

**STUDENT UNION BOARD OF DIRECTORS  
Finance Committee  
Meeting Minutes**

**April 23, 2019 at 4:20 pm  
Student Union Meeting Room 5**

**Members Present:** Zachary Birrer, Sonja Daniels, Charlie Faas, Ariadna Manzo, Jeanne Trang, Cathy Busalacchi, Cedric Woolfork, Kim Hagens

**Members Absent:** None

**Guests:** Amy Guerra-Smith

**I. CALL TO ORDER**

Zachary Birrer called the April 23, 2019 Finance Committee meeting to order at 4:28 pm in the Student Union Meeting Room 5.

**II. ROLL CALL**

Zachary Birrer asked Amy Guerra-Smith to take roll call. Amy Guerra-Smith indicated that she completed a visual roll call.

**III. APPROVAL OF AGENDA FOR APRIL 23, 2019**

Zachary Birrer asked for a motion to approve the Finance Committee Meeting agenda for April 23, 2019.

Jeanne Trang moved to approve the April 23, 2019 Finance Committee Meeting agenda as presented.

Sonja Daniels seconded the motion.

**Motion approved by unanimous consensus.**

**IV. APPROVAL OF THE FEBRUARY 12, 2019 MEETING MINUTES**

Zachary Birrer asked for a motion to approve the Finance Committee Meeting minutes from the February 12, 2019 meeting.

Jeanne Trang moved to approve the February 12, 2019 Finance Committee Meeting minutes as presented.

Ariadna Manzo seconded the motion.

**Motion approved by unanimous consensus.**

**V. AGENDA ITEMS:**

**A. Presentation of Draft FY 2019-2020 Budget**

Cathy Busalacchi presented the Finance Committee members with the first draft of the proposed budget for the FY 2019-2020. Ms. Busalacchi noted that in the Event Services was able to do a couple of larger events, like Nvidia, which created more revenue than expected. The Bowling Center is down in revenue because Lane 15 construction project

would be operating by now, however due to the delay of the project, the project has not been completed. Event Center Arena has a higher revenue reported due to several large events and concerts. Sport Club and SRAC was thought to be open in February which would have generated more revenue however the facility did not open until late April. Cathy Busalacchi indicated that the budget proposal that is being presented is fairly solid in terms operating expenses forecasted.

Ms. Busalacchi noted that the Student Union is working with Athletics to make an agreement to have Athletics stop using the pool by 3:00 pm so that we can allow outside high schools and other private parties to use the pool to help create additional revenue. Ariadna Manzo suggested that a line item be created to indicate the rents collected from the various groups renting space of the Student Union facilities.

Ms. Busalacchi noted that on the expenses, the Student Union full-time wages and benefits will increase because the Student Union is starting to hire and operation of the facility for 12 months. Also, there is a thirty percent increase for both the Student Union and Spartan Recreation and Aquatic Center facilities. Ms. Busalacchi also noted that the insurance expense is being under estimated on this proposal however the Student Union expects to see the insurance expense number change for the draft being presented on April 30, 2019.

#### **B. Updates**

Cathy Busalacchi noted that the Spartan Recreation and Aquatic facility hosted over 3,600 students on the first day of operation at the Spartan Recreation and Aquatic Center. A student member suggested to notify the campus community that students can swipe their tower ID card in lieu of doing the biometric hand scan to access the Spartan Recreation and Aquatic Center.

Ms. Daniels noted that the Vice President's Office fielded a complaint about the lights from a CVB2 resident. Ms. Busalacchi noted that the Student Union will look into this and be sure to adjust the lights.

Ms. Busalacchi noted that the South campus field project was approved by the Chancellor's Office.

#### **VI. MEETING ADJOURNMENT**

Zachary Birrer asked for any other business to discuss. Seeing no other business to discuss, Zachary Birrer asked for any objections to adjourn the April 23, 2019 Finance Committee Meeting. Seeing no objections, Zachary Birrer noted that **the April 23, 2019 Finance Committee Meeting at 5:05pm by unanimous consensus.**