



**STUDENT UNION, INC. BOARD OF DIRECTORS  
FACILITIES & PROGRAMS COMMITTEE**

**Meeting Minutes  
April 26, 2022  
3:00 PM**

**This is a hybrid meeting.**

**In-person: Student Union Inc. Building, Conference Room 6**

**Telecommute meeting by Zoom Video Conference.**

*This meeting was facilitated in person and through an online Zoom format.*

**Voting Members Present:** Aarushi Sharma Traci Ferdolage (BOD Designee), Soumya Trivedi

**Voting Members Absent:** James Figueroa

**Non-Voting Members Present:** Tamsen Burke, Jerry Darrell, Ryan Fetzer

---

**I. CALL TO ORDER**

Director Sharma called the meeting to order at 3:06 p.m.

**II. ROLL CALL**

Director Sharma asked Kelly Goldsmith to take roll. Kelly Goldsmith completed a verbal roll call.

**III. APPROVAL OF APRIL 26, 2022 AGENDA**

Director Sharma asked for a motion to approve the agenda.

**Ms. Ferdolage motioned to approve the agenda; Director Trivedi seconded the motion.**

**Vote on the Motion:** 3-0-0 **Motion Passed**

**IV. APPROVAL OF MARCH 22, 2022 MEETING MINUTES**

Director Sharma asked for a motion to approve the meeting minutes.

**Ms. Ferdolage motioned to approve the March 22, 2022 Facilities & Program meeting minutes as presented; Director Trivedi seconded the motion.**

**Vote on the Motion:** 3-0-0 **Motion Passed**

**V. DISCUSSION ITEMS**

**FACILITIES**

**A. Update on Time, Place, and Manner Preliminary Discussion - Paseo Oversight and Enforcement**

Ms. Burke had a preliminary meeting with the Chief of Police, Student Involvement, and Student Conduct & Ethics to discuss the Time, Place, and Manner Policy. The discussions included a communication approach with Student Involvement and Student Conduct & Ethics and aligning the practices in terms of enforcement and responsibility on the Paseo.

**B. Update on Student Union Safety and Access Discussions**

Ms Burke briefly discussed an incident that occurred on campus which appeared in the news. Staff are looking at what approaches can be done knowing that the Student Union has multiple entry doors and is a free flowing building. During low use times, staff are looking at the possibility of securing some doors and only having certain doors available based on card access. Ms. Burke will be talking with Ms. Ferdolage and the VP of Student Affairs before anything is implemented. Staff and student supervisors will be walking the building more to have a higher level of visibility.

**C. Update on Community and Alumni Memberships Re-Introduction to SRAC**

Mr. Fetzer explained that the re-introduction of community and alumni memberships to SRAC was approved by the university. Guest services will do a one-time check for COVID vaccinations. A copy of the vaccination card will not be taken, only the vaccination date will be recorded on the member's account.

**D. Update on Memorial Day Weekend & Summer Hours (SU & SRAC)**

Ms. Burke explained during the summer, the Student Union building is typically open from 8 a.m. - 5 p.m. and closed on Saturday and Sundays. An evaluation on the number of programs and services was completed and it was determined that the building hours will be extended until 8 p.m. Monday through Friday in order to support several university department initiatives.

Mr. Fetzer explained that the summer hours for SRAC are pending approval from the university. Once approved the summer hours will be 7 a.m. - 9 p.m., Monday through Friday, and 10 a.m. - 7p.m., Saturday and Sunday.

**E. Update on Challenges with SRAC Pool and Update on Actuator/Value**

Mr. Darrell explained that the actuator has been replaced and is working at this time. The actuator that was originally installed is no longer available so the manufacturer has a retrofit which they are providing for any of the older heat exchanges. Two spare actuators were ordered for future maintenance issues and will need to be retrofitted to fit on the current setup before they can be installed.

## **PROGRAMS AND EVENTS**

**A. Programs and Events**

Ms. Burke complimented Amy Guerra-Smith and Ariana Martinez for an outstanding job engaging students this semester. Rather than our traditional model, Ms. Guerra-Smith and Ms. Martinez have thought about ways students want to participate in programs and services. Ms. Burke discussed some of the spring programs and events. Over 100 students participated in the Sense of Smell event which was part of the 'Learning About Our Senses' series. April 27 was Student Appreciation Day which was an event for all students. The committee briefly discussed ways to better market and communicate future programs and events with students.

**B. Summer New Student Orientation Involvement & Support**

Mr. Fetzer explained that SRAC will be providing space for registration during freshman and transfer students orientation this summer. During freshman orientation days, students will be provided an opportunity after dinner to tour SRAC and get familiar with the facility.

Ms. Burke briefly discussed the virtual orientation programming and that Ms. Guerra-Smith is organizing Student Union staff to present during this virtual event.

## **VI. MEETING ADJOURNMENT**

Director Sharma asked if there were any objections to adjourning the meeting. Hearing no objections, the meeting was adjourned at 3:38 p.m.

*The Student Union Board of Directors is a public body, and members of the public have a right to attend and participate in its meetings. This schedule is established as a best approximation of how long each scheduled meeting will take to complete its business. Depending on the length of the discussions, which are not possible to predict with precision in advance, the scheduled meeting times indicated may vary widely. The public is advised to take this uncertainty into account in planning to attend any meeting listed on this schedule.*