

**STUDENT UNION, INC. BOARD OF DIRECTORS  
Facilities & Programs Committee**

**Meeting Minutes  
for March 23, 2021 at 4:15 pm**

**This was a telecommute meeting by Zoom Video Conference.**

*This meeting was facilitated through an online Zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

**Voting Members Present:** Emily Wughalter, Zachary Birrer, Cynthia Fernandez-Rios  
**Voting Members Absent:** None  
**Non-Voting Members Present:** Tamsen Burke, Jerry Darrell, Ryan Fetzer, Karyn Liensdorf  
**Guests Present:** Amy Guerra-Smith

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**I. CALL TO ORDER**

Zachary Birrer called the March 23, 2021 Facilities and Programs Committee meeting to order at 4:17 pm.

**II. ROLL CALL**

Zachary Birrer asked Amy Guerra-Smith to take roll call. Amy Guerra-Smith completed a verbal roll call.

**III. APPROVAL OF MARCH 23, 2021 AGENDA**

Zachary Birrer asked for any changes needed to the MARCH 23, 2021 FACILITIES AND PROGRAMS COMMITTEE MEETING AGENDA. No changes were requested. Mr. Birrer asked for a motion to approve the agenda as presented.

**Emily Wughalter motioned to approve the agenda as presented; Cynthia Fernandez-Rios seconded the motion.**

**Vote on the Motion: 3-0-0 Motion Passed.**

**IV. APPROVAL OF MARCH 2, 2021 MEETING MINUTES**

Zachary Birrer asked for any changes needed to the MARCH 2, 2021 FACILITIES AND PROGRAMS COMMITTEE MEETING MINUTES. No changes were requested. Mr. Birrer asked for a motion to approve the meeting minutes as presented.

**Emily Wughalter motioned to approve the March 2, 2021 meeting minutes as presented; Cynthia Fernandez-Rios seconded the motion.**

**Vote on the Motion: 2-0-1 Motion Passed.**

**V. APPROVAL OF FEBRUARY 2, 2021 MEETING MINUTES**

Zachary Birrer asked for any changes needed to the FEBRUARY 2, 2021 FACILITIES AND PROGRAMS COMMITTEE MEETING MINUTES. No changes were requested. Mr. Birrer asked for a motion to approve the meeting minutes as presented.

**Emily Wughalter motioned to approve the February 2, 2021 meeting minutes as**

presented; Cynthia Fernandez-Rios seconded the motion.

Vote on the Motion:

2-0-1

Motion Passed.

## VI. DISCUSSION ITEMS

### 1. Facilities - Operations Plans for Spring 2021

#### a. SRAC

Ryan Fetzer informed the committee members that the Spartan Recreation team is preparing plans to increase capacity numbers in the weight room areas; Fitness Floors 1 and 2, the three court gym for shooting baskets, and the bouldering wall. Current capacity for the weight room area is 17 people which will increase to 48 people in orange tier operation. The current capacity for the three court gym is six and will remain at 6; and the boulding wall capacity will increase from two to three.

#### b. Event Center

Tamsen Burke indicated that the EC team is working to close this facility to work on several projects as Athletics will be finished with the basketball season effective March 25, 2021.

#### c. Student Union

Tamsen Burke informed the Committee that the county is currently in the red tier however, will move to the orange tier soon. With this in mind, Ms. Burke indicated that the team is working to prepare reopening plans for the East wing for study space, test proxy space, and support of AS and the Bookstore. Ms. Burke noted that the SUI is waiting for approval from the President's Cabinet.

### 2. Maintenance and Projects

#### a. SRAC

Jerry Darrell updated the committee members on the various projects at the SRAC facility, noting that the team will be changing some components for the competition pool filters, the Fire Marshal has approved the additional acid tank plans and are making arrangements to meet with the Engineers. Jerry Darrell noted that there are no updates on the heat exchanger at this time. The elevator contractor is working with the state elevator inspectors to work out any discrepancies resulting from the inspection.

#### b. Event Center

Jerry Darrell informed the committee members that the team was able to make contact with the contractor who knows the controls for the building and the contractor was able to make the necessary repairs to the HVAC controller that failed.

#### c. Student Union

Jerry Darrell informed the committee members that the SU completed its annual fire system inspection and there were some discrepancies that the team will address. Mr. Darrell updated the committee on the ATM project noting that the team is waiting for an updated quote from FD&O to compare to the

outside vendor quote to make a decision on the next steps.

### **3. Programs**

#### **a. SRAC - Virtual IM, Fitness, OA, Club Sports**

Ryan Fetzer noted that the SRAC facility will be open for limited hours, 12 pm to 5 pm on Monday, Tuesday, Thursday, Friday and closed on Wednesday during spring break for students living on campus or who are local.

Ryan Fetzer informed the committee members about the various virtual programs being offered. Ryan also indicated that the Spartan Recreation team is working on a collaboration event with CAPS for May in support of mental health awareness week.

#### **b. Student Union - Special Events**

Karyn Liensdorf updated the committee members about the various programs the SUI is offering such as a virtual paint event, a virtual escape room event, and final exam care packages with snacks and fun swag items to help students get through final exams.

## **VII. ACTION ITEMS**

**No Actions**

## **VIII. MEETING ADJOURNMENT**

Zachary Birrer asked for any additional business to discuss. Emily Wughalter inquired if there has been a delay from getting approval from FD&O for projects in the Event Center? Tamsen Burke replied, noting that this past semester she has been working through processes relating to shared service perspective. Ms. Burke noted that projects that the SUI is working on in the Event Center need to be reviewed by FD&O. Ms. Burke updated the committee members on the intentions of the University and the Operating Agreement.

Zachary Birrer asked for any other discussion needed. Seeing no additional business to discuss, Mr. Birrer asked for a motion to adjourn the meeting at 4:44 pm.

**Cynthia Fernandez-Rios motioned to adjourn the meeting; Emily Wughalter seconded the motion.**

**Vote on the Motion:**

**3-0-0**

**Motion Passed.**