

**STUDENT UNION BOARD OF DIRECTORS
FINANCE COMMITTEE MEETING**

**Meeting Minutes
February 8, 2022**

This is a hybrid meeting.

**In-person: Student Union Inc. Building, Conference Room 6
Telecommute meeting by Zoom Video Conference.**

This meeting was facilitated in person and through an online Zoom format.

Voting Members Present: Kathryn Blackmer Reyes, Dr. Sonja G. Daniels, Charlie Faas,
Peter Lee, Aarushi Sharma, Soumya Trivedi
Voting Members Absent: Hoon Cho
Non-Voting Members Present: Tamsen Burke, Ryan Fetzer, Timothy Banks
Guest: Jeffrey Hill, Anoop Kaur, James Figueroa

I. CALL TO ORDER

Director Sharma called the meeting to order at 4:03 p.m.

II. ROLL CALL

Director Sharma asked Kelly Goldsmith to take the roll. Kelly Goldsmith completed a verbal roll call.

III. APPROVAL OF FEBRUARY 8, 2022 MEETING AGENDA

Director Sharma asked for a motion to approve the agenda.

Director Daniels motioned to approve the February 8, 2022 agenda; Director Trivedi seconded the motion.

Vote on the Motion: 6-0-0 Motion Passed

IV. APPROVAL OF NOVEMBER 02, 2021 AND DECEMBER 7, 2021 MEETING MINUTES

Director Sharma asked for a motion to approve the November 2, 2021 minutes.

Director Trivedi motioned to approve the November 2, 2021 meeting minutes as presented; Director Daniels seconded the motion.

Vote on the Motion: 6-0-0 Motion Passed

Director Sharma asked for a motion to approve the December 7, 2021 minutes.

A recommendation was made to change CEO to CFO.

Director Trivedi motioned to approve the December 7, 2021 meeting minutes with the recommended change; Director Daniels seconded the motion.

Vote on the Motion: 6-0-0 Motion Passed

V. DISCUSSION ITEMS

A. Market Outlook & Investment Presentation by UBS

Director Sharman introduced Jeffrey Hill, Senior Vice President of Wealth Management, UBS Financial Services, Inc. to present the annual presentation of the Student Union's investment portfolio and market outlook. Mr. Hill briefly discussed current market trends, what occurred in the markets in January, and the outlook for 2022. He reviewed the Student Union's long term reserves which included a summary of gains and losses, equity sector analysis, asset allocation, and the portfolio value and investment results. The moderately aggressive accounts are within the constraints of the Student Union's Investment Policy. The account is currently on a mutual fund platform at USB and Mr. Hill recommended moving to a more current platform to add more investment flexibility to the account. He also recommended doing a rebalance on the account as a whole, adding floating rate bonds, and reevaluating the Investment Policy statement.

Mr. Hill answered questions from the Board. He explained that we've had fixed income traditionally for a very short duration. We are now in an environment with rising rates so we want to move roughly 10 percent into a floating rate. He briefly explained what a passive fund is and that it adds more investment flexibility because there is potential for more investment options. He stated that on a calendar year basis, for a moderate account, still targeting to try and get to five percent growth.

B. Student Union, Inc. FY 21/22 Mid-Year Budget Variance Report

Ms. Burke explained that not having an approved budget did present a challenge. As per the recommendation by the university, revenue and expenditures from the FY 21-22 budget that was approved by the Finance Committee, were used on the variance report. Ms. Burke reviewed the mid-year budget report which included increases in health benefits, student wages, and salaries. We are anticipating an increase in the cost of student wages as facilities open up and the need for staffing increases. Accounted for some projected expenses for programs that will be returning late spring and in the summer. These programs have been on hold for the past two years due to COVID. As part of GASB responsibilities, how IRA funds are being spent for intramurals and club sports has also been included.

Ms. Burke explained that in order to execute this budget as outlined, there will be a request for a return of student fees of \$5.9 million dollars as to date. The amount may change based on the terms of the Operating Agreement and other areas.

C. Planning Schedule for FY 22/23 Budget Presentation

Ms. Burke reviewed the budget planning schedule for fiscal year 2022-2023.

Director Sharma explained that Director Cho submitted his resignation from the Finance Committee. Vice-Chair, Director Sharma, will move into the role of Chair of the committee for the remainder of the academic year. A new vice-chair will need to be selected and approved.

VI. MEETING ADJOURNMENT

Director Sharma asked for a motion to adjourn the meeting.

Director Daniels motioned to adjourn the meeting: Director Blackmer Reyes seconded.

Vote on the Motion: 6-0-0 Motion Passed

Meeting adjourned at 5:02 p.m.

The Student Union Board of Directors is a public body, and members of the public have a right to attend and participate in its meetings. This schedule is established as a best approximation of how long each scheduled meeting will take to complete its business. Depending on the length of the discussions, which are not possible to predict with precision in advance, the scheduled meeting times indicated may vary widely. The public is advised to take this uncertainty into account in planning to attend any meeting listed on this schedule.