Projects Update

Cathy Busalacchi noted that the Student Union scheduled some winter projects planned during the winter break, which will include enhancing the lighting, painting and cleaning walls, cleaning the furniture, and carpets.

VI. MEETING ADJOURNMENT

Meeting Adjourned at 4:49pm by unanimous consensus.