

Student Union Board of Directors

**Facilities & Programs Committee
Meeting Minutes**

**January 28, 2020 at 4:00 pm
SU Meeting Room 6**

Members Present: Sonja Daniels, Branden Parent, Jeanne Trang, and Emily Wughalter (joined by telephone conference)
Members Absent: Antonio Bustamante
Guests Present: Charlie Faas, Tamsen Burke, Terry Gregory, Jerry Darrell, Larry Aldama, Kevin Kish, Amy Guerra-Smith

I. Call to order:

In the absence of the Facilities and Programs Committee Chair, vice-chair Jeanne Trang, facilitated the meeting. Jeanne Trang **called the January 28, 2020 Facilities and Programs Committee Meeting to order at 4:07pm** in SU Meeting Room 6.

II. Roll Call

Jeanne Trang asked Amy Guerra-Smith to do a roll call. Amy Guerra-Smith noted that she **did a roll call**.

III. Approval of 1/28/2020 Facilities & Programs Committee Meeting Agenda

Jeanne Trang asked for any changes needed to the January 28, 2020 Facilities and Programs Committee Meeting Agenda. Tamsen Burke requested to add an informational item titled, "South Campus Field". Jeanne Trang asked for any objections to approve the January 28, 2020 Facilities and Programs Committee Meeting Agenda with the requested changes. Seeing no objections, Jeanne Trang noted that the **January 28, 2020 Facilities and Programs Committee Meeting Agenda with the requested changes was approved by unanimous consensus.**

IV. Approval of 11/12/2019 Facilities & Programs Committee Meeting Minutes

Jeanne Trang asked for any changes needed to the November 12, 2019 Facilities and Programs Committee Meeting Minutes. Seeing no changes needed, Jeanne Trang asked for any objections to approve the November 12, 2019 Facilities and Programs Committee Meeting Minutes as presented. Seeing no objections, Jeanne Trang noted that the **November 12, 2019 Facilities and Programs Committee Meeting Minutes were approved as presented by unanimous consensus.**

V. Agenda Items

A) Space Utilization & Needs Assessment – External Review

Tamsen Burke informed the Facilities and Programs Committee members the preliminary results of the external review for space utilization and needs assessment noting that the review committee has made a couple of recommendations for immediate action. Ms. Burke noted that the Student Union expects the full report in about six weeks and will share it with the Board members.

B) SRAC Construction

Tamsen Burke updated the Facilities and Programs Committee on the various SRAC construction projects noting that the climbing wall project is completed to our expected standards. Ms. Burke noted that the company also fixed all the broken hand holds as well.

The Mondo Flooring project is under way however there are some areas that still need to be replaced due to not having enough product. The project was delayed due to shipping from overseas and customs. We are working with Hunt Construction to finalize the plan for the remainder of the Mondo Flooring project and to discuss a plan to address the recently discovered underground leak near the pool. Ms. Burke noted that this should not impact the MPFS Water Polo Tournament later this year.

Jerry Darrell indicated that the Student Union is also working through the pool heating system noting that one of the heat exchangers failed and there is a lot of hammering going on because of the way the system was designed. Mr. Darrell noted that the Student Union is working with Hunt Construction to modify this and complete the final fix. Other projects on the punch list are the elevator issue and pool deck draining issue that need to be addressed.

C) Lane 15 Bowling Center Project

Jerry Darrell informed the Facilities and Programs Committee Members that the project had a slight delay due to a grease trap design that the Fire Marshall would not approve. Fire Marshall has completed all the necessary inspections as of January 23, 2020. Currently we are waiting on the Health Department approval. The first Health Department inspection resulted in finding issues with the coat base which is the base around the flooring and wanted it changed. Chartwells found the tile and installed it. There is another Health Department inspection on February 3, 2020. If the inspection is passed, Chartwells can then start to bring in their equipment and prepare for operations. Tamsen Burke noted that the billiards area is open and operating while the Lane 15 area is getting ready to open. Ms. Burke noted that she is working with Chartwells on the opening for Lane 15.

D) Event Center Sport Club Renovations

Tamsen Burke noted that the Student Union Leadership team is re-examine and reprioritize the earmarked \$1.7 million renovations for the Event Center Sport Club area. Ms. Burke noted that she met with Outdoor Adventures and Club Sports to find out how this would impact their operations, do they see this as a priority, and could they operate under a different model. Tamsen Burke noted that she did present this to the external reviewer committee while they were here and her plan. Ms. Burke noted that Jerry Darrell is working with FD&O on what financial commitments the Student Union has made towards the Event Center Sport Club area renovations, and that the Student Union will continue forward with the Fire Alarm Systems project as planned because the Event Center needs to have that in place. Ms. Burke noted that we had an initial consultation regarding the ADA compliance. The committee members offered several questions regarding these renovations plans, such as, will the renovations have a financial impact. Ms. Burke noted that in the long term, yes these renovations will assist in
Another question was asked if we know when the interior signage will be completed. Ms. Burke noted that the Student Union is currently working through the logistics with Provident and the University to get the signage completed for interior and exterior.

E) Event Center CASp Survey

Jerry Darrell explained to the Facilities and Programs Committee members what CASp is, noting that CASp is the Certified Access Specialist property inspection. Mr. Darrell noted that the results of the first inspection include items such as pathways and front doors, elevator is about 3 inches too short, ADA compliance issues, HVAC and heating and plumbing issues. The second inspection is scheduled for January 29, 2020. Jerry Darrell presented the financials of the project

noting that the original project was \$2 million, they requested another \$700,000 from the SRAC construction project for the fire alarm systems project. Mr. Darrell noted that \$191,000 has been committed for the project, and an estimated \$140,000 for remaining commitments for the project such as design and inspections; leaving about \$1.6 million.

F) Event Center Projects

Jerry Darrell noted that the Student Union asked Gensler to review the emergency egress pathway during the last fire alarm systems inspection. Gensler questioned the occupancy for the building. Mr. Darrell noted that the Student Union, Gensler and the University reviewed the plans to identify the number of people in the space and which pathways to use. The Student Union requested Gensler to create an egress plan and the Student Union will submit the plan to the State Fire Marshall for approval.

G) Salas O'Brien

Jerry Darrell noted that the Student Union has two projects that Salas O'Brien are working on noting that the first project is a leak in the Student Union facility which was not accessible. Mr. Darrell noted that the other project Salas O'Brien is working on is to update the assessments of the Event Center. In 2004 Salas O'Brien did a study on the Event Center and found \$3.5 million of repairs and deferred maintenance to get the Event Center up to date. Ms. Burke noted that the Student Union is anticipating the assessments be completed by summer so that

H) Paseo Fresh – SU Dining Area

Tamsen Burke informed the Facilities and Programs Committee Members that Chartwells would like to renovate the Paseo Fresh area noting that one of the concepts was to enclose the area and create a store-front feel however the space is not conducive to closing off due to traffic control and design. Ms. Burke noted that the Student Union, Associated Students, and other University personnel met with Chartwells in mid-January. Ms. Burke noted that Chartwells will present the updated design to the Board for approval at the February 4, 2020 Student Union Board of Directors Meeting.

I) South Campus Field Project

Tamsen Burke informed the Facilities and Programs Committee Members about the South Campus Field Project noting that the project is on schedule and anticipate completion in late November or early December 2020. Ms. Burke noted that the Student Union is also revisiting the Memorandum Of Understanding and setting forth a clear vision of how that space will be used.

VI. Meeting Adjournment

Jeanne Trang asked for any other business to conduct. Seeing no other business to discuss, Jeanne Trang asked for any objections to adjourn the January 28, 2020 Facilities and Programs Committee Meeting. Seeing no objections, Jeanne Trang noted that the **January 28, 2020 Facilities and Programs Committee Meeting was adjourned at 5:12 pm by unanimous consensus.**